

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of Faculty Member: **Tulin, Anabella B.**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
Instruction			
Head/Dean (50%)		$5.0 \times 50\% = 2.5$	
Students (50%)		$4.33 \times 50\% = 2.17$	
TOTAL for Instruction	25%	$4.67 \times 0.25 =$	1.17
Research	50%	$5.0 \times 0.50 =$	2.50
Extension	20%	$5.0 \times 0.20 =$	1.00
Production	2%	$5.00 \times 0.02 =$	0.10
Administration	3%	$5.0 \times 0.03 =$	0.15
TOTAL			4.92

EQUIVALENT NUMERICAL RATING: 4.92

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.92

ADJECTIVAL RATING: **Outstanding**

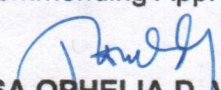
Prepared by:


PRECILA C. BELMONTE
Temp. Administrative Officer

Reviewed by:


MARLON M. TAMBIS/EDGARDO E. TULIN
Assistant Director/Director

Recommending Approval:


ROSA OPHELIA D. VELARDE
Director for Research


Approved:


MARIA JULIET C. CENIZA
VP for Research Extension & Innovation

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1/24/20
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INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (R)

I, ANABELLA B. TULIN, of PhilRootcrops accomplished the following targets in accordance with the indicated measures for the period July 1, 2022 to December 31, 2022.


ANABELLA B. TULIN
 Ratee

Approved:


MARLON M. TAMBIS
 Asst. Director


EDGARDO E. TULIN
 Director

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Advanced & Higher Education Services	PI 1: Number of graduate degree specialization offered and monitored	Monitoring of graduate courses by department	25	27	5.00	5.00	5.00	5.00	
	PI 2: Total FTE monitored		140	150	5.00	5.00	5.00	5.00	
	PI 3: Virtual Classroom Evaluation(VCE)/Syllabus OBE Monitored	Monitoring of virtual classrooms of graduate faculty	50	70	5.00	5.00	5.00	5.00	
	PI 4: Percentage increase in number of graduate students enrolled	Checking the percentage increase in the number of students	5%	7%	5.00	5.00	5.00	5.00	
	PI 5: Number of graduate curricular program for evaluation by different entities facilitated and monitored	No. of graduate curricular programs evaluated for COPC application	20	30	5.00	5.00	5.00	5.00	
	PI 6: Number of graduate faculty pursuing advanced study	Monitoring the number of graduate faculty pursuin Ph.D studies	10	40	5.00	5.00	5.00	5.00	
	PI 7: Number of graduate courses with syllabus/learning module	Monitoring the number of graduate courses with syllabus and learning modules	50	50	5.00	5.00	5.00	5.00	
	PI 8: Number of graduate faculty with instructional materials (e book) for online learning monitored	Monitoring the number of graduate faculty updating their instructional materials	33	70	5.00	5.00	5.00	5.00	
	PI 9: Percentage employment rate of graduate student graduates	Monitoring percentage of graduate who have een employed after graduation	75%	100%	5.00	5.00	5.00	5.00	
Research Services	• Research workload units conducted	Conduct research on root crops and other crops	2	5	5.00	5.00	5.00	5.00	

	•Number of Outputs Presented in Regional/ National/ International Fora /Conferences	Present research results in conferences and seminars	2	4	5.00	5.00	5.00	5.00	
	•Percentage of Research Projects Conducted and Completed on Schedule	Conduct and complete within prescribed period research projects	1/1	2/3	5.00	5.00	5.00	5.00	
	•Amount/value of research funds/resources externally generated	Generate funds from external sources for conduct of research	PhP 1,000,000.00	PhP14,000,000.00	5.00	5.00	5.00	5.00	
	•Research Awards received (international, national, local)	Submit completed research paper for presentation in national and internal fora	1	2	5.00	5.00	5.00	5.00	
	•Number of research articles and books approved/accepted for publication	Submit research articles to refereed journals	1	2	5.00	5.00	5.00	5.00	
Extension Services	Number of person-days trained	To conduct training of developed technology	20	55	5.00	5.00	5.00	5.00	
	Technical expert service conducted as resource person	To serve as resource person in national conferences	1	3	5.00	5.00	5.00	5.00	
	Number of training conducted	To conduct trainings	1	3	5.00	5.00	5.00	5.00	
Production Services	Volume of yam produced and sold to clientele	To produce Yam with new technology	100 kgs	300 kgs	5.00	5.00	5.00	5.00	
Administrative Services	Number of new graduate curricular program proposals reviewed and endorsed for approval	To approve at Graduate School level new graduate curricular program proposals for endorsement to the University Curriculum Committee	2	4	5.00	5.00	5.00	5.00	
	Number of Graduate Faculty appointments reviewed	To review and approve Graduate Faculty appointments	35	40	5.00	5.00	5.00	5.00	
	Number of Graduate School related documents approved	To review and approve Graduate School related documents	1010	1050	5.00	5.00	5.00	5.00	
	Number of Graduate School related meetings (Graduate School Council meetings, Graduate Faculty Meeting, Graduate Students Meetings, virtual meetings and Webinar	To conduct Graduate School related meetings	2	5	5.00	5.00	5.00	5.00	
	Number of approved Graduate School related policies reviewed and implemented	To review and strictly implement approved Graduate School related policies	2	5	5.00	5.00	5.00	5.00	

