

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

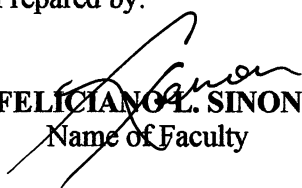
Name of Faculty Member: FELICIANO L. SINON JR.

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
i. Head/Dean (50%)		4.94x50% = 2.470	
j. Students (50%)		4.50x50% = 2.250	
Total for Instruction	50%	4.720	2.360
2. Research			
i. Client/Dir. for Research (50%)			
j. Dept. Head/Center Director (50%)			
Total for Research	20%	5.000	1.000
3. Extension			
i. Client/Dir. for Extension (50%)			
j. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration	30%	4.850	1.455
5. Production			
TOTAL			4.815

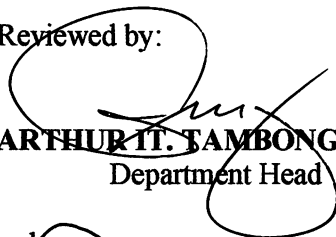
EQUIVALENT NUMERICAL RATING: 4.815
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 4.815

ADJECTIVAL RATING: Outstanding

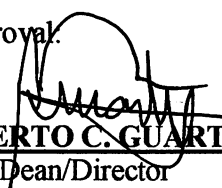
Prepared by:


FELICIANO L. SINON JR.
Name of Faculty

Reviewed by:


ARTHUR T. TAMBONG, FPSAE
Department Head

Recommending Approval:


ROBERTO C. GUARTE, Ph.D.
Dean/Director

Approved:


BEATRIZ S. BELONIAS, Ph.D.
Vice President



Visayas State University
College of Engineering
Department of Agricultural Engineering
 Visca, Baybay City 6521, Leyte, Philippines

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **FELICIANO L. SINON JR.**, Faculty of the Department of Agricultural Engineering, commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January to June, 2018.

FELICIANO L. SINON JR.

Instructor I

Date: 18 July 2018

ARTHUR IT. TAMBONG, FPSAE

Department Head

Date: 18 July 2018

Rating Equivalents:
 5 - Outstanding
 4 - Very Satisfactory
 3 - Satisfactory
 2 - Fair
 1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Program/Activities/ Projects	Tasks Assigned	Target	Accomplishment (Jan-June 2018)	Rating				Remark
							Quality	Efficiency	Timeliness	Average	
UMFO 2. HIGHER EDUCATION SERVICES											
OVPI MFO 1. Curriculum Program Management Services											
		PI 1. Total Undergraduate FTE monitored	Teaching	Teaches BSAE subjects equivalent to 8 FTE per semester	18	45.20	5	5	5	5.0	Total FTE
		PI 7. Number of academe/industry linkage established	Coordinating	Establishes linkage/s with academe/industry	1	4	5	5	5	5.0	PSAE, SRA- Negros Occidental, NIA RO13, AGREA
		PI 8. Number of students advised	Advising	Advises students on thesis/ field practice/special problem	20	50	5	5	5	5.0	50 undergraduate students advised
		PI 10. Number of instructional materials developed	Preparing/ Revising/ Encoding/ Printing	Prepares instructional materials	2	3	5	4	5	4.7	3 instructional materials developed

		Best Practices/New Initiatives:									
		Number of BS Degree Programs maintained for OBE-alignment	OBE-alignment of old BS curriculum	Conducts initial activities of curriculum revision into an OBE-aligned curriculum	1	1	5	5	5	5.0	OBE-alignment of BSAE
		Number of maintained Center of Excellence (COE) status designated by CHED	Updating and maintaining documents	Updates and maintains documents re Center of Excellence (COE)	1	1	5	5	5	5.0	Center of Excellence in BSAE degree program
		Number of AACUP Accreditation prepared	Preparing documents	Prepares documents re AACUP	1	1	5	5	4	4.7	BSAE Level III Phase 2
		Number of AACUP Accreditation maintained	Updating and maintaining documents	Updates and maintains documents re AACUP	1	1	5	5	5	5.0	BSAE Level III Phase 1
		Number of Washington Accord applied	Preparing/ Encoding/ Printing	Prepares documents for Washington Accord application	1	1	5	5	5	5.0	Washington Accord Accreditation and Certification
		Number of ISO 9001:2015 applied	Preparing/ Encoding/ Printing	Prepares documents for ISO 9001:2015 application	1	1	5	5	5	5.0	ISO 9001:2015 Certification
		Number of RQAT accreditation applied	Preparing/ Encoding/ Printing	Prepares documents for RQAT accreditation application	1	1	5	5	5	5.0	RQAT accreditation in BSABE degree program
						Total points:				54.3	

