

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: MA. VANESSA E. GABUNADA

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty (70%)	30%	5.00	1.50
b. Students (30%)	70%	4.50	3.15
TOTAL for Instruction	90%		4.19
2. Research	2.5%	5.00	0.13
3. Extension	2.5%	5.00	0.13
4. Production	2.5%	5.00	0.13
5. Administration/Other Services	2.5%	4.00	0.10
TOTAL			4.660


EQUIVALENT NUMERICAL RATING: 4.660

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.660

ADJECTIVAL RATING: OUTSTANDING

Prepared by:


MA. VANESSA E. GABUNADA
Name of Faculty

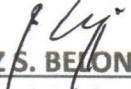
Reviewed by:


GUIBALDO C. FERNANDEZ, JR.
Department Head

Recommending Approval:


CANDELARIO L. CALIBO
Dean, CAS

Approved by:


BEATRIZ S. BELONIAS
Vice President for Instruction

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, MARIA VANESSA E. GABUNADA, of the Department of Liberal Arts and Behavioral Sciences commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JANUARY - JUNE 2019.


MARIA VANESSA E. GABUNADA

Ratee

Approved: 
GUIRALDO C. FERNANDEZ, JR.

Head of Unit

MFO No.	Description of MFO & PAPs	Success/Performance Indicators	Program/Activities/Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MFO2	Higher Education	FTE									
		Higher Education	Teaching	Teaches AB ENGLISH Major Subjects (Engl 125, Engl 112, Engl 198) and one MSLT (LTNG 205)	18.00	18.00	5		5	5.00	
		Number of Instructional Materials Developed/Revised and Utilized									
		* Revised IMs within the last 3 years	Author/Compiler	Revises IMs and Syllabus in AB Engl 125, Engl 112, Engl 198 and one MSLT (LTNG 205)	2	4	5	5	5	5.00	
		* Approved Manuscript submitted within the prescribed period / Student Thesis Advised	Author/Compiler	Undergraduate Student Thesis Adviser	2	6	5	5	5	5	
		* Number of visual aids/powerpoint presentations prepared	Author/Compiler	Prepares powerpoint in AB Engl 125, Engl 112, Engl 198 and one MSLT (LTNG 205)	6	10	5	5	5	5.00	
		Student Advising and Consultation Services									
		* Number of hrs per week spent on student consultation			3	3	5	5	5	5	AB English Thesis Adviser
						Sub-total				5.0	
MF03	Research	Number of Outputs Presented in Regional/National/International Forum/Conferences	Conference		1	2	5	5	5	5.00	Linguistic Society of the Philippines International Conference and NCCA Research Program Technical Assistance
		Number of Published Research Article	Publication		1	1	5		5	5.00	Published ISI Journal Article "The Politics of Translation in the Creation, Production, and Canon Formation of Translated
MF04	Extension	Number of trainings/seminars attended	Training	Participant	2	2	5	5	5	5.00	Training-Workshop on Parametric and non-Parametric Analysis for Socio-Economic Research using SPSS

