

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Ma. Theresa P. Loreto

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)	50%	5	2.5
b. Students (50%)	50%	4	2
TOTAL for Instruction	65%	4.5	2.93
2. Research	15%	5	0.75
3. Extension	5%	5	0.25
4. Support to Students	5%	5	0.25
5. Administration	10%	5	0.5
TOTAL	100%		4.68

EQUIVALENT NUMERICAL RATING: 4.68

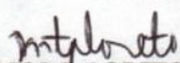
Add: Additional Points, if any:

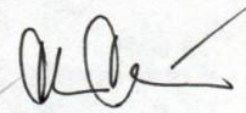
TOTAL NUMERICAL RATING: 4.68

ADJECTIVAL RATING: Outstanding

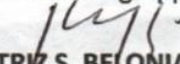
Prepared by:

Reviewed by:

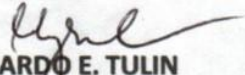

MA. THERESA P. LORETO
Name of Faculty


CANDELARIO L. CALIBO
CAS Dean

Recommending Approval:


BEATRIZ S. BELONIAS
VP for Instruction

Approved:


EDGARDO E. TULIN
VSU President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MA. THERESA P. LORETO, of the Department of Pure & Applied Chemistry commits the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January 1, -June 30, 2017


Candelario L. CALIBO
CAS Dean

MA. THERESA P. LORETO

Approved:

Ratee

MFO No.	MFO & PAPs	Success/Performance Indicators (IP)	Program/Activities /Projects	Tasks Assigned	Target	Details of Actual Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MFO: 1	Advanced Education Services	PI.1 Full Teaching Equivalent (FTE)	Instruction	Chem 232	0.25	0.25	5	5	5	5	graduate faculty
		Number of grad students advised	Instruction	No of grad students advised (GAC)	3	3	5	5	5	5	
MFO:2	Higher Education Services	PI 1. Full Teaching Equivalent (FTE)	Instruction	Teaches Chem 198 lec, Chem 31 lec, Chem 21 lec	8	19.55	5	5	5	5	Vacation-Sick leave
		PI 2. Number of instructional materials developed/ revised									
		New	Instruction	Revised Course Outline	1	2	5	5	5	5	Btec 198, Chem 232
				Developed new syllabi	1	1	5	5	5	5	Chem 31
		PI3. number of proposals submitted	Instruction	Applied for AACUP level 1	1	1	5	5	5	5	BS Biotechnology
MFO 3: Research Services		PI.1 Research proposal prepared & submitted for VSU and external funding agencies	Research services	No. of research proposal prepared and submitted for VSU and other agencies	1	1	5	5	5	5	
				No. of approved and funded researches conducted	2	2	5	5	5	5	
				Amount of research proposals prepared and submitted for VSU and other funded agencies	1M	1M	5	5	5	5	
				No. of researchs conducted on schedule	2	2	5	5	5	5	1. Molecular Discovery Project from Selected Phil Indigenous Medicinal Plants for Treatment of Diabetes mellitus
											2. Physico-chemical characterization of various root crop tubers for increased utilization & product development options
		PI 2. Research funds generated from VSU and other external agencies		Amount of research money generated from VSU and external agencies	1M	3M	5	5	5	5	

