SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: ARGINA M. POMIDA

January-June 2018

Program Involvement (1)	Percent age Weight of Involve-	Numerica (Rating	x%)	Equivale nt Numeric al Rating (2 X 3)
1. Instruction				
a. Head/Dean (50%)		4.86x50%	2.43	
b. Students (50%)		5.0x50%	2.50	
Total for Instruction	50%		4.86	2.43
2. Research				
a. Client/Dir. For Research (50%)				
b, Dept. Head/Center Director (50%)				
Total for Research	0%			0.00
3. Extension				
a. Client/Dir for Extension (50%)				
b. Dept. Head/Center Director (50%)				
Total for Extension	10%		4.90	0.49
4. Administration	20%		5.00	1.00
5. Production	20%		5.00	1.00
TOTAL	100%			4.92

EQUIVALENT	NUMERICAL	RATING:
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Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.92

0 4.92

ADJECTIVAL RATING:

Outstanding

Prepared by:

ARGINA M. POMIDA

Name of Faculty

Reviewed by:

ANTONIO P. ABAMO

Head, DBM

Recommending Approva

NTONIO P. ABAMO

Dean/Director

Approved:

Vice President

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INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, ARGINA M. POMIDA, Asst. Professor of the Department of Business and Management commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July 2018 to December 2018.

ARGINA M. POMIDA

Ratee

Approve

ANTONIO P. ABAMO Head, DBM **DILBERTO O. FERRAREN**

VP, PRGEA

		Tasked		Percentage of	Actual			Rating		Remarks
MFOs/PAPs	Success Indicators	Assigned	Target	Actual Accomplishment	Accomplish	Q1	E2	Т3	A4	
Advanced Education Services	Graduate Degree Program Management Services			el Carallea VIII (no						
	PI1: Number of graduate degree specializations offered and monitored					ar. ii				
	PI2: Total FTE monitored		2.00	204%	4.08	5	5	5	5.00	
	Pl3: Percentage increase in number of graduate students enrolled									
	PI4: Percentage increase in the number of students who graduated within prescribed period									
Higher Education Services	Full Time Equivalent (FTE)		2	73%	1.45	5	5	5	5.00	
	Vacation Sick Leave	Teaching .								
	Number of Graduates:									
	Baccalaureate				300000000000000000000000000000000000000					Name of the second seco
	Number of IMs Dev/Rev & Utilized	Co- author			A CONTRACTOR				-0.00	
	Revised IM's within the last 3 years		1	200%	2	5	5	4	4.67	
	Number of Student Research and Field Practice Advising									
	Approved case study manuscript	Adviser	2	100%	2	5	5	4	4.67	
	Approved thesis outline									
	Approved thesis manuscript						W. 1			

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	Student Advising and Consult Services:	T		· · · · · · · · · · · · · · · · · · ·	T	T		· · · · · · · · · · · · · · · · · · ·	Т	
	Number of student org advised	Adviser	1	100%	1	5	4	4	4.33	
	Student-related activities assisted	Adviser	2	200%	4	4	5	5	4.67	_
	Number of student advised as academic adviser	Adviser	50	200%	100	5	5	5	5.00	_
	Academe/Industry Linkage established:			20070	100	+-	+	 +	- 5.00	
	International		1	300%	3	5	5	5	5.00	-
· · · · · · · · · · · · · · · · · · ·	National	 	1	300%	3	5	5	5	5.00	
	Local/Regional	<u> </u>	1	400%	4	5	5	5	5.00	
	Awards/Honors received by students/faculty:			1000		+	Ť			-
	Awards received by students		<u> </u>							
	Number of awards received by faculty									
	Number of Professorial Chair awardee									
	Number of Scholarships availed			-						
Advanced education services										
	Number of Graduates within prescribed period:									_
	Masters									
	Diploma									
	IMs Developed/Revised and Utilized					·				
	Revised IM's within the last 3 years		1	200%	2	5	5	5	5.00	-
	Number of Student Research Advising	·			·					
	Approved special problem manuscript									
	Approved research outline		1	200%	2	5	5	5	5.00	
	Student Advising and Consult Services:				1.5					-
	Number of student organizations advised				·	-				
	Number of student-related activities assisted									-
			·							
Research Services	Number of Outputs Published in CHED accredited									
1100001011000	journals/internationally indexed journals:		• .		·					~
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	in Ref Nati Journals									
	In Institutional Journals							`		·
	International				ļ					
	Number of papers published in other									
	peer-reviewed publications			•	ļ					
	(proceedings, monographs, etc.) Number of Outputs Presented in				ļ					
·	Regional/National/International Fora /Conferences:						ı			
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	Percentage of Research Projects Conducted and Completed on Schedule					+				
	Number of scientific fora coordinated/facilitated			 	 					
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	International			 	<u> </u>				<u> </u>	<u> </u>
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	Regional	- 		<u> </u>	<u> </u>	+-			<u> </u>	
Extn Services	Number of person-days trained	Trainor	. 10	500%	50	5	5	5	5.00	-
	Number of trainings conducted	Resource person	1	200%	2	5	5	5	5.00	
	Number of beneficiaries served:									
	Groups/ Institutions	Resource person	2	150%	3	5	5	4	4.67	
	Individuals	Resource person	5	200%	- 10	5	5	5	5.00	
	Awards recv (inter, natl, local):									
	Individual	·			·					
	Unit (Center, College, Department)									
	Technical/ Expert services									
·	Consultancy							•		
	Commodity teams		1	100%	1	5	4	5	4.67	
	RDE reviewer/ panelist									
	Resource person	Resource person	11	200%	2	5	5	5	5.00	·
Downless on to see the section of						- 				
Seminars/symposium/ conference attended	International		· · · · · · · · · · · · · · · · · · ·	<u> </u>	 	+				
contenence attenued	National									
	Local/Regional		1	200%	2	5	5	5	5.00	
Admin Support	Localitogoriai		·	20070		+-	-		0.00	
Services	National	Participant		 	7	5	5	5	5.00	
	Local	Participant			 	+ -	-		0.00	
	Membership in university committees	Member	· · · · · · · · · · · · · · · · · · ·			1			 	
	Membership in College committees	Member	1	300%	3	5	5	5	5.00	
	Membership in the Department committees	Member	1	200%	2		5	. 5	5.00	
	Membership in Dept. Organization	Member	2	200%	4	5	5	. 5	5.00	
Department Head	Number of department meetings presided (IGPO)	Manager/Dir.	1	200%	2	5	5	5	5.00	
	Number of execom meetings attended		2	200%	4	5	5	- 5	5.00	
	Number of UAC mtgs attended									
	Membership in university committees									
	Prompt submission of required documents									
	Annual Report					1				
	Procurement Plan									