UMFO 3. RESEARCH SERVICES

		PI 2. Number of research outputs presented in regional/national/international fora/conferences	Conducting research study	Conducts research project and/or completed on schedule							
		International fora/conf.			1	1	5	5	5	5.0	PSABE Int'l Convention
						Total points:				5.0	

UMFO 5. SUPPORT TO OPERATIONS (STO)

OVPI MFO 3. Faculty Evaluation Services

		PI 1. Number of seminars/ trainings/conventions/ workshops coordinated for entire university	As participant	Participates seminars/ trainings/conventions/ workshops coordinated for entire university	1	1	5	5	5	5.0	1st Grand Alumni Homecoming (BSAE Class 1980-2017)
		PI 2. Number of seminars/ trainings/conventions/ workshops coordinated/ attended outside of the university	As participant	Participates seminars/ trainings/conventions/ workshops coordinated outside of the university	2	3	5	4	5	4.7	Varied Seminars/Trainings/ Conventions/Workshops

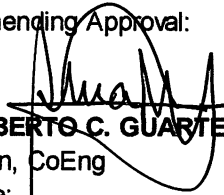
		PI 4. Number of in-house seminars/trainings/ workshops/reviews conducted/attended	As participant	Participates in-house seminars/trainings/ workshops/reviews conducted/attended	2	3	5	4	5	4.7	Varied In-house Seminars/ Trainings/Conventions/ Workshops attended
OVPI MFO 4. Program and Institutional Accreditation Services											
		PI 1. Number of degree programs which passed accreditation/evaluation at least Level I	Documenting/ Monitoring	Documents/Monitors	1	1	5	5	5	5.0	BSAE
		PI 3. Percentage of degree program compliant with CHED	Documenting/ Monitoring	Documents/Monitors	100%	100%	5	5	5	5.0	100% complied with CHED (BSAE, BSABE & MSAE degree programs)
		PI 4. Additional outputs									
		Number of activities organized/attended/ assisted/participated/ facilitated	Participating	Participates activities	2	4	5	4	5	4.7	PSAE activities, CoE activities
						Total points:				29.0	
UMFO 6. GENERAL ADMINISTRATION & SUPPORT SERVICES											
		PI 1. Efficient and customer-friendly frontline service	Service	Served clients with courtesy; immediate response to client needs and inquiries	100%	100%	5	5	5	5.0	100% no complaint; Served clients with courtesy; immediate response to client needs and inquiries
		PI 2. Additional outputs									
		Number of hours devoted in consultation meeting	Participating	Participates in consultation meeting	1	3	5	4	5	4.7	Screening of Awardees for 2018 Graduation
		Number of hours devoted in the preparation of documents needed for PTC-ACBET (Washington Accord) accreditation	Participating	Participates in the preparation of documents needed for PTC-ACBET (Washington Accord) accreditation	40	120	5	5	5	5.0	Washington Accord docs preparation
		Number of hours devoted in the preparation for AACCUP accreditation	Participating	Participates in the preparation of documents needed for AACCUP accreditation	40	120	5	5	4	4.7	AACCUP Accreditation docs preparation
		Best Practices/New Initiatives:									
		Number of Application for ISO (Prepared) - on-going	Preparing/ Encoding/ Printing	Prepares documents for ISO 9001:2015 application	1	1	5	5	5	5.0	On-going

