SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **PHOEBE LYNN B. CALUNGSOD**

Program Involvement	Percentage Weight of	Numerical Rating	Equivalent
(1)	Involvement	(Rating x %)	Numerical
	(2)	(3)	Rating (2 x 3)
Instruction			
Head (50%)		4.74X50%=2.37	
Student (50%)		4.25X50%= 2.125	
TOTAL for Instruction	60%	4.495	2.697
Research	20%	4.74	.948
Extension	20%	4.56	.912
TOTAL			4.60

EQUIVALENT NUMERICAL RATING: 4.60

Add: Additional points, if any:

TOTAL NUMERICAL RATING:

4.60

ADJECTIVAL RATING:

VERY SATISFACTORY

Prepared by

College Dean

Approved by

VP, Academic Affairs

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Name of Facelty Maniber: PHOBER LINE ELIZABENGEOR

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Beviewed by:

EATPULS, MELOVING VP., Avedomic Alians

Cartesty Position

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, PHOEBE LYNN B. CALUNGSOD, of the COLLEGE OF NURSING commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicate measures for the period JULY to DECEMBER , 2018.

PHOEBE AYAN B. KALUNGSOD
Ratee

Approved:

ESUSA M. MAGNO

Head of Unit

MFO & Performance Indicators				Actual		Rating			Remarks
(PI)	Success Indicators	Tasks Assigned	Target	Accomplishment	Q¹	E ²	T³	A ⁴	
INSTRUCTION	Full Time Equivalent (FTE)	Teach:					<u> </u>	1	
Prepares Lectures and		July-December (1 st Sem)	1	21.3	4.3/	44/	4.3/		
Plans Academic		Zoo 138 (lec)&Zoo 138a (lab); NCM			1	1	1		
activities of students		100; NCM 107A; NRes 2, NCM 106r			70	4-8	7.8	4.8	
	Number of New Instructional								
	Materials Developed:	Member, Curriculum			12/	12/	144		
	Syllabus	Committee	1	1	4.3/	4.37	4.4/	47	3
		Member, Honors and Awards			` '	' '			
	Slides (presentation)	Committee	3	10	4.7/	4.8/	4.8/	47	1
		Member, Events Committee				j		'	7
		Member, Grievance							
	Hand—outs	Committee	3	5	4.7/	4.9/	4.7/	4.7	4
	Number of Instructional Materials	Member, Curriculum							
	Revised:	Committee							
	Syllabus	Member, Honors and Awards	1	1				١. ا	
		Committee			4.5/		4.7/	47	_
		Member, Events Committee			4.7	47		'	
		Member, Grievance							
		Committee							

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No. of student research advisees who **Student Research and Field Practice Advising** finish on time **Adviser** 1grp 1 group 4.5/ **4.7** 4.7/ 4.6/ (3 students) **Student Advising and** No. of Hours spent on consultation 200 hours 100 **Consultation Services** No. of Student related activities hours 3 483 4.8/ 4.8/ 4.9/ assisted 2 Number of Research Proposal Submitted 4.3/ 4.4/ 4.3/ MFO 2 1 1 454 45 4.4 4.6 RESEARCH MFO 3 **Component Leader:** 45 **EXTENSION SERVICES** 20 4.7/ 4.8/ 4.8/ 48 Number of extension programs/projects 48 (CATCH) conducted and completed within prescribed **Component Member:** period (HELP) 4.6/ 4.7 4.6/ 40 58 4.4/ 4.5/ 4.7/ **Component Member:** 4.5/ Number of person-days trained (FAST) 15 26 47 47 48 477 **Component Member:** Number of IEC materials/techno-(CARES) guides developed and utilized 50 77 4.4/ 47 47 47 Number of beneficiaries served Groups/Institution Number of trainings conducted 4.3/ 4.4/ 4.3/ 48 Number of Civic Actions done and assisted 1 1 **Extension Services** 1 1 Number of linkages/ partnerships forged: 48 48 47 474 **TOTAL OVER-ALL** 471474475 478 **RATING**

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Average Rating (Total Over-all rating divided by)		
Additional Points:		
Punctuality	ХХ	-
Approved Additional points (with copy of approval)	ХХ	-
FINAL RATING		
ADJECTIVAL RATING		

Admised to submit research proposal.	Comments & Recommendations for Development Purpose:						
	Advised T	v	anbruit	_	'		

Evaluated and Rated by:

JESUSA M. MAGNO
Dept/Unit Head

: 1/20/9

Recommending Approval:

JESUSA M MAGNO Dean

Date: mng

Approved by:

BEATRIZ S. BELONIAS
Vice-President

Date:

1 – quality 2 – Efficiency 3 – Timeliness 4 – Average

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EMPLOYEE DEVELOPMENT PLAN

Name : Phoebe Lynn B. Calungsod
Performance Rating: 460 mag
Aim: Submit research proposals for approval and implementation once approved.
Proposed intervention to Improve Performance:
Date:Target Date:
First Step:
Result:
Date: July 2018 Target Date: December 2018
Next Step:
Prepare the manuscript or proposal.
Trepute the manuscript of proposal.
Outcome: On-process
Final Step/Recommendation:
On-process
To participate in seminars, conferences, for a and workshops aligned to the profession.
Prepared by:
Tropards by.
Unit Head
Conforme:
(X 000) 100 VIII
Name of Ratee Faculty/Staff
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	Prepare the manuscript or proposal
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PEFORMANCE MONITORING & COACHING JOURNAL

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2018		R

Name of Office: <u>NURSING</u>

Head of Office: <u>JESUSA M. MAGNO</u>

Number of Personnel: PHOEBE LYNN B. CALUNGSOD

Activity Monitoring					
	Meet	ing	Memo	Others (Pls	Remarks
	One-on-One	Group		specify)	
Monitoring					
Coaching	Reminded to submit research proposals aligned with the university's thrusts.				Acknowledged to submit proposals and conduct once approved.
	Encouraged to involve self in any school related activities especially on accreditation.				Promised to work even beyond the required number of hours.