	PI. 3. Seminars attended	No. of seminars , trainings attended							
		National	1	2	5	5	5	5	35th Anniversary Celebration of the PCHRD "Translating Science to Benefits" 32nd Philippine Chemistry Congress
		Regional	1	1	5	5	5	5	
		Institutional	3	1	5	5	5	5	Gas Chromatography -Mass Spectrometry and Introduction to NMR
	PI 4. Research output presented	Number of research output presented	1	1	5	5	5	5	
	PI. 5. Research mentoring	No. of groups/mentors mentored to conduct research	1	1	5	5	5	5	
	PI. Number of Research awards/received								
MFO.4	Extension Services	PI. 1 Number of Extension proposal submitted	1	1	5	5	5	5	CAS Extension as component leader
MFO 5:	Support to Students	PI. 1. Student advising and consultation services:							
	Number of hours spent on student consultation	Students taking chemistry /biotech subjects	10	25	5	5	5	5	regarding subject matter/problems met on enrolment
	Number of student-related activities assisted	Assisted student activities	1	1	5	5	5	5	assisted students Biotechnology Society in their activities
	PI. 2. Number of student researchers advised:								
	Thesis Adviser	BSBiotech	1	1	5	5	5	5	
		BSChemistry	1	1	5	5	5	5	
	As SRC Member	BSChemistry/Biotech	2	4	5	5	5	5	
	As SRC Chairman	/BiotechBSChemistry	4	4	5	5	5	5	
MFO:6	Gen Administration & Support Services (GASS)								
	PI. 1. Number of Efficient & customer friendly services rendered	Entertains visitors, students, parents with 0% complaint	zero complaint	zero complaint	5	5	5	5	
		Total							120
		Ave Rating							5.0

Adjectival Rating					
					0

Received by:

TERESA L. QUIÑANOLA
PRPEO

Calibrated by:

for: *[Signature]*
REMBERTO A. PATINDOL
Chair, PMT
11/26/2017

Recommending Approval:

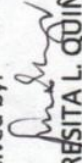
leg.
BEATRIZ S. BELONIAS
VP for Instruction

Approved:

EDGARDOLL, TOLIN
VSU President

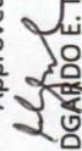
Average Rating (Total Over-all rating divided by 4)		5.00
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		5.00
ADJECTIVAL RATING		0

Comments & Recommendations for Development Purpose:

Received by: 
TERESITA L. QUINANOLA
Planning Office

Calibrated by: 
REMBERTO A. PATINDOL
PMT

Recommending Approval: 
BEATRIZ S. BELONIAS
VP for Instruction

Approved: 
EDGARDO E. TULIN
President

Date: _____ Date: _____ Date: _____

- 1 - Quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Loreto, Ma. Theresa P.

Second Semester 2016 - 2017

No. of Raters: 1

Subject: 4 - Chem 232 - Protein & Nucleic Acid Metabolism

Class Type: Lecture

8:30-10TTh

<i>Work Performance</i>	NA	1 <i>Poor</i>	2 <i>Below Satisfactory</i>	3 <i>Satisfactory</i>	4 <i>Very Satisfactory</i>	5 <i>Outstanding</i>	<i>Median</i>
1 Explains course objectives, requirement and grading system at the beginning of the semester					1		4.0
2 Always prepared and organized in class						1	5.0
3 Uses appropriate and updated instructional materials						1	5.0
4 Gives clear instructions/guidelines in accomplishing tasks						1	5.0
5 Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable						1	5.0
6 Makes classroom activities interesting and lively					1		4.0
7 Encourages students to ask questions and welcomes comments and suggestions					1		4.0
8 Has mastery of the subject matter						1	5.0
9 Available for student consultation even outside class time						1	5.0
10 Holds class regularly, starts and dismisses class on time and utilizes class period fully						1	5.0
11 Gives relevant assignments, course requirements						1	5.0
12 Returns quizzes, exams, homework, assignments and exercises						1	5.0
13 Fair in giving grades						1	5.0
14 Wears clean and appropriate clothes/attire in class						1	5.0
15 Firm in implementing policies yet approachable and understanding						1	5.0
16 Commands respect of students						1	5.0
17 Exercises decency in speech and actions						1	5.0
<i>Median Rating</i>		5.0					<i>Outstanding</i>
Median Rating (nearest whole number)		Rating Description					
1		Poor					
2		Fair					
3		Satisfactory					
4		Very Satisfactory					
5		Outstanding					

VISAYAN STATE UNIVERSITY
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VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Loreto, Ma. Theresa P. Second Semester 2016 - 2017 No. of Raters: 11

Subject: 4 - Btec 198 - Res. Planning & Manuscript Prep'n Class Type: Lecture 3-5W