		Number of Application for CHED Center of Excellence	Updating and maintaining documents	Updates and maintains documents re Center of Excellence (COE)	1	1	5	5	5	5.0	BSAE
						Total points:				29.3	Comments & Recommendations for Development Purpose: Prepare application for patent of invention presented in the 2018 PSABE convention.
Total Over-all Rating										117.667	
Average Rating										4.903	
Additional points:											
Approved additional points (with copy of approval) :											
Final Rating										4.903	
Adjectival Rating										Outstanding	


Evaluated and Rated by:


ARTHUR I. TAMBONG, FPSAE
 Head, DAE
 Date: _____

Recommending Approval:


ROBERTO C. GUARATE, Ph.D.
 Dean, CoEng
 Date: _____

Approved:


BEATRIZ S. BELONIAS, Ph.D.
 Vice Pres. for Instruction
 Date: _____



VISAYAS
STATE UNIVERSITY

OFFICE OF THE VICE PRESIDENT FOR INSTRUCTION

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Teaching Performance Evaluation by Students (TPES)

Summary of Rating

First Semester SY 2017-2018

Name of Faculty : Sinon, Feliciano L. Jr.

Dept of Agricultural Engineering

Visayas State University

Course No. & Descriptive Title	lab/ lec	Class Schedule	No. of Raters	RATING		% Evaluation Rating
				Num.	Adjec.	
AE 152 Agricultural Structures	Lab	2-5:30 T	9	5	0	98.82
Esci 133 Engineering Mechanics	Lec	07:00-09:30 MW	20	4	VS	90.00
Esci131a Eng'g. Graphics II (AutoCAD)	Lec	04:00-05:00 Th	20	4	VS	80.59
Esci131a Eng'g. Graphics II (AutoCAD)	Lab	07:00-10:00 Th	20	4	VS	81.76
Esci131c Eng'g. Graphics II (AutoCAD)	Lec	11:00-12:00 F	20	5	0	100.00
Esci131c Eng'g. Graphics II (AutoCAD)	Lab	07:00-10:00 F	15	5	0	100.00
Esci131c Eng'g. Graphics II (AutoCAD)	Lab	01:00-04:00 F	9	5	0	89.41
AE 151 Structural Design	Lab	1-4 F	18	4	VS	84.12
Ave. Rating						90.59

Source: Results of Teaching Performance Evaluation by Students filed at OVPI

Legend:

1.00 – 1.49 Poor (P)

1.50 – 2.49 Fair (F)

2.50 – 3.49 Satisfactory (S)

3.50 – 4.49 Very Satisfactory (VS)

4.50 – 5.00 Outstanding (O)

Prepared By:

LORNA B. ABAMO

Admin Aide IV, OVPI

Attested By:

BEATRIZ S. BELONIAS

Vice President for Instruction

Vision : A globally competitive university for science, technology, and environmental conservation.

Mission : Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.



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EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Engr. Feliciano L. Sinon, Jr.

Performance rating: 4.815 (Outstanding)

Aim: Engr. Sinon as an effective ABE instructor in the Farm Machinery specialization

Proposed Interventions to Improve Performance:

Engr. Sinon will be developed to become good faculty in the Farm Machinery specialization.

Date: January 2018

Target Date: June 2018

First Step

- Engr. Sinon will be assigned to make new OBE-compliant syllabi in the Farm Machinery courses in preparation for the next semester following CMO 94, series of 2017 (Policies, Standards and guidelines for BS Agricultural and Biosystems Engineering).

Results:

- Completed first draft of the syllabus

Date: July 2018

Target Date: December 2018

Next Step:

- Revision and improvement of the syllabus draft as corrected by the DAE Head.

Outcomes:

- Improved syllabi compliant to OBE

Final steps/Recommendations:

- Engr. Sinon will be assigned to teach Farm Machinery subjects using the improved syllabi.

Prepared by:

ARTHUR IT. TAMBONG, FPSAE

Head, DAE

Conforme:

FELICIANO L. SINON, JR.

Instructor