Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member:

JULIOUS B. CERNA

Program Involvement	Percentage	Numerical	Equivalent
(1)	Weight of	Rating	Numerical
	Involvement	(Rating x%)	Rating
	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		4.66x50%= 2.33	
b. Students (50%)		$4.88 \times 50\% = 2.44$	
Total for Instruction	70%	4.77	3.34
2. Research	20%	4,66	0.93
3. Extension	5%	1.00	0.05
4. Administration	5%	4.88	0.24
5. Production	0%	0.00	0.00
TOTAL			4.56

EQUIVALENT NUMERICAL RATING:

4.56

Add: Additional Points, if any:

0.00

TOTAL NUMERICAL RATING:

4.56

ADJECTIVAL RATING:

VERY SATISFACTORY

Prepared by:

Reviewed by:

Name of Faculty

Recommending Approval:

VICTOR B. ASIO

Dean, CAFS

Approved:

Vice President for Instruction

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	4 (46.50%= 2.33		G "Read Dyan (70° a)
	4.28% 50% ~ 1.44		Students/S0%)
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Reviewed by

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Reconstruction Approvals

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NEA PHES ZULONIAS Vice President for Instruction

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, <u>JULIOUS B. CERNA</u> of the <u>Department of Food Science and Technology</u> commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period <u>January to June</u>, <u>2018</u>.

JULIOUS B CERNA
Ratee

Approved:

IVY C. EMNACE Head, DFST

				Actual		Ra	ting		Remarks	
MFO & PAPs	Success Indicators:	Tasks Assigned	Target	Accomplishment	Q¹	E²	July 1	A ⁴		
MFO1- Advanced Education Services				_						
MF02 – Higher Education Services	P1. 1. Number of FTE coordinated and implemented	Teaches undergraduate courses (FTec 142 & AE 130)	5	6;30	5	وا	4	4.64		
	P1.2. Number of instructional material revised/prepared	Revised/Prepared IMs								
	New syllabi		1	2/1 (200%)	5	5	4	4.66		
	Revised syllabi		1	2/1 (200%)	5	5	5	5.00		
	New powerpoint Lecture Presentation (per course)		5	8/5 (160%)	5	5	4	4-66		
	P1.3. Number of course outline/syllabus updated	Updated course outline on FTec 142 8 AE 130	1	2/1 (200%)	5	5	4	4.66		
	P1.4. Number of Students advised			,						
	As SRC Chairman	Advising/correction	6	8/6(133%)	5	5	5	ে ক	en de la companya de	
en e	As SRC Member	Advising/correction	4	6/4 (150%)	5	চ	ন্ত	8.00		
	On Consultation	Accommodated students for	15	20/15 (133%)	É	5	6	5.00		

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	P1.5. Additional Outputs					 	·		
	Number of Examinations prepared	Prepared examinations for subjects taught	8	8/8 (100%)	5	5	5	5.0	
	Number of term exams checked	Checked term exams	10	12/10 (120%)	5	5	5	5-00	· · · · · · · · · · · · · · · · · · ·
	Number of checked requirements	Checked individual/group requirements	50	84/50 (168%)	5	5	5	5-00	
<u> </u>	Number of checked quizzes	Checked quizzes	200	336/200 (168%)	5	5	5	5.00	
	Number of grade sheets submitted on prescribed period	Prepared Gradesheet for 2 nd Semester 2017-2018	6	6/6 (100%)	5	চ	4	4-66	
MFO3 – Research Services	P1.1. Number of research projects conducted and/or completed on schedule								
	Number of patents filed	Filed patents of different technologies	2	3/2(150%)	5	5	4	B00	anne ann an Aire ann an Ai
	P1.2. Number of articles submitted for publication	Submitted research article for publication	1	1/1 (100%)	5	5	4	4,00	
	Number of research consultations	Accommodated researchers for consultations	1	2/1 (200%)	5	S	4	4 66	
	Number of high school students advised	Advised High School Research Project	2	3/2 (150%)	5	S	4	4.66	fant de service de ser
MF04- Extension Services	P4.1 Additional Outputs								ate at the second and a second accordance and a second
	Number of seminar/training attended	Attended seminar/training	1	1/1 (100%)	5	5	5	4.60	- Marada a marada - Sau a sau etu, an Assada est <u>ura sada</u>
MFO 6 – General Admin. & Support Services (GASS)	P6. 1. Percent complaints from clients served	Percent of complaints from the clients served	No valid complaint	0%	5	5	5	2.40	
	Number of areas in-charge for level 3 AACCUP Phase 2	Acted as Area In- charge	2	2/1 (200%)	5	5	4	4-66	

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	Number of membership in committee	Acted as member in different committees	5	10/5 (200%)	5	5	5	0.2	<u> </u>
Total Over- all Rating								101.60	÷

Average Rating (Total Over-all rating divided by 4)	4.83
Additional Points:	
Approved Additional points (with copy of approval)	
FINAL RATING	4.83
ADJECTIVAL RATING	OUTSTANDING

Comments & Recommendations for Development Purpose:

Update Instructional Materials in Food **Engineering courses**

Evaluated & Rated by:

Recommending Approval:

Approved by:

VICTOR B. ASIO

Dean, CAFS &

Date:

BEATRIZ/S. BELONIAS Vice Presidentifor Instruction

Date:

I - Quality

2 – Efficiency 3 – Timeliness 4 – Average

PERFORMANCE MONITORING FORM

Name of Employee: JULIOUS B. CERNA

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-All Assessment Of Output**	Remarks/Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grades sheets within prescribed period, makes himself available for students consultations during consultation hours.	Very Satisfactory	January 1, 2018	June 31, 2018	June 24, 2018	Very Impressive	Very Satisfactory	
2	Attends trainings, seminars and workshops.	Very Satisfactory	January 1, 2018	June 31, 2018	June 31, 2018	Very Impressive	Very Satisfactory	
3	Attends meetings and workshops as per instructed by immediate Head.	Very Satisfactory	January 1, 2018	June 31, 2018	June 31, 2018	Very Impressive	Very Satisfactory	
4	Performs other functions such as; member of the different committees of the department	Very Satisfactory	January 1, 2018	June 31, 2018	June 31, 2018	Very Impressive	Very Satisfactory	

^{*}Either very impressive, impressive, needs improvement, poor, very poor **Outstanding, very satisfactory, unsatisfactory, poor

Prepared by:

EMPLOYEE DEVELOPMENT PLAN

Name of Employee

: JULIOUS B. CERNA

Performance Rating

: 4.56 VS

Aim:

To improve teaching capability of faculty member.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 2018

Target Date: March 2018

First Step:

Required Engr. Cerna to update course syllabi of the courses assigned to him

Result:

Updated undergraduate course syllabi

Date: April 2018

Target Date: June 2018

Next Step:

Update undergraduate course syllabus and Instructional Materials.

Outcome:

Final Step/Recommendation:

Engr. Cerna will update the rest of the syllabi and instructional materials assigned to him.

Prepared by:

Conforme:

OUS B. CERNA

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Tengel Date: June 1010

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