

Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of faculty Member: FLORIFE A. GATCHALIAN

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x 3)
A. Instruction			
a. Head/Dean (50%)		5.0 x 100% = 5.0	
b. Students (50%)	Reinstated April 2018 from Study leave		
Total for Instruction	75 %	5.0	3.75
B. Research			
a. Client/Dir. For Research (50%)		x50% =	
b. Dept. Head/Center Director (50%)		x50% =	
Total for Research			
C. Extension			
a. Client/Dir. For Extension (50%)		2.5 x50% = 1.25	
b. Dept. Head/Center Director (50%)		2.5 x50% = 1.25	
Total for Extension	10%	2.5	.25
D. Admin Support Services	15%	5.0	.75
TOTAL	100%		4.75

Equivalent numerical rating 4.75
 Add: additional Points if any:
 Total Numerical Rating: 4.75

Adjectival rating: Outstanding

Prepared by:

FLORIFE A. GATCHALIAN
 Name of Faculty

Reviewed by:

MARY JEAN M. SAPAN
 Department Head

Recommending Approval:

ALELIA A. VILLOCINO
 College Dean

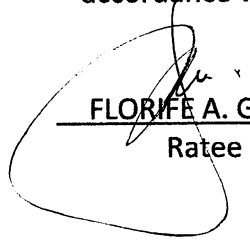
Approved:

BEATRIZ S. BELONIAS
 Vice-President for Instruction

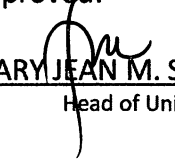
“Exhibit B”

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, FLORIFE A. GATCHALIAN, of the Institute of Human Kinetics commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period April to November, 2018.


FLORIFE A. GATCHALIAN
 Ratee

Approved:


MARYJEAN M. SAPAN
 Head of Unit

MFO	Success Indicators	Task assigned	Target	Actual Accomplishment	Rating		Remarks		
					Q ¹	E ²	T ³	A ⁴	
Advanced and Higher Education Services	FTE -TL	Research Class <u>1st sem 2018-19</u> Phed 11 Phed 13 Pred 200a Phed 103 Pehd 206	24.60	24.60	5	5	5	5	
	Number of Instructional Materials Revised and Utilized: • Revised IM's	Revised the ppt in Phed 11, Phed 13, Phed 103, Phed 206	4	4	5	5	5	5	
	Number of Student Field Practice Advising (Mapeh Major): • Approved Portfolio/ Special Problem submitted within the prescribed period	Checked the portfolio of 6 student teachers	6	6	5	5	5	5	

	Student Advising and Consultation Services: <ul style="list-style-type: none"> • Coaching • • Number of organizations advised <ul style="list-style-type: none"> - BPED Club • Number of student-related activities assisted <ul style="list-style-type: none"> - Faculty and Staff Sportsfest - Intramural Games - VSU Goodwill Games - 	Coached VSU varsity women's volleyball team	12	13	5	5	5	5	
		Advised BPED majors re: academics and activities	15	48	5	5	5	5	
		Supervised the varsity members in officiating	12	12	5	5	5	5	
		Coordinated the student intramural games	200	200	5	5	5	5	
		Coordinated teams to be invited in Volleyball games	4	6	5	5	5	5	
	Number of Academe/Industry Linkage established: <ul style="list-style-type: none"> - Phil. Volleyball Federation - Valley Tacloban City Volleyball Ass'n 	National Referees Association	1	1	5	5	5	5	
		Refereeing courses	1	2	5	5	5	5	
	Awards/Honors Received by Faculty: Local: Regional: National:								
	Awards/Honors Received by Students: -Regional -National								

Extension Services	Technical/Expert Services (national, regional): - Coach (Sports, Dance and Music) - Game Scheduling Consultant Coordinator/Facilitator: - University wide Faculty, staff and students Intramural games	Coached in Volleyball tournament	12	12	5	5	5	5	
	-	Facilitated the officiating in volleyball games Officiated in the Brotherhood of Christian Businessmen and Professionals I Southwest Leyte Region	50	50	5	5	5	5	
			60	60	5	5	5	5	
	Number of person-days trained								
	Number of beneficiaries served: • Group/ Institutions - LGU's - Barangay	Assisted in the implementation of sports activities in the VSU Parish church fiesta	1	1	5	5	5	5	
Support to Operations	Attendance in regular and special meetings	Number of regular and special meetings	10	15	5	5	5	5	
Total Overall Rating								5.0	
Overall divide by number of items 13									

Average Rating (Total Over-all rating divided by 4)		5.0
Additional Points		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		
ADJECTIVAL RATING		

Comments & Recommendations for Development Purpose: <i>Capable of developing creative solutions to problem encountered.</i>
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Evaluated & Rated by:

MARY JEAN M. SAPAN
Department Head
Date: _____

Recommending Approval:

ALEJ A. VILLOCINO, Ed.D.
College Dean
Date: _____

Approved:

BEATRIZ S. BELONIAS, Ph.D.
Vice Pres. for Instruction
Date: _____

PERFORMANCE MONITORING FORMName of Employee: **FLORIFE A. GATCHALIAN**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Revise Volleyball Course Syllabus	Revised Volleyball Course Syllabus	Summer 2017-2018	July 2018	July 2018	Impressive	Very satisfactory	Craft an OBE syllabus
2	Teach Research in Mapeh Subject	Research oriented Mapeh Students	Summer 2017-2018	July 2018	July 2018	Very Impressive	Outstanding	No failure
3	Assist in organizing the MAPEH Symposium	Organized and successful symposium						

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

MARY JEAN M. SAPAN

Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **FLORIFE A. GATCHALIAN**

Performance Rating: Outstanding

Aim: To improve writing an OBE Syllabus on the new course offerings

Proposed Intervention to Improve Performance:

Inquire and ask assistance from faculty who attended seminars on OBE Syllabus writing

Date: June 2018

Target Date: July 2018

First Step:

- Draft the course content and syllabus (collaboration among the faculty)

Result:

- Draft the syllabus

Date: August 2018

Target Date: September 2018

Next Step:

- Present the draft course outline and syllabus for corrections and improvement


Outcome:

- Obedized syllabus

Final Step/Recommendation:

Review the syllabus after the semester for improvement or revision

Prepared by:


MARY JEAN M. SAPAN
OIC Director, IHK

Conforme:


FLORIFE A. GATCHALIAN

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **FLORIE A. GATCHALIAN**

Performance Rating: Outstanding

Aim: To improve writing an OBE Syllabus on the new course offerings

Proposed Intervention to Improve Performance:
Indirect and ask assistance from faculty who attended seminars on OBE Syllabus writing

Date: June 2018

Target Date: July 2018

First Step:

- Draft the course content and syllabus (collaboration among the faculty)

Result:

- Draft the syllabus

Date: August 2018

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Next Step:

- Present the draft course outline and syllabus for corrections and improvement

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Final Step/Recommendation:

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Prepared by:

MARY JEAN M. SAPAN
OIC Director, IHK

Conformer:

FLORIE A. GATCHALIAN