

Exhibit K

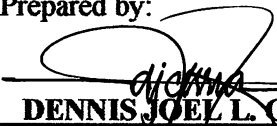
SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS


Name of faculty Member: DENNIS JOEL L. CERNA


Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x 3)
1. Instruction			
a. Head/Dean (50%)		5.00 x 50% = 2.50	
b. Students (50%)		4.67 x 50% = 2.34	
Total for Instruction	75 %	4.84	3.63
2. Research			
a. Client/Dir. For Research (50%)		x 50% =	
b. Dept. Head/Center Director (50%)		x 50% =	
Total for Research			
3. Extension			
a. Client/Dir. For Extension (50%)		2.50 x 50% = 1.25	
b. Dept. Head/Center Director (50%)		2.50 x 50% = 1.25	
Total for Extension	10%	2.50	.25
4. Support to Operations	15%	4.90	.74
TOTAL	100%		4.62

Equivalent numerical rating 4.62
 Add: additional Points if any: _____
 Total Numerical Rating: 4.62

Adjectival rating: OUTSTANDING

Prepared by:

DENNIS JOEL L. CERNA
 Name of Faculty

Reviewed by:

MARY JEAN M. SAPAN
 Department Head

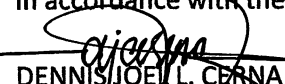
Recommending Approval:

ALELI A. VILLOCINO
 College Dean

Approved:


BEATRIZ S. BELONIAS
 Vice-President for Instruction

Individual Commitment and Review Form (IPCR)

I, Dennis Joel L. Cerna of the Institute of Human Kinetics commits to deliver and agree to be rated on the attainment of the following accomplished targets in accordance with the indicated measures for the period of July to December 2018.


DENNIS JOEL L. CERNA
Ratee

Approved:


MARY JEAN M. SAPAN
Head of Unit

Date: 2/5/19

MFO	Success Indicators	Task Assigned	Target	Actual	Rating				Remarks
				Accomplishment	Q1	E2	T3	A4	
Advance Higher Education									
Higher education services	FTE-TL	1ST Semester 2018-2019 Physical Education 11 H.O.P.E. 3							
		TOTAL	25	28.60	5.0	5.0	5.0	5.0	
	Instructional Materials Revised and Utilized Teaching guides/aids, exams (written and practical) and reports								
		Prepared midterm examination	2	10	5.0	5.0	5.0	5.0	
		Conducted practical exams	10	20	5.0	5.0	5.0	5.0	
		Computed grades	10	20	5.0	5.0	5.0	5.0	
		Checked quizzes	20	40	5.0	5.0	5.0	5.0	
		checked assignments	10	15	5.0	5.0	5.0	5.0	

	Activities Assisted								
	Number of Student-Related								
	Activities Assisted	Facilitated University Intramurals 2018	1358	3000	5.0	5.0	5.0	5.0	
		Facilitated the Regional Culture and Arts Festival 2018	27	38	5.0	5.0	5.0	5.0	
	Coaching	Trained and Coached the VSU Dancesports Team	6	8	5.0	5.0	5.0	5.0	
		Trained and Coached Mr and Ms. PASUC-VSU	1	2	5.0	5.0	5.0	5.0	
		TOTAL INSTRUCTION			5.0	5.0	5.0	5.0	
Extension	Officiating Athletics Events Workshop	Assisted in the conduct of the athletics workshop	8	45	5.0	5.0	5.0	5.0	
		TOTAL EXTENSION			5.0	5.0	5.0	5.0	
Support to Operations	Attendance in regular and special meetings								
		Number of IHK regular and special meetings	6	11	5.0	5.0	5.0	5.0	

	Committee Assignment	Coordinated the G. Malakas and Bb. Maganda 2018	40	68	5.0	5.0	4.5	4.8	
		TOTAL SUPPORT TO OPERATIONS			5.0	5.0	4.7	4.9	
Total Over-All Rating					5.00	5.00	4.91	4.97	

