

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: SUSAN M. ENAGE

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		4.89x50%= 2.45	
b. Students (50%)		4.89x50% = 2.45	
TOTAL for Instruction	75%	4.89	3.67
2. Research			0
3. Extension			0
4. Administration	25%	4.89	1.22
5. Production			0
TOTAL			4.89

EQUIVALENT NUMERICAL RATING: 4.89

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.89

ADJECTIVAL RATING: Outstanding

Prepared by:

SUSAN M. ENAGE
Name of Faculty

Reviewed by:

ROSARIO P. ABELA
Department Head

Approved by:

EDGARDO E. TULIN
President

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM (IPCR)

I, SUSAN M. ENAGE VSU Laboratory High School commits the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 2015

Susan M. Enage
SUSAN M. ENAGE

Ratee

Approved:

Rosario P. Abela
ROSARIO P. A Abela

Head of Unit

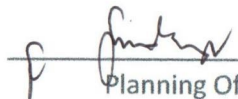
MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishments	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Advanced & Higher Education Services: Education Services as Laboratory High School of the College of Education	FTE								
	• TL	Teaching	12.75	38.75	5	5	5	5	
	Number of Instructional Materials Developed/Revised and Utilized:								
	❖ Revised syllabi within the year		1	1	5	5	5	5	Filipino 1 and Filipino 4
	❖ Teaching Aid (PowerPoint/visual aids/etc)		2	3	5	5	5	5	Filipino 1 and Filipino 4
	Student Advising and Consultation Services:								
	❖ Number of organizations advised		1	2	5	5	5	5	Carnation Adviser , Filipino Club Adviser,
	❖ Number of student-related activities assisted		2	9	5	5	5	5	Nutrition Month, Buwan ng Wika, English Month, CAT Presentation of Escorts & Sponsors, Christmas Program, J.S Prom, Math & Science, Honor's Program ,Parent's Teacher Consultation
Average Rating					5	5	5	5	
Support to Operation to the College of Education	Instructional Services			10	5	5	5	5	
	❖ No. of Field Study Students Assisted		8	10	5	5	5	5	
	Other services								
	❖ Other services provided to VSU activities and other agencies		1	3	5	5	5	5	,VSU Anniversary, VSU Faculty & Staff Sports Fest
Average Rating					5	5	5	5	
Administrative functions & other special assignments	Special Assignments from Office of the Principal								

	❖ Performs registrar functions such as keeping and updating students forms, VSULHS Entrance Exam assisted, Attendance to meetings called by the principal, to improve the school site, committee assignments, & other special assignments		90%	95%	4	5	5	4.67	Parents-teachers consultation, Grade 7 Carnation Section Adviser
Average Rating					4	5	5	4.67	
Total Over-all Rating								14.67	

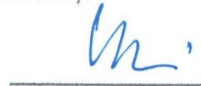
Average Rating (Total Over-all rating divided by 3)		4.89
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.89
ADJECTIVAL RATING		Outstanding

Comments & Recommendations for Development Purpose:

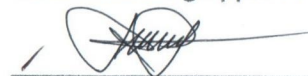
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Planning Office

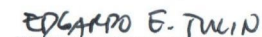
Calibrated by:


PMT

Recommending Approval:


Vice President

Received by:


President

Date: _____

Date: _____

Date: _____

Date: _____

- 1 - Quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average