	Number of Graduate School Related memoranda, announcements issued	To issue Graduate School related memoranda and announcements	2	3	5.00	5.00	5.00	5.00	
	No. of Seminars attended and participated	To conduct seminar-workshop for graduate faculty and students	2	7	5.00	5.00	5.00	5.00	
	Prompt and speedy action of Graduate School related documents	100% of documents processed and acted within 2 days with zero complaints	Zero complaint from clients	0	5.00	5.00	5.00	5.00	
Total Over-all Rating								135.00	

Average Rating (Total Over-all rating divided by 27)		5.00
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		5.00
ADJECTIVAL RATING		Outstanding

Comments & Recommendations for Development Purpose:
Accomplished a lot of tasks in spite of COVID 19 pandemic.

Evaluated & Rated by:


MARLON M. TAMBIS
Assistant Director


Date: _____

Recommending Approval:


EDGARDO E. TULIN
Director

Date: _____

Approved by:

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for MARIA JULIET C. CENIZA 1/24/23
VP FOR RESEARCH

Date Jan. 24, 2023

- 1 – Quality
- 2 – Efficiency
- 3 – Timeliness
- 4 - Average

PERFORMANCE MONITORING & COACHING JOURNAL

	1 st	Q U A R T E R
	2 nd	
X	3 rd	
X	4 th	

Name of Office: **PhilRootcrops**



Head of Office: **Dr. Edgardo E. Tulin & Prof. Marlon M. Tambis**

Name of Personnel: **ANABELLA B. TULIN**

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	One-on-one discussion on project/program progress/university's concerns	Monthly PRDC meeting Jan. 11, 2022 March 7, 2022 May 19, 2022 July 5, 2022 Sept. 26, 2022	Issuance of memoranda		Attendance to PRDC monthly Meetings by the members of Research and Development Council
Coaching	Research proposal for submission to funding agencies	One-on-one discussion on project progress Group coaching during PRDC Meetings			Proposal prepared and submitted to funding agencies New proposal for evaluation

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

 
MARLON M. TAMBIS / **EDGARDO E. TULIN**
 Assistant Director/Director

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **ANABELLA B. TULIN**

Performance Rating:

Aim: To implement on-going research projects
To come up with approved proposals for funding and implementation.
To become an effective administrator (as Dean of the Graduate School)

Proposed Interventions to Improve Performance:

Date: July 1, 2022

Target Date December 31, 2022

First Step:

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- Implements on-going research projects
 - Prepares proposals based on the different thrusts of the funding agencies.
 - Prepares papers for publication
 - Attends trainings that will enhance skills in leader, organizational management and effective administration

Result:

-
- Implemented scheduled activities of the research projects
 - Prepared and submitted proposals for funding
 - Paper for publication on progress
 - Served as professor and student adviser of Soil Science students
 - Attended trainings in relation to current responsibility as Dean of the Graduate School
-

Date: Jan 1, 2023

Target Date June 30, 2023

Next Step:

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- Follow-up the status of submitted proposals to the different funding agencies
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- Submits papers for publication
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- Attends related trainings / conferences on appropriate discipline
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Outcome: Approved proposal for funding and for implementation
Paper accepted for publication by refereed journals
Research paper presented in any scientific gatherings

Final Step/Recommendation:

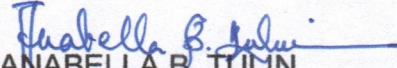
To maintain performance and or exceed the current performance; to submit more proposals and continue doing four-fold functions of instruction, research, extension and production.

To attend trainings that will enhance skills in leader, management and administration.

Prepared by:


MARLON M. TAMBIS/EDGARDO E. TULIN
Assistant Director/ Director

Conforme:


ANABELLA B. TULIN
Name of Ratee /Faculty/Staff