SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: MARICEL VILLALINO-LIM

Program Involvement	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
-1	-2	-3	(2x3)
1. Instruction			
a. Head/Dean (50%)	50% 45%	4.63	2.32 2.08
b. Students (50%)	40% 45%	3.80	1.52 1.71
TOTAL for Instruction	90%		
2. Research	0%		
3. Extension	5%	4.50	0.23
4. Support Operations	0%		
5 Administration	5%	4.67	0.23
TOTAL	100%		4.30 4.25

EQUIVALENT NUMERICAL RATING: 4.30 4.25

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.30 4.25

ADJECTIVAL RATING: **Very Satisfactory**

Prepared by:

MARICEL VILLALINO-LIM
Name of Faculty

Reviewed by:

MAGDALENE C. UNAJAN
Head, DCST

Recommending Approval:

ROBERTO C. GUARTE
College Dean

Approved by:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MARICEL VILLALINO-LIM, a faculty member of the DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January - June, 2021.

MARICEL VILLALINO-LIM
Instructor III
Date:

Approved:

MAGDALENE C. UNAJAN
Department Head
Date:

ROBERTO C. GUARTE
College Dean
Date:

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Quality	Eficiency	Timeliness	Average	REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
UMFO 1. ADVANCED EDUCATION SERVICES										
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	**A9**. Actual Faculty's FTE	Teaches subjects/courses assigned	4	23.95	5	5	5	5.00	ITEC11(LEC-1) CSCI21(LEC-4)(LAB-1) CSCI145(LEC-1)LAB-1)
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	4	6	5	5	4	4.67	ITEC11(LEC-1) CSCI21(LEC-4) CSCI145(LEC-1)

		A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	2	6	5	5	4	4.67	CSci 21 Asoque Jennifer T., CSci 21 Baluran Norbert Bonnin U., CSci 21 Castillo Ejay Mark L. ,, CSci 21 Cazar Ciann Renel A., CSci 21 Manaog Christine Joy D. , CS141 Peñaranda Ruth
		A12. Number of trainings attended related to instruction	Attends mandated trainings	3	4	5	5	5	5.00	"Webinar Worshop on Flexible Learning and Learning Continuity Plan for IT Teachers", "The Art of Data Storytelling in Tableau: An Overview", "Cybersecurity Awareness and Data Privacy", "MoodleMOOT Training"
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	4	6	4	5	5	4.67	ITEC11(LEC-1) CSCI21(LEC-4) CSCI145(LEC-1)
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	6	6	5	5	5	5.00	ITEC11(LEC-1) CSCI21(LEC-4) CSCI145(LEC-1)
		A15. Number of lab reports and term papers checked and graded	Checks lab reports submitted as required	2	2	5	5	4	4.67	CSCI21 CSCI145
PI 8: Number of students		**A16**. Number of students advised:	Acts as academic adviser to	10						
		A17. Number of students advised on thesis/ field practice/special problem:	Advises and corrects thesis proposal	2	2	5	5	4	4.67	Hardey, Mejico Libres, Phillip
		A18. Number of students entertained for consultation purposes	Allots time to students seeking for consultation or advise.	10	20	4	5	5	4.67	VSU Students
PI 9: Number of student		**A19**. Number of Student	Advises student organization	1						

		A20. Number of Student organizations assisted on student related activities	Assists student organization in implementing student related activities	1	1	4	4	4	4.00	CS3
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line courseware developed and submitted :	Prepares and submits for review by the Technical Review Panel	2	2	5	5	4	4.67	CSCI21 CSCI145
		On-line ready courseware	Prepares instructional	2						
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	2	2	5	5	4	4.67	CSCI21 CSCI145
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	2	2	5	5	4	4.67	CSCI21 CSCI145
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the courseware duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	2	2	5	5	4	4.67	CSCI21 CSCI145
						Total points			65.67	
						Mean Rating			4.63	
UMFO 3 . RESEARCH SERVICES										
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research project within the year	1						
						Total points				
						Mean Rating				
UMFO 4. EXTENSION SERVICES										
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership	1	1	4	4	4	4.00	ICT Capability for DepEd Baybay City Division Office

PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries								
Research Mentoring	Research Mentor									
Peer reviewers/Panelists	Peer reviewers/Panelists									
Resource Persons	Resource Persons	Resource Persons	1	1	5	5	5	5.00	VSU E-Learning Environment Training-Workshop
Convenor/Organizer	Convenor/Organizer									
Consultancy	Consultant									
Evaluator	Evaluator									
						Total points		9.00	
						Mean Rating		4.50	
UMFO 5. SUPPORT TO OPERATIONS										
OVPI MFO 4. Program and Institutional Accreditation Services										
UMFO 6. General Admin. & Support Services (GASS)										
PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients								
PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performfing functions resulting to best practice								
	A 48.Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new normal		1	5	4	5	4.67	Proctor for VSUCAT Examination, LMS Coordinator
						Total points		4.67	
						Mean rating		4.67	
Total Over-all Rating								79.33	
Average Rating								4.60	
Adjectival Rating								Outstanding	

Average Rating	4.60
Additional Points:	
Approved Additional Points (with copy of approval)	
FINAL RATING	4.60
ADJECTIVAL RATING	Outstanding

She has to improve her skills in developing online courses for her subjects. Submit research & extension proposals. She should pursue PhD Computer Science studies asap.

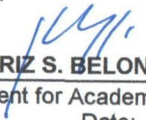Evaluated & Rated by:

MAGDALENE C UNAJAN
Head, DCST

Date:

Recommending Approval

ROBERTO C. GUARTE
Dean, CET

Approved by:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs
Date: 7/22/21

Exhibit I

PERFORMANCE MONITORING FORM

Name of Employee: **MARICEL V. LIM**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommen- dation
1	Teaches assigned subjects and performs other teaching related functions such as: prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grade sheets within prescribed period, makes him/herself available for student consultations during consultation hours, revises course syllabi, and approves manuscripts.	Very Satisfactory	January 2021	June 30, 2021	June 2021	Impressive	Outstanding	Very considerate with the students.
2	Attends meetings and performs functions as member of different committees of the department	Very Satisfactory	January 2021	June 30, 2021	January 2021 – June 2021	Impressive.	Outstanding	Needs to participate more during meetings.
3	Performs other functions	Very Satisfactory	January 2021	June 30, 2021	January 2021 – June 2021	Impressive.	Very satisfactory	Needs to improve tasks assigned.

* Either very impressive, impressive, needs improvement, poor, very poor
** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

MAGDALENE C. UNAJAN
Unit Head

Exhibit L

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: MARICEL VILLALINO-LIM
Performance Rating: Very Satisfactory

Aim: Encourage her to make research and extension proposal

Proposed Interventions to Improve Performance:

Date: January 2021   Target Date: One year from date of intervention

First Step:

Send her to training/seminar/workshop for a related field for research and extension.

Result:

Attendance in research and extension related trainings/seminars/workshops fora. This will Expose her to these engagements and will motivate her to do research and be involved in Research, Development, Extension and Innovation (RDEI) projects.

Date: Throughout the school year Target Date: End of the SY 2021-2022

Next Step:

Advise her to draft research proposal or extension project proposal.

Outcome: RDEI project proposal

Final Step/Recommendation:

Instruct her to submit the RDEI proposal to OVREI for approval and possible funding.

Prepared by:

MAGDALENE C. UNAJAN
Unit Head

Conforme:

MARICEL VILLALINO-LIM
Name of Ratee Faculty/Staff