

### SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **Marañan, Geleca I.**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
Instruction			
Head/Dean (50%)		$5.0 \times 50\% = 2.5$	
Students (50%)		$4.00 \times 50\% = 2.0$	
TOTAL for Instruction	25%	$4.59 \times 0.25 =$	1.15
Research	50%	$4.78 \times 0.50 =$	2.39
Extension	25%	$5.0 \times 0.25 =$	1.25
TOTAL			<b>4.79</b>

EQUIVALENT NUMERICAL RATING: **4.79**

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: **4.79**

ADJECTIVAL RATING: **Outstanding**

Prepared by:

**PRECILA C. BELMONTE**  
Temp. Administrative Officer

12/2/24

Reviewed by:

**MARLON M. TAMBIS/ALAN B. LORETO**  
Assistant Director/Director

12/3/24

Approved:

**SANTIAGO T. PEÑA JR.**  
VP for Research Extension & Innovation

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, GELECA C. IGDANES-MARAÑAN, of the PhilRootcrops accomplished the following targets in accordance with the indicated measures for the period January 1 to June 30, 2024.

GELECA C. IGDANES-MARAÑAN

Ratee

12/2/24

Approved:

ALAN B. LORETO

Head of Unit

12/2/24

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
Higher Education Services	Number of courses taught	Handles subjects/courses assigned by the affiliated department (Agronomy)	2	4	5	5	5	5	
	Total FTE coordinated, implemented and monitored	Actual faculty's Full Time Equivalent (FTE)	2	14.85	5	5	5	5	
	Number of Student Research and Field Practice Advising: - As SRC Adviser/Member	Advises and corrects research outline and thesis/SP manuscript	1	2	5	5	5	5	
	Student Advising and Consultation Services: - Number of students entertained for consultation	Entertain students seeking consultation with faculty	2	5	5	5	5	5	
	- Number of hours spent on student consultation	Provide time for student consultation	5 hrs/wk	10 hrs/wk	5	5	5	5	
Research Innovation Services	Number of research handled as: - Project leader/ Co-Project Leader/ Study Leader	Conduct and implement research projects	2	3	5	5	5	5	
	Percentage of research proposals prepared, submitted, and approved	Prepares and submits research proposals for Internal/Externally Funded	50%	100%	5	5	5	5	



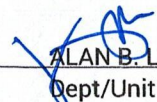
	Number of research proposals prepared, submitted, and endorsed for funding	Prepares and submits research proposals for Internal/Externally Funded	1	2	5	5	4	4.67	
	Number of trainings and seminars/webinars attended	Participate in different local and international trainings, and seminars/webinars	2	3	5	5	4	4.67	
	Number of research outputs completed on schedule	Conduct and complete research project on schedule	1	1	5	5	5	5	
	Number of technologies/information filed for IP protection	Submit and file research information for IP protection	1	1	5	4	4	4.33	
<b>Extension Services</b>	Technical/ Expert services (international, national, regional): Resource Person	Provides the technical and expert services requested by beneficiaries	1	1	5	5	5	5	
<b>Total Over-all Rating</b>									

<b>Average Rating (Total Over-all rating divided by 4)</b>		
<b>Additional Points:</b>		
<b>Approved Additional points (with copy of approval)</b>		
<b>FINAL RATING</b>		
<b>ADJECTIVAL RATING</b>		

**Comments & Recommendations for Development Purpose:**

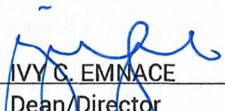
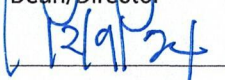
None!