Work Performance		NA	1 Poor	2 Below Satis- factory	3 Satis- factory	4 Very Satis- factory	5 Out- standing	Median	
1	Explains course objectives, requirement and grading system at the beginning of the semester				4	2	5	4.0	
2	Always prepared and organized in class				1	5	5	4.0	
3	Uses appropriate and updated instructional materials				2	5	4	4.0	
4	Gives clear instructions/guidelines in accomplishing tasks			1	1	6	3	4.0	
5	Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable			1	1	4	5	4.0	
6	Makes classroom activities interesting and lively		1		2	5	3	4.0	
7	Encourages students to ask questions and welcomes comments and suggestions				3	5	3	4.0	
8	Has mastery of the subject matter				1	4	6	5.0	
9	Available for student consultation even outside class time				2	4	5	4.0	
10	Holds class regularly, starts and dismisses class on time and utilizes class period fully				1	4	6	5.0	
11	Gives relevant assignments, course requirements				2	3	6	5.0	
12	Returns quizzes, exams, homework, assignments and exercises.				4	2	5	4.0	
13	Fair in giving grades				5	1	5	4.0	
14	Wears clean and appropriate clothes/attire in class				1	1	9	5.0	
15	Firm in implementing policies yet approachable and understanding				1	4	6	5.0	
16	Commands respect of students				2	2	7	5.0	
17	Exercises decency in speech and actions				2	3	6	5.0	
Median Rating			4.0						Very Satisfactory
Median Rating (nearest whole number)			Rating Description						
1			Poor						
2			Fair						
3			Satisfactory						
4			Very Satisfactory						
5			Outstanding						

Suggestions of students for the improvement of their teachers' teaching performance					Teaching Performance Evaluation
1: Add more class activities					9.09%
2: Allow students to know their class standing					36.36%
3: Be more approachable					36.36%
4: Be sensitive to student needs & feelings					18.18%
5: Be well-organized in discussing the topic					9.09%
6: Discipline the students					9.09%
7: Discuss the lesson in a more understandable way					9.09%
8: Do not get angry easily					18.18%
9: Don't be too bookish					9.09%
10: Don't be too serious. Crack jokes sometimes.					9.09%
11: Don't discourage the students					9.09%
12: Don't just be sitting the whole time while having class					9.09%
13: Don't just read the handouts or the powerpoint slides. Discuss them.					27.27%
14: Emphasize the important points of the lesson					36.36%
15: Explain further lessons that are difficult to understand					18.18%
16: Give more examples and activities					9.09%
17: Give more laboratory activities					9.09%
18: Give more problem sets & assignments					9.09%
19: Give reasonable time allotment during exams					9.09%
20: Give time for students to copy notes in class					9.09%
21: Have well-prepared powerpoint presentations					9.09%
22: Improve teaching & communication skills					9.09%
23: Improve teaching strategies/techniques					9.09%

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Loreto, Ma. Theresa P. Second Semester 2016 - 2017 No. of Raters: 41

