

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: ERROL C. FERNANDEZ

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty	25%	4.88	1.22
b. Students	75%	4.33	3.25
TOTAL for Instruction	90%		4.02
2. Research	4.0%	0.00	0.00
3. Extension	4.0%	3.50	0.14
4. Production	1.0%	5.00	0.05
5. Administration/Other Services	1.0%	5.00	0.05
TOTAL			4.26

EQUIVALENT NUMERICAL RATING: 4.26
Add: Additional Points, if any: _____
TOTAL NUMERICAL RATING: 4.26

ADJECTIVAL RATING: VERY SATISFACTORY

Prepared by:
ERROL C. FERNANDEZ
Name of Faculty

Reviewed by:
GUIRALDO C. FERNANDEZ JR.
Department Head

Recommending Approval:
CANDELARIO L. CALIBO
Dean, CAS

Approved by:

APPROVED:
1641
BEATRIZ S. BELONIAS, PhD
VICE PRESIDENT FOR INSTRUCTION

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, ERROL C. FERNANDEZ, of the Department of Liberal Arts and Behavioral Sciences commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **AUGUST-DECEMBER 2018**

ERROL C. FERNANDEZ

Ratee

Approved:

GUINALDO C. FERNANDEZ, JR.

Head of Unit

MFO No.	Description of MFO & PAPs	Success/Performance Indicators	Program/Activities/Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MFO1	Higher Education	Full Time Equivalent	Teaching	Teaches Social Science subjects	18.00	41.40	4.33	4.33	4.33	4.33	
		Number of Instructional Materials Developed/Revised and Utilized									
		* New IMs	Author/Compiler	Life and Words of Rizal; Ethics	1	2	5	5	5	5	
		* Revised IMs within the last 3 years	Author/Compiler	Revised course syllabi in ScSc12n, ScSc 16, IPHIL 002	1	3	5	5	5	5	
		* Number of published books	Author/Compiler	The Life and Works of Rizal, Ethics	1	2	5	5	5	5	
		Student Advising and Consultation Services									
		* Number of organizations advised			1	1	5	5	5	5	Tau Omega Mu Fraternity and the Ladies Circle
		* Number of hrs per week spent on student consultation	Consultation		3	12	5	5	5	5	Consultation Time: 2:00 - 4:00
				SUB-TOTAL						29.33	
MF02	Research	Number of research conducted	Research		none	none					
MF04	Extension	Number of trainings/seminars attended	Training	Resource Person	1	2	5	5	5	5.00	Orientation - Seminar of the New General Education Courses
				Participant	1	1	2	2	2	2.00	39th National Conference on Local and National History of the Philippine National Historical Society


				SUB-TOTAL						7.00	
MF04	Support to Students/ Production	Number of quizzes prepared and checked			5	8	5	5	5	5.00	
		Number of midterm and final exams preapred and checked.		ScSc12n, ScSc 16, IPHIL 002	4	4	5	5	5	5.00	
		Number of oral recitations graded/evaluated		ScSc12n, ScSc 16, IPHIL 002	4	6	5	5	5	5.00	
		Number of midterm and final gradesheets submitted		ScSc12n, ScSc 16, IPHIL 002	2	2	5	5	5	5.00	
				SUB-TOTAL						20.00	
MF05	General Admin & Support Services	Number of participation on the events/program in the dept, college, univ. and other offices		Participant	1	3	5	5	5	5.00	Faculty & Staff Sportsfest, DLABS Anniversary
		Number of committees served		Member & Chair	1	4	5	5	5	5.00	Social Science Curriculum Committee; Socio-Cultural Committee; Sports Committee; In-charge, Website and Department News for Obelisk
		Number of meetings attended	Meetings		2	4	5	5	5	5.00	Departmental Meetings, Committee Meetings
				SUB-TOTAL						15.00	

Average Rating (Total Over-all rating divided by number of entries)		4.75
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		4.75
ADJECTIVAL RATING		Outstanding

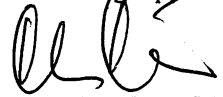
4.75

Comments & Recommendations for Development Purpose:
Keep up to good work & continue to strive for excellence


Evaluated & Rated by:


GUIRALDO C. FERNANDEZ, JR.
 Department Head
 Date: _____

Recommending Approval:


CANDELARIO L. CALIBO
 College Dean
 Date: _____

Approved:


BEATRIZ S. BELONIAS
 Vice-President for Instruction
 Date: _____

PERFORMANCE MONITORING FORMName of Employee: **Errol C. Fernandez**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teaches two (3) courses subjects (ScSc12n, ScSc 16, IPHP)	Attendance sheets of the assigned classes, grade sheet per courses taught, and good result of student performance evaluation	August 2018	December 2018	December 2018	Impressive	Outstanding	Improve performance with respect to students' comments on TPES.
2	Assist students' concerns through students consultation	Improved student performance	August 2018	December 2018	December 2018	Impressive	Outstanding	Provide more interventions for the improvement of students
3	Prepares course syllabi updates	Approved course syllabi in Anth11 and ScSc11	August 2018	September 2018	September 2018	Impressive	Outstanding	Follow OBE format as prescribed
4	Submission of midterm grades and final grades	Grades submitted to registrar	August 2018	December 2018	December 2018	Impressive	Outstanding	Met the deadlines for the submission of grades
5	Conduct research	Progress report	August 2018	November 30, 2018		Impressive	Outstanding	On-going
6	Participate in all activities conducted by the department, college and the university	Attendance, certificates if applicable	August 2018	December 2018	November 2018	Impressive	Outstanding	Participates actively in all activities
7	Perform other functions assign by the Dean, and the university	BSM proposal approved by DMP curriculum committee	August 2018	December 2018	December 2018	Impressive	Outstanding	Submit B\$AP, BSM proposals to CAS curriculum committee
9	Conduct trainings	Certificate of recognition, written report	August 2018	December 2018	November 2018	Very Impressive	Outstanding	Follow CHED's requirement for the New GE Courses as prescribed

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by

GUIRALDO C. FERNANDEZ, JR.

Department Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Errol C. Fernandez

Performance Rating: Outstanding

Aim: To pursue graduate studies for the degree Master of Arts in History, engage in research or extension projects and improve teaching strategies.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: August 1, 2018

Target Date: One year from today

First Step:

- a) Encouraged and recommended him to apply for the K12 transition program of CHED scholarship for his graduate studies.
- b) Required him to be involved on research or extension projects which the Department has started to work on.

Result:

He has already completed his academic requirements and passed the comprehensive exam last January 2018. He is currently working on his thesis and is expected to finish his degree on June 2019.

Date: August 1, 2018

Target Date: August 2019

Next Step:

He was advised to finish his Master's Thesis by the end of June 2019. And employ more teaching strategies based on the evaluation of the students.

Outcome: NA

Final Step/Recommendation: NA

Prepared by:


GUIRALDO C. FERNANDEZ, JR.
Department Head

Conforme:


ERROL C. FERNANDEZ
Faculty/Ratee