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	Staff Development Plan		·					·		Γ
	Number of Faculty Mentored									
	Number of department activities supervised									
	Number of faculty members for study leave		·	• .		· ·		·		
Project MFOs /PAPs:		1								
Efficient Customer-Friendly Assistance		IGP Director/IGP							·	
Assistance	0% complaints from client served	Staff	0 complaint		0 complaint	5	5	5	5.00	
					Official	5	5	5	5.00	
		ľ	Official		documents	5	5	5	5.00	
	Timely review and signing of Revolving Fund, Special Trust Fund, Monthly y Financial Report for	IGP Director	documents prepared and		prepared and processed are acted and					
Administrative and financial documents processed	IGP projects managed and supervised and other official documents prepared and processed		processed are acted and released on time		released on time	5	5	5	5.00	
Management & monitoring services	Percentage of RF/STF managers and concessionaires complying with requirements and policies set by the Board of Management	BOM/Directo r/IGP staff	60%		95%	5	5	5	5.00	
			Regular visit of							
		IGP Director/IGP	IGPs to evaluate status of the project		Recommend infrastructure improvement					
	Regular physical evaluation and inventory of IGPs	Staff			of some IGPs	5	5	5	5.00	
			Actively participate and attend meeting		Started discussion with BOM members in					
		BOM/IGP	with BOM		revising IGP			·		
	Effectively participate in updating IGP Manual	Director			Manual	5	5	5	5.00	١.
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				3 days					
		BOM/IGP	facilitate in the conduct of IGP		examination/e valuation of IGPs and					
	Effectively facilitate in the conduct of IGP Annual Review	Director/IGP Staff	annual Review		suggested to solution to problems met	5	5	5	5.00	
Effective and efficient Income	Improved gross income generated from STF-IGP projects in support to instruction, research and	BOM/IGP					_			
Senerauvu nviii iiripieniented	extension	Director	3.5M	1	10.6M	5	5	5	5.00	1

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	Improved gross income generated from RF-IGP to	BOM/IGP							
	support university	Director	3M	7.7M	5	5	5	5.00	
Best practices and innovations	Conducts regular consultative meeting with the concessionaires and provides capability building	IGP Director/IGP staff	Facilitates training and regular conduct of meetings with concessionaire s	Planned and conducted training to concessionair es	5	5	5	5.00	Sponsored/facilitated seminar on Basic Fire Safety and Prevention, Ear quake Drill and Garbage Segregation and Management
	Effective implementation of Waste segregation and management	IGP Director/IGP staff	Implementation of garbage segregation and management	Conducted seminar and information dissemination on garbage segregation and management	5	5	5	5.00	Full implementation on garbage segregation and management with the help of LSSMU c/o Prof. Mario E. Ballad
Total Over-all Rating				With the second				182.67	

Average Rating (Total overall rating divided by 4)			4.94
Additional Points:			
Approved Additional points (with copy of approval)			
FINAL RATING			4.94
ADICCENHAL DATING			0

Evaluated & Rated by:

ANTONIO P. ABAMO Dept/Unit Head

Date: _

1 - Quality 2 - Efficiency 3 - Timeliness 4- Average

Recommending Approval:

DILBERTO O. FERRAREN Vice-President for Planning, Resource Generation &

External Affairs

Comments & Recommendations

for Development Purpose:

BEATRIZ S. BELONIAS

Vice President

Date: _

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EMPLOYEE DEVELOPMENT PLAN

Name of Employee: ARGINA M POMIDA Performance Rating: July-December 2018 Aim: To acquire knowledge and skills on Strategic Planning Process Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities: Date: January 2018 Target Date: June 2018 First Step: Attend training/seminar-workshop to management/staff planning processes. Result: Attended training/seminar-workshop to management/staff planning processes. Target Date: Date: ___ **Next Step:**

Shared new knowledge on strategic Planning Process to the Department, College, University and Stakeholders, (researchers, entrepreneur, students and etc.)

Outcome:

Final Step/Recommendation:

Acquired and shared new knowledge on Strategic Planning Process to the Department, College, Universities and Stakeholders (researchers, entrepreneur, students and etc.)

Prepared by:

Unit Head

Conforme:

ARGINA M. POMIDA

cc: ODA-HRD

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