Subject: 4 - Chem 31 - Biochemistry Class Type: Lecture 5-6:30MW

<i>Work Performance</i>	NA	1 <i>Poor</i>	2 <i>Below Satisfactory</i>	3 <i>Satisfactory</i>	4 <i>Very Satisfactory</i>	5 <i>Outstanding</i>	<i>Median</i>
1 Explains course objectives, requirement and grading system at the beginning of the semester			1	8	17	15	4.0
2 Always prepared and organized in class			3	7	14	17	4.0
3 Uses appropriate and updated instructional materials			3	9	13	16	4.0
4 Gives clear instructions/guidelines in accomplishing tasks		1	3	7	19	10	4.0
5 Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable			3	13	12	12	4.0
6 Makes classroom activities interesting and lively		1	6	15	8	10	3.0
7 Encourages students to ask questions and welcomes comments and suggestions			7	4	18	12	4.0
8 Has mastery of the subject matter			2	7	11	21	5.0
9 Available for student consultation even outside class time		1	3	14	16	7	4.0
10 Holds class regularly, starts and dismisses class on time and utilizes class period fully			5	4	15	17	4.0
11 Gives relevant assignments, course requirements		1	1	8	18	13	4.0
12 Returns quizzes, exams, homework, assignments and exercises		2	1	6	17	15	4.0
13 Fair in giving grades		2	2	8	18	11	4.0
14 Wears clean and appropriate clothes/attire in class				6	9	26	5.0
15 Firm in implementing policies yet approachable and understanding			2	8	16	15	4.0
16 Commands respect of students			1	8	16	16	4.0
17 Exercises decency in speech and actions			1	9	15	16	4.0
Median Rating		4.0					
		Very Satisfactory					
Median Rating (nearest whole number)		Rating Description					
1		Poor					
2		Fair					
3		Satisfactory					
4		Very Satisfactory					
5		Outstanding					

Suggestions of students for the improvement of their teachers' teaching performance

1: Add more class activities	9.76%
2: Allow students to know their class standing	2.44%
3: Avoid discussing matters not related to the lesson	7.32%
4: Avoid favoritism	4.88%
5: Be energetic/enthusiastic when discussing	21.95%
6: Be more approachable	14.63%
7: Be sensitive to slow learners	17.07%
8: Be sensitive to student needs & feelings	9.76%
9: Discuss the lesson in a more understandable way	21.95%
10: Dismiss the class 10 minutes before the time	9.76%
11: Do not get angry easily	2.44%
12: Don't be too serious. Crack jokes sometimes.	9.76%
13: Don't discourage the students	2.44%
14: Don't just be sitting the whole time while having class	4.88%
15: Don't just read the handouts or the powerpoint slides. Discuss them.	9.76%
16: Don't talk too fast	17.07%
17: Emphasize the important points of the lesson	4.88%
18: Explain further lessons that are difficult to understand	21.95%
19: Give more examples and activities	7.32%
20: Give more problem sets & assignments	4.88%
21: Give reasonable time allotment during exams	2.44%
22: Give time for students to copy notes in class	12.20%
23: Have well-prepared powerpoint presentations	2.44%
24: Improve teaching & communication skills	4.88%
25: Improve teaching strategies/techniques	12.20%
26: Inform the students ahead if you can't come to class	4.88%
27: Lessen talking about your personal life	2.44%
28: Make voice louder	4.88%
29: Smile often	19.51%

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VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Loreto, Ma. Theresa P. Second Semester 2016 - 2017 No. of Raters: 41
Subject: 2 - Chem 21 - General Chemistry II Class Type: Lecture 11-12MW

Work Performance	NA	1 Poor	2 Below Satis- factory	3 Satis- factory	4 Very Satis- factory	5 Out- standing	Median
1 Explains course objectives, requirement and grading system at the beginning of the semester		6	3	16	9	7	3.0
2 Always prepared and organized in class		5	4	11	11	10	4.0
3 Uses appropriate and updated instructional materials		5	4	13	10	8	3.0
4 Gives clear instructions/guidelines in accomplishing tasks		8	4	10	12	7	3.0
5 Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable		7	6	11	11	6	3.0
6 Makes classroom activities interesting and lively		9	3	10	14	5	3.0
7 Encourages students to ask questions and welcomes comments and suggestions		6	5	11	11	8	3.0
8 Has mastery of the subject matter		6	3	8	11	12	4.0
9 Available for student consultation even outside class time		9	2	15	9	6	3.0
10 Holds class regularly, starts and dismisses class on time and utilizes class period fully		9	5	7	12	8	3.0
11 Gives relevant assignments, course requirements		10	2	13	10	6	3.0
12 Returns quizzes, exams, homework, assignments and exercises		6	4	11	9	11	3.0
13 Fair in giving grades		4	3	12	12	10	4.0
14 Wears clean and appropriate clothes/attire in class		5	1	6	12	17	4.0
15 Firm in implementing policies yet approachable and understanding		6	3	12	12	8	3.0
16 Commands respect of students		6	4	10	13	8	4.0
17 Exercises decency in speech and actions		7	2	11	11	10	4.0
Median Rating		3.0					Satisfactory
Median Rating (nearest whole number)		Rating Description					
1		Poor					
2		Fair					
3		Satisfactory					
4		Very Satisfactory					
5		Outstanding					