Evaluated & Rated by:

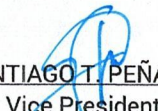
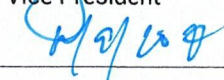
  
ALAN B. LORETO  
Dept/Unit Head

Date: 

Recommending Approval:

  
IVY C. EMMACE  
Dean/Director  
Date: 

Approved by:

  
SANTIAGO T. PEÑA JR.  
Vice President  
Date: 

1 - Quality    2 - Efficiency    3 - Timeliness    4 - Average

# PERFORMANCE MONITORING & COACHING JOURNAL

X	1 <sup>st</sup>	Q U A R T E R
X	2 <sup>nd</sup>	
	3 <sup>rd</sup>	
	4 <sup>th</sup>	

Name of Office: **PhilRootcrops**

Head of Office: **Prof. Alan B. Loreto & Prof. Marlon M. Tambis**

Name of Personnel: **Geleca I. Maraňan**

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	One-on-one discussion on potential projects and university's concerns	PRDC meeting for group discussion on issues arising and planning; February 10, April 29, and June 6  Planning workshop within the Center; June 18	Issuance of notice of meeting		Attendance to PRDC and Committee Meetings
Coaching A. Research projects	Evaluation of research proposal for submission to funding agencies	Group coaching during PRDC Meetings and small group meetings			Concept proposal prepared and submitted

*Note: Please indicate the date in the appropriate box when the monitoring was conducted.*

Conducted by:

**MARLON M. TAMBIS / ALAN B. LORETO**  
Assistant Director / Director



## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **GELECA I. MARAÑAN**

Performance Rating:

Aim: To implement on-going research projects and prepares research proposals  
To perform instruction function

Proposed Interventions to Improve Performance:

Date: January 1, 2024

Target Date: June 30, 2024

First Step:

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- Implements on-going research projects
- Prepares proposals for review and funding
- Attends related trainings for capability build-up (research management, proposal preparation, writing scientific publications)

Result:

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- Implemented the scheduled activities of the research projects
  - Prepared and submitted proposals for review
  - Attended capability build-up trainings
  - Served as instructor at Department of Agronomy
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Date: July 1, 2024

Target Date December 31, 2024

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Next Step:

- Continue the implementation of research projects
- Follow-up the submitted proposals
- Attends capability build-up trainings

Outcome: Research projects continuously implemented  
Research accomplishments subjected for review and monitoring by the funding agency  
Instructor to Agronomy students  
Attended capability build-up trainings

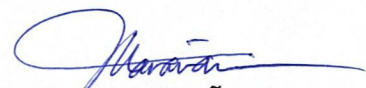
Final Step/Recommendation:

- To maintain performance and or exceed the current performance; to submit proposals and continue doing four-fold functions of instruction, research, extension and production.
- To attend trainings on research management and implementation, writing scientific publications, etc.

Prepared by:

  
**MARLON M. TAMBIS/ALAN B. LORETO**  
Assistant Director/Director

Conforme:

  
**GELECA I. MARAÑAN**  
Name of Ratee / Faculty/Staff





**TEACHING PERFORMANCE EVALUATION BY STUDENTS SUMMARY OF RATING**

**First Semester SY 2023-2024**

Name of faculty: MARAÑAN, GELECA I.

Department: Dept. of Agronomy

College: College of Agriculture & Food Sciences

Course No. & Descriptive Title		Lab/ Lec	RATING		% Evaluation Rating
			Num.	Adjec.	
Agro 21	FUNDAMENTALS OF CROP PRODUCTION	LEC	4.00	Very Satisfactory	80.0%
CpSc 21	PRINCIPLES OF CROP PRODUCTION	LEC	4.00	Very Satisfactory	80.0%
Agro 21	FUNDAMENTALS OF CROP PRODUCTION	LEC	4.00	Very Satisfactory	80.0%
Agro 121	ROOT CROPS	LAB	4.00	Very Satisfactory	80.0%
Average Rating			4.00	Very Satisfactory	80.00%

Source: Results of Teaching Performance Evaluation by Students filed at ODIE

Legend:

1.00 – 1.49 Poor (P)

1.50 – 2.49 Fair (F)

2.50 – 3.49 Satisfactory(S)

3.50 – 4.49 Very Satisfactory(VS)

4.50 – 5.00 Outstanding(O)

Prepared by:

VANESSA W. NAZAL

TPES in-Charge

Date: May 02, 2024

Attested by:

MA. RACHEL KIM L. AURE

Director, Instruction and Evaluation

Date: May 02, 2024

Received by:

MARAÑAN, GELECA I.

Name and Signature of Faculty

Date: 5/27/24

Distribution of copies: ODIE, College, Department, Faculty