Average Rating (Total Over-all rating divided by 4)		4.97	Comments and Recommendations for Development Purposes WORKS WELL IN PERFORMING ASSIGNED TASK AND IS PLEASIBLE
Additional Points			
Punctuality			
Approved Additional Points (with copy of approval)			
Final Rating			
Adjectival Rating			

Evaluated by:

MARY JEAN M. SAPAN
Unit Head

Date: 2-15-19

Recommending Approval:

ALELI A. VILLOCINO
College Dean

Date: _____

Approved

BEATRIZ S. BELONIAS
Vice-President for Instruction

Date: _____

PERFORMANCE MONITORING FORM

Name of Employee: **DENNIS JOEL L. CERNA**


Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-all Assessment of Output**	Remarks/ Recommendation
1	Teach PhEd11 and HOPE3	Deliver quality learning to students in the undergraduate program and senior high school	August 2018	December 2018	December 2018	Very impressive	Outstanding	
	Develop ppt in PE11 and HOPE3	A more comprehensive ppt presentation	August 2018	December 2018	December 2018	Very Impressive	Outstanding	
3	Develop evaluation and assessment tools to rate students' performance	Collect projects, assignments, check, develop rubrics to assess students in designing and creating modified games and activities with students with special needs	August 2018 to August 2018			Very impressive	Outstanding	
4	Submit reports and other requirements	Sign DTRs, submit grade sheets	July 2018 to August 2018			Very Impressive	Outstanding	
5	Directed the Ginoong Malakas at Binibining Maganda of VSU	<ul style="list-style-type: none"> Assigned production staff needed for the event Created a guidelines for the event Monitor and assists assigned personnel for the success of the event. Choreograph production segments Trained stage managers Trained students to possibly represent the university to other beauty pageants. 	August 2018	September 2018	September 2018	Very impressive	Outstanding	
6	Conducted a seminar workshop for BPEd Students on Officiating Athletics	<ul style="list-style-type: none"> Taught BPEd students how to become an effective clerk-of-course Taught BPEd students how to use and fill up 	August 2018	September 2018	September 2018	Very Impressive	Outstanding	

		forms used in athletics						
7	Coached the Mr PASUC-VSU	<ul style="list-style-type: none"> • Train the Mr PASUC VSU for regional competition • Facilitate in the regional competition 	August 2018	November 2018	November 2018	Very impressive	Outstanding	
8	Coached the Dancesports Team-Modern Standard	<ul style="list-style-type: none"> • Created a training program for the team • Facilitated in purchasing the costumes of the team needed for the regional competition • Polished routines used for the regional competition. 	August 2018	December 2018	December 2018	Very Impressive	Outstanding	
9	Guested a radio program : Kinetika.” on air over DYDC FM radio	Awareness to people on areas related to health, wellness and physical education	August 2018	August 2018	August 2018	Very impressive	Outstanding	

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


MARY JEAN M. SAPAN
 Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: DENNIS JOEL L. CERNA

Performance Rating: Very Satisfactory

Aim: To come up with attractive university wellness activities

Proposed Intervention to Improve Performance:

Survey of the activities that constituents in the university like to do

Date: August 2018

Target Date: September 2018

First Step:

- Conduct a survey on the activities that the university constituents like to perform
- Recall and reactivate the wellness coordinators in each offices/department

Result:

- Collaborative effort in coming up with the wellness activities

Date: October 2018

Target Date: October 2018

Next Step:

- Study the result of the survey

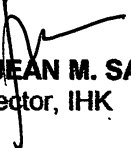
Outcome:

- A more attractive and enjoyable activity for the employees

Final Step/Recommendation:

Consistent in the implementation of the program regardless of the number of attendance

Prepared by:


MARY JEAN M. SAPAN
OIC Director, IHK

Conforme:


DENNIS JOEL L. CERNA