Suggestions of students for the improvement of their teachers' teaching performance

1: Add more class activities	14.63%
2: Allow students to know their class standing	29.27%
3: Always have eye contact with students when discussing the lesson	17.07%
4: Avoid degrading students especially on social media	7.32%
5: Avoid discussing matters not related to the lesson	14.63%
6: Avoid favoritism	4.88%
7: Avoid giving green jokes	2.44%
8: Avoid giving requirements that are not related to the subject	4.88%
9: Avoid insulting the students	14.63%
10: Avoid jokes that can offend students	7.32%
11: Avoid or lessen the use of "gay" language in class	4.88%
12: Be energetic/enthusiastic when discussing	39.02%
13: Be more approachable	34.15%
14: Be sensitive to slow learners	46.34%
15: Be sensitive to student needs & feelings	34.15%
16: Be well-organized in discussing the topic	17.07%
17: Discipline the students	9.76%
18: Discuss the lesson in a more understandable way	46.34%
19: Dismiss the class 10 minutes before the time	48.78%
20: Do not get angry easily	36.59%
21: Don't be always absent or late	4.88%
22: Don't be nervous in class	2.44%
23: Don't be too bookish	2.44%
24: Don't be too serious. Crack jokes sometimes.	24.39%
25: Don't discourage the students	24.39%
26: Don't flirt with your students	2.44%
27: Don't interfere with students' personal life	12.20%
28: Don't just be sitting the whole time while having class	7.32%
29: Don't just read the handouts or the powerpoint slides. Discuss them.	24.39%
30: Don't keep changing your decisions/instructions	4.88%
31: Don't talk too fast	24.39%
32: Emphasize the important points of the lesson	31.71%
33: Explain further lessons that are difficult to understand	51.22%
34: Give more examples and activities	46.34%
35: Give more laboratory activities	2.44%
36: Give more problem sets & assignments	29.27%
37: Give reasonable time allotment during exams	29.27%
38: Give time for students to copy notes in class	39.02%
39: Guide the students during the laboratory	2.44%
40: Have well-prepared powerpoint presentations	7.32%

41: Improve English proficiency especially grammar and pronunciation	9.76%
42: Improve teaching & communication skills	24.39%
43: Improve teaching strategies/techniques	36.59%
44: Improve your knowledge about the subject	9.76%
45: Inform the students ahead if you can't come to class	9.76%
46: Lessen talking about your personal life	12.20%
47: Make voice louder	14.63%
48: Smile often	26.83%

grading system in the beginning of the semester							
2. Always prepared and organized in class	3	4	5	11	10	4	3.0
3. Uses appropriate and updated instructional materials	5	4	13	10	7	3	3.0
4. Gives clear instructions/guidelines in accomplishing tasks	8	4	10	12	7	3	3.0
5. Discusses lessons clearly and with confidence giving enough examples to make the lesson easy to understand	7	6	11	11	6	3	3.0
6. Makes classroom arrangements orderly and clear	9	3	10	10	7	3	3.0
7. Encourages students to ask questions and welcomes comments and suggestions	8	3	11	11	8	3	3.0
8. Has mastery of the subject matter	6	3	8	11	12	4	3.0
9. Available for student consultation even outside class time	9	2	13	9	5	3	3.0
10. Reads class reports, notes and discusses them in class and during class periods	9	3	7	12	8	3	3.0
11. Gives relevant assignments, course requirements	10	3	13	10	6	3	3.0
12. Returns quizzes, exams, homework, assignments and projects	6	4	11	9	11	3	3.0
13. Fair in giving grades	4	3	12	17	10	4	4.0
14. Motivating and stimulates the learners in class	5	1	4	12	17	3	3.0
15. Good in giving advice, helping and guiding students in class	6	3	10	12	7	3	3.0
16. Inspires learning in students	6	3	8	13	9	3	3.0
17. Exemplary demeanor in speech and actions	7	2	11	11	7	3	3.0
Median Rating	3.0						Satisfactory

