

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: RIZALINA D. TRUYA

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
31. Instruction m. Head/Dean (50%)		4.95 x50%= 2.47	
n. Students (50%)		4.50 x50% = 2.25	
Total for Instruction	60%	4.72	2.83
32. Research			
33. Extension			
34. Administration	40%	5.0	2
35. Production			
TOTAL			4.83

EQUIVALENT NUMERICAL RATING: 4.83

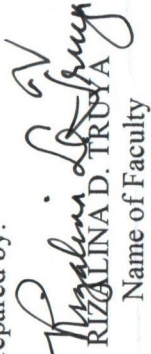
Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.83

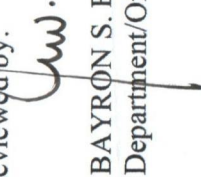
ADJECTIVAL RATING:

Outstanding

Prepared by:


RIZALINA D. TRUYA
Name of Faculty

Reviewed by:


BAYRON S. BARREDO
Department/Office Head

Recommending Approval:



AREL L. VILLOCINO
Dean/Director


Approved:


BEATRIZ S. BELONIAS
Vice President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **RIZALINA D. TRUYA**, of the Department of Teacher Education commits to deliver and agree to be rated on the attainment of the following targets/accomplishments in accordance with the indicated measures for the period January 1, 2019 – June 30, 2019.


RIZALINA D. TRUYA
 Ratee


 Approved: **BAYRON S. BARREDO**
 Head of Unit

MFO & PAPS	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Advanced & Higher Education	FTE	Taught undergraduate courses	18	13.15	5	5	5	5 5.0	2 ST Sem. SY 2017-2018
	Number of Instructional materials developed/revised and Utilized								
	<ul style="list-style-type: none"> Syllabus 	Developed syllabus	1	1	5	5	5	5	FILI 155 & FILI 157
	<ul style="list-style-type: none"> Rubrics for Senior High School (SHS) Work Immersion 	Rubrics done	1	2	5	5	5	4.67	SHS Work Immersion
	Number of Student Advising								
	<ul style="list-style-type: none"> Number of FILIPINO Majors Students advised 	Students who passed the course	78		5	5	5	5	
	<ul style="list-style-type: none"> Student Organization 	facilitated Activities	1	1	5	5	5	5	KAFIM Kapisanan ng mga Filipino Majors

	<ul style="list-style-type: none"> Number of student-related activities assisted 	Assisted student-related activities	3	4	5	5	5	Tribute 2019 Graduation 2019 SHS Parents-Seniors Night VSU Anniversary TVL CAP NC II TESDA ASSESSMENT
	<ul style="list-style-type: none"> Enrolment/Academic Adviser Enrolment SHS 	Advised students during the enrolment Facilitated SHS students enrolment	37 200	39 240	5 5	5 5	5 5	Filipino Major Students SHS students Grades 11 & 12
	Total for Instruction						4.95	
Total Over-all Rating							4.975	

Average Rating (Total Over-all rating divided by 4)		4.975
Additional Points:		
Approved Additional points (with copy of approval)	xxx	
FINAL RATING		5
ADJECTIVAL RATING		OUTSTANDING

Evaluated & Rated by:

BAYRON S. BARREDO
Head, DTE

Date: _____

Recommending Approval:

ALEIA A. VILLOCINO
Dean, CoEd

Date: _____

Approved by:

BEATRIZ S. BELONIAS
VP for Instruction

Date: _____

is somewhat defensive but does listen to feedback and suggestions.

1 - Quality

2 - Efficiency

3- Timeliness

4 - Average

Exhibit I

PERFORMANCE MONITORING FORMName of Employee: **RIZALINA D. TRUYA**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach undergraduate courses	4.0 FTE	1 st week of January 2019	Before the end of Semester	June, 2019	Very Impressive	Outstanding	13.15 FTE
2	Revise course outline	Revise 1 course outline	1 st week of January 2019	2 nd week of January 2019	January 11, 2019	Impressive	VS	Revised 1 Course Outline
3	Revise course syllabus before start of classes	Revise 1 course syllabus	1 st week of January 2019	2 nd week of January 2019	January 11, 2019	Impressive	VS	Revised & Developed 2 Course Syllabus
4	Advise and serve student -related activities and organization	Advise and serve 1 organization	1 st week of January 2019	Before End of Semester	June 2019	Impressive	VS	Advised and Served KAFIM
5	Advise and serve SHS Student	Advise and serve 200 SHS students	1 st week of January 2019	Before End of Semester	June 2019	Impressive	VS	Advised and Served 240 SHS Grades 11 & 12 Students

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

BAYRON S. BARREDO

Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **RIZALINA D. TRUYA**

Performance Rating: 4.83

Aim: Increases involvement in research and extension activities
Produces instructional materials on subjects handled
Present & Publish Research

Proposed Interventions to Improve Performance:

Date: June 2019 Target Date: August – December, 2019

First Step:

Attend Seminars, Trainings, and Workshops

Develop at least one Instructional Material

Write Research Proposals for Funding

Result:

Date: June, 2019 Target Date: August-December, 2019

Next Step:

Conduct In-service Trainings

Submit Instructional Material for ISBN or Patenting

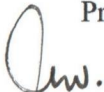
Approved Proposals for Funding

Outcome: Published Books/ instructional materials and Research

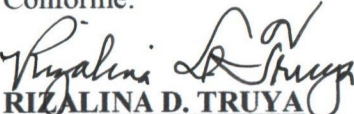
Final Step/Recommendation:

Conduct Research Trainings and Extension Activities

Prepared by:


BAYRON S. BARREDO
Unit Head

Conforme:


RIZALINA D. TRUYA
Name of Ratee Faculty/Staff