

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: ERROL C. FERNANDEZ

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty	30%	4.78	1.43
b. Students	70%	4.83	3.38
TOTAL for Instruction	90%		4.33
2. Research	2.5%	0.00	0.00
3. Extension	2.5%	5.00	0.13
4. Production	2.5%	5.00	0.13
5. Administration/Other Services	2.5%	5.00	0.13
TOTAL			4.709

EQUIVALENT NUMERICAL RATING: 4.709

Add: Additional Points, if any: _____

TOTAL NUMERICAL RATING: 4.709

ADJECTIVAL RATING: OUTSTANDING

Prepared by:

ERROL C. FERNANDEZ

Name of Faculty

Reviewed by:

GUIRALDO C. FERNANDEZ, JR.

Department Head

Recommending Approval:

CANDELARIO L. CALIBO

Dean, CAS

Approved by:

BEATRIZ S. BELONIAS

Vice President for Instruction

"Exhibit B"

I, ERROL C. FERNANDEZ, of the Department of Liberal Arts and Behavioral Sciences commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JULY-DECEMBER 2019**

ERROL C. FERNANDEZ

Ratee

Approved: GUIRALDO C. FERNANDEZ, JR.

Head of Unit

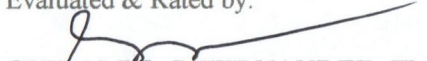
MFO No.	of MFO & PAPs	Success/Performance Indicators	Activities/ Projects	Tasks Assigned	Target	Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MF01	Higher Education	Full Time Equivalent	Teaching	Teaches Social Science subjects	18.00	40.05	4.7	4.67	4.67	4.67	
		Number of Instructional Materials Developed/Revised and Utilized									
		* New IMs	Author/Compiler								
		* Revised IMs within the last 3 years	Author/Compiler	Revises course syllabi in ScSc12n, ScSc 16, Phil 11	1	1	5	5	4	4.67	
		Student Research/Thesis Advising									
		Student Advising and Consultation Services									
		* Number of hrs per week spent on student consultation	Consultation		3	5	5	5	5	5	
				SUB-TOTAL						14.34	
MF02	Research	Number of research conducted	NONE							0.00	
				SUB-TOTAL						0.00	
MF04	Extension	Number of trainings/seminars/Conferences attended	Training	Participant	1	1	5	5	5	5.00	Ugnayang Pang-agham Tao an International Conference on Food (In) Security
		Number of trainings conducted		Co-Component Leader	1	1	5	5	5	5.00	Visitation and Interview with the trained SHS teacher teaching Intro to Philosophy of Human Person
				SUB-TOTAL						10.00	
MF04	Support to Students/ Production	Number of quizzes prepared and checked			20	35	5	5	5	5.00	7 sections (5 Readings in Philippine History and 2 Ethics)
		Number of midterm and final exams prepared and checked.		ScSc12n, Phlo 11	4	4	5	5	5	5.00	7 sections (5 Readings in Philippine History and 2 Ethics)
		Number of oral recitations graded/evaluated		ScSc12n, Phlo 11	2	4	5	5	5	5.00	7 sections (5 Readings in Philippine History and 2 Ethics)
		Number of midterm and final gradesheets submitted		ScSc12n, Phlo 11	4	4	5	5	5	5.00	7 sections (5 Readings in Philippine History and 2 Ethics)
				SUB-TOTAL						20.00	

MF05	General Admin & Support Services	Number of participation on the events/program in the dept, college, univ. and other offices		Participant	1	2	5	5	5	5.00	DLABS Lecture Series, Faculty & Staff Sportsfest
		Number of committees served		Member & Chair	2	3	5	5	5	5.00	Socio-cultural Committee and Security Committee, UGAT International Conference Venue and Program committees
		Number of meetings attended	Meetings		4	5	5	5	5	5.00	DLABS Meetings, and UGAT International Conference Committee meetings
				SUB-TOTAL						15.00	

Average Rating (Total Over-all rating divided by number of entries)		4.56
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		4.56
ADJECTIVAL RATING		Outstanding


Comments & Recommendations for Development
Purpose: Mr. Fernandez serves the department well doing what is expected of him as a faculty member of DLABS. Yet, he should always keep in his mind that there is always room for improvement. He should also engage in research/extension; submit outputs for publication and present papers in conferences.

Evaluated & Rated by:



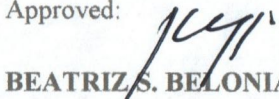
GUIRALDO C. FERNANDEZ, JR.
Department Head
Date: _____

Recommending Approval:



CANDELARIO L. CALIBO
College Dean
Date: _____

Approved:



BEATRIZ S. BELONIAS
Vice-President for Instruction
Date: _____

Exhibit I

PERFORMANCE MONITORING FORM

Name of Employee: **Errol C. Fernandez**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach one (1) course (Phlo 11)	Will provide attendance sheets of assigned classes, midterm and final grade-sheets per course, and achieve an outstanding result in students' performance evaluation	Jan 2020	June 2020	June 2020	Impressive	Outstanding	
2	Assist students' concerns through students' consultation	Will improve students' performance	Jan 2020	June 2020	June 2020	Impressive	Outstanding	
3	Class preparation	Will prepare visual aids, quizzes, and activities	Jan 2020	June 2020	June 2020	Impressive	Outstanding	
4	Submission of midterm grades and final grades	Grades will be submitted to the university registrar	Jan 2020	June 2020	June 2020	Impressive	Outstanding	
5	Publish written essays	Published manuscript will be submitted to the department secretary	Jan 2020	June 2020	June 2020	Impressive	Outstanding	
6	Paper presentations in conferences	Certificate of appearance and certificate of participation	Jan 2020	June 2020	June 2020	Impressive	Outstanding	
7	Participate in all activities conducted by the department, college and the university	Attendance sheet; will present certificates if possible	Jan 2020	June 2020	June 2020	Impressive	Outstanding	
8	Perform other functions assigned by the department head	Certificate of the trainings and workshops	Jan 2020	June 2020	June 2020	Impressive	Outstanding	

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

GUINALDO C. FERNANDEZ, JR.
Department Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Errol C. Fernandez

Performance Rating: Outstanding

Aim: To pursue graduate studies for the degree Master of Arts in History, engage in research or extension projects and improve teaching strategies.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: August 1, 2019

Target Date: One year from today

First Step:

- a) Encouraged to continue working on his master's thesis to finish within the school year.
- b) Required him to be involved on research or extension projects which the Department has started to work on.

Result:

He is currently working on his master's thesis and is expected to finish his degree on June 2020. Moreover, he is one of the co—component leaders of the extension project on the teaching of the Philosophy of the human person to senior high school students.

Date: August 1, 2019

Target Date: August 2020

Next Step:

He was advised to finish his Master's Thesis by the end of June 2020. Employ more teaching strategies based on the evaluation of the students.


Outcome: NA

Final Step/Recommendation: NA

Prepared by:


GUIRALDO C. FERNANDEZ, JR.
Department Head

Conforme:


ERROL C. FERNANDEZ
Instructor I