Median Rating (Interpret whole number)

Median Description

1

Poor

2

Fair

3

Satisfactory

4

Very Satisfactory

5

Excellent

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Loreto, Ma. Theresa P.

Second Semester 2016 - 2017

No. of Raters: 1

Subject: 4 - Chem 232 - Protein & Nucleic Acid
Metabolism

Class Type: Lecture

8:30-10Th

<i>Work Performance</i>	<i>NA</i>	<i>1 Poor</i>	<i>2 Below Satis- factory</i>	<i>3 Satis- factory</i>	<i>4 Very Satis- factory</i>	<i>5 Out- standing</i>	<i>Median</i>
1 Explains course objectives, requirement and grading system at the beginning of the semester					1		4.0
2 Always prepared and organized in class						1	5.0
3 Uses appropriate and updated instructional materials						1	5.0
4 Gives clear instructions/guidelines in accomplishing tasks						1	5.0
5 Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable						1	5.0
6 Makes classroom activities interesting and lively					1		4.0
7 Encourages students to ask questions and welcomes comments and suggestions					1		4.0
8 Has mastery of the subject matter						1	5.0
9 Available for student consultation even outside class time						1	5.0
10 Holds class regularly, starts and dismisses class on time and utilizes class period fully						1	5.0
11 Gives relevant assignments, course requirements						1	5.0
12 Returns quizzes, exams, homework, assignments and exercises						1	5.0
13 Fair in giving grades						1	5.0
14 Wears clean and appropriate clothes/attire in class						1	5.0
15 Firm in implementing policies yet approachable and understanding						1	5.0
16 Commands respect of students						1	5.0
17 Exercises decency in speech and actions						1	5.0
Median Rating		5.0					
		Outstanding					
Median Rating (nearest whole number)		Rating Description					
1		Poor					
2		Fair					
3		Satisfactory					
4		Very Satisfactory					
5		Outstanding					

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Suggestions of students for the improvement of their teachers' teaching performance

1: Add more class activities	14.63%
2: Allow students to know their class standing	29.27%
3: Always have eye contact with students when discussing the lesson	17.07%
4: Avoid degrading students especially on social media	7.32%
5: Avoid discussing matters not related to the lesson	14.63%
6: Avoid favoritism	4.88%
7: Avoid giving green jokes	2.44%
8: Avoid giving requirements that are not related to the subject	4.88%
9: Avoid insulting the students	14.63%
10: Avoid jokes that can offend students	7.32%
11: Avoid or lessen the use of "gay" language in class	4.88%
12: Be energetic/enthusiastic when discussing	39.02%
13: Be more approachable	34.15%
14: Be sensitive to slow learners	40.34%
15: Be sensitive to student needs & feelings	34.15%
16: Be well-organized in discussing the topic	17.07%
17: Discipline the students	9.76%
18: Discuss the lesson in a more understandable way	46.34%
19: Dismiss the class 10 minutes before the time	48.78%
20: Do not get angry easily	36.59%
21: Don't be always absent or late	4.88%
22: Don't be nervous in class	2.44%
23: Don't be too bookish	2.44%
24: Don't be too serious. Crack jokes sometimes.	24.39%
25: Don't discourage the students	24.39%
26: Don't flirt with your students	2.44%
27: Don't interfere with students' personal life	12.20%
28: Don't just be sitting the whole time while having class	7.32%
29: Don't just read the handouts or the powerpoint slides. Discuss them.	24.39%
30: Don't keep changing your decisions/instructions	4.88%
31: Don't talk too fast	24.39%
32: Emphasize the important points of the lesson	31.71%
33: Explain further lessons that are difficult to understand	51.22%
34: Give more examples and activities	46.34%
35: Give more laboratory activities	2.44%
36: Give more problem sets & assignments	29.27%
37: Give reasonable time allotment during exams	29.27%
38: Give time for students to copy notes in class	39.02%
39: Guide the students during the laboratory	2.44%
40: Have well-prepared powerpoint presentations	7.32%