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

Noted by:

JESUSA M. NIAGNO

DEATRIZ D. DELUNIA

VP, Academic Affairs

PERMANUEL SHIP OF SHIP & LOCKWAYS COMMINSTANCE

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Head of Office: 165USA ALL MAGNO

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P. Academicite/Atlant

Immediale Supervisor

"Exhibit I"

PERFORMANCE MONITORING FORM

Name of employee: <u>CALUNGSOD</u>, <u>PHOEBE LYNN B</u>.

For the Month: JULY- DECEMBER 2018

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-all assignment of Output**	Remarks/ Recommendation
1	A. Instruction							
	1.Class preparation	Prepared lesson plans, appropriate teaching strategies like Powerpoint presentations, dummies, other visual materials	July 2018	Per semester assignment	Within the given semester	Impressive	Very Satisfactory	
	2.Preparing quizzes/exams	Appropriate set of exams./ TOS	Per semester assignment	2-3 days before quizzes /term tests	Within the given semester	NI	Satisfactory	Delayed preparation during the Final Term of First Semester AY 2018-2019
	3.Reading/checking exams/outputs	Raw scores, ratings	Per semester assignment	1-2 days after the exam	Within the given semester	NI	Satisfactory	Delayed in checking during the Final Term of First Semester AY 2018-2019
	4.Computing/preparing grades	Excel prepared grades. Entry to cumulus.	Per semester assignment	Within the week after the exams	Within the given semester	NI	Satisfactory	Unable to submit grades on time.
	5.Student consultation	Record of consultation	Within the semester	Within the semester	Within the semester	Impressive	Very Satisfactory	

	6.Supervising student	Draft of Research or Case	Within the	Two weeks	Within the	Impressive	Very	
	research/case studies	Study. Final output of	semester	before the	given		Satisfactory	
		hardbound research or case		end of each	semester			
		study		semester				
	7. Reading/correcting	Defense in a panel.	Within the	Within the	Within the	Impressive	Very	
	student research/case	Final output of hardbound	semester	semester	given		Satisfactory	
	studies	research or case study			semester			
	8. Prepares/revise course	Final copy of the OBE Course	July & Dec.	July & Dec.	Within the	Impressive	Very	
	syllabus for assigned	Syllabus	2018	2018	given		Satisfactory	
	subject				semester			
2	B. Research							
	1.Conceptualizing/writing research proposals	Approved research proposal						On-process

C. Extension							
1.Implementation of approved extension project	Schedule of activities Number of trainees Submitted written reports Evaluation Pictures of the undertaking Certificates	Within the year	2016-2021	Quarterly implementati on	Impressive	Very Satisfactory	Conducted
2.Documenting extension process	Written reports, pictures, videos	Within the year	Within the year	Within the year	Impressive	Very Satisfactory	
3.Negotiating with stakeholders	Approved Letter of Communication	Within the year	Quarterly meeting	Quarterly meeting with stakeholders	Impressive	Very Satisfactory	
4. Preparing reports for reviews (in house, cluster, RDE, symposiums) or for funding organizations	Quarterly report of related activites and other accomplishments	Within the year	Written reports of documents of activities conducted in the	Quarterly basis	Impressive	Very Satisfactory	Complied

		Very รถทัพโดยาหห	impressive	Wither the given semester	the or washing the cond of each	Within the sementer	Oratt of Result of or Case Sundy, Final entest of Northebury misen on or case study	S.Super Asing student research/case studies	
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	5. Responding to official communications(letters, emails, etc)	Approved letter of Affiliating Health Agencies, MOA/MOU	Quarterly meeting	Within the AY	Every quarter	Impressive	Very Satisfactory	
	6. Serving as resource person in workshops/ trainings, etc.	Letter of invitation, Copies of Topic Discussed/ Presented	Within the AY	Within the AY	Within the AY	Impressive	Very Satisfactory	
4	D.Other Responsibilities							
	1.Committee membership	Attendance, Schedule of school related activities	Within the AY	Within the AY	After each AY	Impressive	Very Satisfactory	Attended and Performed
	2.Sociocultural committees	List of activities facilitated	Within the AY	Within the AY	After each AY	Impressive	Very Satisfactory	Attended and Performed
	3.Attendance in meetings(dept./college/committees/AACCUP/etc	Attendance, feedback	Within the AY	Within the AY		Impressive	Very Satisfactory	Attended and participated
	4.Attendance in trainings/workshops/confe rences/conventions	Certificates	Within the AY	Within the AY		Impressive	Very Satisfactory	Attended and participated
	5. Level I Adviser and Coordinator	Records and Monitoring of Level I students	July 2018	Within the AY		Impressive	Very Satisfactory	
	6. DBGF Coordinator	Records and other Documents	July 2018	Within the AY		Impressive	Very Satisfactory	Designated due to change of position
	7. GAD Coordinator	Records and other Documents	July 2018	Within the AY		Impressive	Very Satisfactory	Designated due to change of position

^{*}Either very impressive, impressive, needs improvement, poor, very poor

Prepared by:

JESUSA M. MAGNO

Unit Head

^{**}Outstanding, very satisfactory, satisfactory, unsatisfactory, poor