							5	5	5	5.00	Training-Workshop on Writing Research Papers for Peer-Reviewed Publications
						Sub-total				5.00	
MF05	Production/Support to Students	Number of quizzes prepared and checked	Quizzes	Prepares and checks quizzes in (Engl 125, Engl 112, Engl 198) and one MSLT (LTNG 205)	20	25	5	5	5	5.00	
		Number of midterm and final exams prepared and checked	Midterm and Final exams	Prepares and checks major exams in (Engl 125, Engl 112, Engl 198) and one MSLT (LTNG 205)	3	8	5	5	5	5.00	4 sections (Engl 112, engl 198, Engl 125, LTNG 205)
		Number of Student Thesis Advising	Consultation/Thesis Advising	Student Thesis Consultation and Advising	5	6	5	5	5	5.00	4 sections (Engl 112, engl 198, Engl 125, LTNG 205)
		Number of oral recitations graded/evaluated	Oral Recitation	Grades and evaluates recitations in (Engl 125, Engl 112, Engl 198) and	10	20	5	5	5	5.00	2 sections (Engl 200 and Engl 200.4)
		Number of midterm and final gradesheets submitted	Submission of Grades	in (Engl 125, Engl 112, Engl 198,	6	12	5	5	5	5.00	LTNG 205)
						Sub-total				5.00	6 sections (Engl 112, engl 198, Engl 125,
MF06	Other Services										
		Number of events that rendered expert services in the dept/college/university/ and other offices	Speaker		1	2	5	5	5	5.00	CAS 17th Founding Anniversary and CAS Job Seeking Seminar
		Number of meetings attended		Attends department and committee meetings	2	9	5	5	5	5.00	1st DLABS Lecture Series: Reflections for Research Writing
		Number of meetings attended		Attends department and committee	5	9	5	5	5	5.00	
	Total Over-all Rating					Sub-Total				5.00	

Average Rating (Total Over-all rating divided by no. of entries)		5.00
Additional Points:		
Approved Additional points (with copy		
ADJECTIVAL RATING		Outstanding

Comments & Recommendations for Development
Purpose: Dr. Gabunada serves the department well doing what is expected of her as a faculty member of DLABS. Yet, she should always keep in her mind that there is always room for improvement.

Evaluated & Rated by:

GUIRALDO C. FERNANDEZ, JR.

Department Head

Date: _____

Recommending Approval:

CANDELARIO L. CALIBO

College Dean

Date: _____

Approved:

BEATRIZ S. BELONIAS

Vice-President for Instruction

Date: _____

PERFORMANCE MONITORING FORM

Name of Employee: MARIA VANESSA E. GABUNADA

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1.	Teaches 3 major subjects of AB English Language (Engl 125, Engl 198, Engl 112) and 1 MSLT (LTNG 205)	Regular attendance in the assigned classes, grade sheet per courses taught, and good result of student performance evaluation	January 2019	June 2019	June 2019	Impressive	Outstanding	
2.	Prepares/revises course syllabi	Approved course syllabi in Engl 125, Engl 198, and Engl 112	January 2019	January 2019	January 2019	Impressive	Outstanding	
3.	Advises AB English graduating students	Gave directions and comments for revisions of thesis	January 2019	June 2019	June 2019	Impressive	Outstanding	
3.	Submission of midterm grades and final grades	Grades submitted to registrar	January 2019	June 2019	June 2019	Impressive	Outstanding	
4.	Paper presentation in a national and international conference	Certificate of appearance, certificate of attendance and certificate of participation	March 2019	March to April 2019	March to April 2019	Impressive	Outstanding	
5.	Participate in all activities conducted by the department, college and the university	Attendance, certificates if applicable	January 2019	June 2019	June 2019	Impressive	Outstanding	

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

GUINALDO C. FERNANDEZ, JR.

Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Maria Vanessa E. Gabunada

Performance Rating: Outstanding

Aim: To publish in a ISI/SCOPUS/CHED IJP Journals; Conduct Research; Write textbook in RIPH, and Initiate Extension Programs

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 2019

Target Date: One year from today

First Step:

- a) Encouraged her to polish journal articles for publication
- b) Reminded her to compile materials and write the textbook in RIPH
- c) Advised her to write research proposal in English Language/Literature
- d) Encouraged her to join extension programs

Result:

She has received letter of acceptance for publication in an ISI journal and her article will be published on Kritika Kultura February 2019 Issue.

Date: January 2019

Target Date: End of second semester

Next Step:

She is in the process of writing research proposal and textbook in RIPH.


Outcome: NA

Final Step/Recommendation: NA

Prepared by:


GUIRALDO C. FERNANDEZ, JR.
Department Head

Conforme:


MARIA VANESSA E. GABUNADA
Employee/Faculty