41: Improve English proficiency especially grammar and pronunciation	9.76%
42: Improve teaching & communication skills	24.39%
43: Improve teaching strategies/techniques	36.59%
44: Improve your knowledge about the subject	9.76%
45: Inform the students ahead if you can't come to class	9.76%
46: Lessen talking about your personal life	12.20%
47: Make voice louder	14.63%
48: Smile often	26.83%

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Loreto, Ma. Theresa P. Second Semester 2016 - 2017 No. of Raters: 11

Subject: 4 - Btec 198 - Res. Planning & Manuscript Prep'n Class Type: Lecture 3-5W

<i>Work Performance</i>	NA	1 <i>Poor</i>	2 <i>Below Satis- factory</i>	3 <i>Satis- factory</i>	4 <i>Very Satis- factory</i>	5 <i>Out- standing</i>	<i>Median</i>
1 Explains course objectives, requirement and grading system at the beginning of the semester				4	2	5	4.0
2 Always prepared and organized in class				1	5	5	4.0
3 Uses appropriate and updated instructional materials				2	5	4	4.0
4 Gives clear instructions/guidelines in accomplishing tasks			1	1	6	3	4.0
5 Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable			1	1	4	5	4.0
6 Makes classroom activities interesting and lively		1		2	5	3	4.0
7 Encourages students to ask questions and welcomes comments and suggestions				3	5	3	4.0
8 Has mastery of the subject matter				1	4	6	5.0
9 Available for student consultation even outside class time				2	4	5	4.0
10 Holds class regularly, starts and dismisses class on time and utilizes class period fully				1	4	6	5.0
11 Gives relevant assignments, course requirements				2	3	6	5.0
12 Returns quizzes, exams, homework, assignments and exercises				4	2	5	4.0
13 Fair in giving grades				5	1	5	4.0
14 Wears clean and appropriate clothes/attire in class				1	1	9	5.0
15 Firm in implementing policies yet approachable and understanding				1	4	6	5.0
16 Commands respect of students				2	2	7	5.0
17 Exercises decency in speech and actions				2	3	6	5.0
Median Rating		4.0					Very Satisfactory
Median Rating (nearest whole number)		Rating Description					
1		Poor					
2		Fair					
3		Satisfactory					
4		Very Satisfactory					
5		Outstanding					

Suggestions of students for the improvement of their teachers' teaching performance	
1: Add more class activities	9.09%
2: Allow students to know their class standing	36.36%
3: Be more approachable	36.36%
4: Be sensitive to student needs & feelings	18.18%
5: Be well-organized in discussing the topic	9.09%
6: Discipline the students	9.09%
7: Discuss the lesson in a more understandable way	9.09%
8: Do not get angry easily	18.18%
9: Don't be too bookish	9.09%
10: Don't be too serious. Crack jokes sometimes.	9.09%
11: Don't discourage the students	9.09%
12: Don't just be sitting the whole time while having class	9.09%
13: Don't just read the handouts or the powerpoint slides. Discuss them.	27.27%
14: Emphasize the Important points of the lesson	36.36%
15: Explain further lessons that are difficult to understand	18.18%
16: Give more examples and activities	9.09%
17: Give more laboratory activities	9.09%
18: Give more problem sets & assignments	9.09%
19: Give reasonable time allotment during exams	9.09%
20: Give time for students to copy notes in class	9.09%
21: Have well-prepared powerpoint presentations	9.09%
22: Improve teaching & communication skills	9.09%
23: Improve teaching strategies/techniques	9.09%

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