

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: HERNANDO L. MONDAL

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating Rating x % (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.78450% = 2.19	
b. Students (50%)		5850% = 2.5	
Total for Instruction	60%	4.69	2.81
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research	-	-	-
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension	16%	4	.46
4. Administration	70%	5	1.5
5. Production	-	-	-
TOTAL			4.71

EQUIVALENT NUMERICAL RATING:

Add: Additional Points, if any:


TOTAL NUMERICAL RATING:

4.71

ADJECTIVAL RATING:

OUTSTANDING

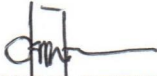
Prepared by:


HERNANDO L. MONDAL
Name of Faculty

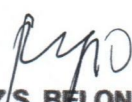
Reviewed by:


DENNIS P. PEQUE
Department Head

Recommending Approval:


DENNIS P. PEQUE
Dean

Approved:



BEATRIZ S. BELONIAS
Vice President

INDIVIDUAL PERFORMANCE COMMITMENT FORM (IPCR)

I, Hernando L. Mondal, Faculty of the Department of Forest Science commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicate measures for the period July to December, 2019.


HERNANDO L. MONDAL
Ratee

Approved:


DENNIS P. PEQUE
Head of Unit

MFO/PAP	Success Indicators	Task Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Instruction	FTE (Full Time Equivalent) Number of Instructional Materials/Module Revised and Utilized: <ul style="list-style-type: none">Lecture handouts for compilationRevised SyllabiRevised power point presentationRevised draft lab manuals	Lecturer	8	23.6/8 (295%)	5	5	5	5	
			2	3/2 (150%)	4	4	5	4.77	Forest Health, Fmgt 123
			1	2/1 (200%)	4	5	4	4.77	
			2	3/2 (150%)	4	4	4	4	
			1	1/1 (100%)	4	4	4	4	
	Number of student research and Field Practice Advising	As thesis/manuscript adviser	2	5/2 (250%)	5	5	5	5	Asilo, Campanla, Mabulay, Velasco, Cuizon
	Number of proposal prepared/drafted	As Project Leader and Co-study Leader	1	1/1 (100%)	4	4	4	4	
Extension	No. of trainings/Seminars Attended	Participant	1	3/1 (300%)	5	5	5	5	SFFI, VSUCC, DFS Enrollment Focal Person
	No. of trainings/Seminars Attended	Resource person	1	0					Not applicable


Administration	No. of meetings attended	CFES	5	10	5	5	5	5	CFES/DFS Faculty Meeting
<div style="text-align: right;">40.66</div>									
Total Over-all Rating									Comments & Recommendations for Development Purpose: Start engaging in research and extension and submit publications.
Average Rating									
Additional points:									
Approved Additional Points (with copy of the approval)									
FINAL RATING									
ADJECTIVAL RATING									

Evaluated by:

Recommending Approval:

Approved by:


DENNIS P. PEQUE
Unit Head


DENNIS P. PEQUE
Dean, CFES


BEATRIZ S. BELONIAS
Vice President

Date: _____

Date: _____

Date: _____

- 1- Quality
- 2- Efficiency
- 3- Timeliness
- 4- Average

PERFORMANCE MONITORING FORM

Name of Employee: **HERNANDO L. MONDAL**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-All Assessment Of Output**	Remarks/Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grades sheets within prescribed period, makes himself available for students consultations during consultation hours, revises course syllabus, and approves manuscripts.	Very Impressive	July 1, 2019	December 14, 2019	December 31, 2019	Very Impressive	Outstanding	
2	Attends trainings, seminars and workshops.	Very Impressive	July 1, 2019	December 14, 2019	December 31, 2019	Impressive	Very Satisfactory	
3	Attends meetings and workshops as per instructed by Immediate Head.	Very Impressive	July 1, 2019	December 14, 2019	December 31, 2019	Very Impressive	Outstanding	
4	Performs other functions such as; CFES Library In-charge and etc.	Very Impressive	July 1, 2019	December 14, 2019	December 31, 2019	Impressive	Outstanding	

*Either very impressive, impressive, needs improvement, poor, very poor

**Outstanding, very satisfactory, unsatisfactory, poor

Prepared by:


DENNIS P. PEQUE
 Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee : Dr. Hernando L. Mondal
Performance Rating : 4.71 (Outstanding) July – December 2019

Aim: To sustain the effective management of committee of landscape, building and maintenance and reading room management capability of Dr.Mondal.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: July 2019

Target Date: September 2019

First Step:

Required Dr. Mondal to attend periodic seminars on his committee involvement and meetings with the VSU library committee.

Result:

Actively guided staff for maintaining the landscape and building of CFES and managed the reading room within the college as well as attending meetings with VSU library committee.

Date: October 2019

Target Date: December 2019

Next Step:

Conducted meeting with staffs/laborer for the effective work timeline in maintaining the landscape and building of CFES and improved the CFES reading room.


Outcome:

Dr. Mondal has improved knowledge, skills, and attitude in managing the maintenance of landscape and building and counseling and reading room management.


Final Step/Recommendation:

Dr. Mondal may conduct quarterly assessment of staff/laborers behaviors and subscribed more scientific journals and magazines in forestry and environmental management for the reading room.

Prepared by:


DENNIS P. PEQUE
Unit Head

Conforme:


HERNANDO L. MONDAL
Ratee