

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Jacqueline M. Guarte

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.95x50%= 2.50	
b. Students (50%)		5.00x50% = 2.50	
Total for Instruction	90%	5.00	4.48
2. Research			
a. Client/Dir. for Research (50%)			
b. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Support to Operations	5%	5.00	0.25
5. General Admin. & Support Services	5%	5.00	0.25
TOTAL			4.98

EQUIVALENT NUMERICAL RATING: 4.98
 Add: Additional Points, if any: 0
 TOTAL NUMERICAL RATING: 4.98

ADJECTIVAL RATING: Outstanding

Prepared by:

JACQUELINE M. GUARTE

Name of Faculty

Reviewed by:

MAY ANN E. PALEN

OIC Head, DepStat

Recommending Approval:

MA. THERESA P. LORETO

Dean, CAS

Approved:

BEATRIZ S. BELONIAS

Vice President Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **JACQUELINE M. GUARTE**, a faculty member of the **DEPARTMENT OF STATISTICS** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July-December 2021.

JACQUELINE M. GUARTE

Professor III

Date:

Approved:

MAY ANN E. PALEN

OIC-Department Head

Date:

MA. THERESA P. LORETO

Dean, CAS

Date:

Jan. 13, 2022

MFO No.	DEscription of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishm ent	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned							
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students							
		A3. Number of students advised on thesis/special problem/dissertation								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		A4. Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty							
	PI 9: Number of instructional materials developed *	A5. Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems							

		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof							
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught							
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.							
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either MOODLE or Google Classroom							
	<u>PI 10</u> . Additional outputs:	<u>A 8. Other outputs implementing the new normal due to covid 19</u>	Designs experiential learning activities and other outputs to implement new normal							
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	<u>PI 5:</u> Total FTE, coordinated, implemented and monitored *	<u>A9.</u> Actual Faculty's FTE	Handles and teaches courses assigned	18/36	8.5	5	5	5	5.00	One (1) section in Stat 132 (Nonparametric Statistics), 2 hrs lec and 3 hrs lab and one(1) section in Stat 138 (Survey Sampling), 2hrs lec and 3 hrs lab in 2nd Semester of AY 2020-2021; one(1) section in Stat 111 (Descriptive Statistics) and one(1) section in Stat 147 (Survey Operations), 2 hrs lec and 3 hrs lab in 1st Semester of AY

		A10. Number of grade sheets submitted within prEScribed period	Prepares gradesheet and submits on or before deadline	3/7	6	5	5	5	5.00	Final Grades in Stat 132 and Stat 138; midterm grades in Stat 111 and Stat 147; final grades in Stat 111 and Stat 147
		A 11. Number of INC forms with grade submitted within prEScribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prEScribed period							
		A12. Number of trainings attended related to instruction	Attend mandated trainings							
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	12/21	11	5	5	5	5.00	Two (2) in Stat 132, and two (2) in Stat 138 in the remaining part of the 2nd Semester, AY 2020-2021; four (4) in Stat 111 and three (3) in Stat 147 (4th LE converted to reaction paper).
		A14. Number of quizzes/lab exercises administered and checked	Prepares and checks quizzes/lab exercises for lec and lab	9/21	12	5	5	5	5.00	Two (2) for remaining part of 2nd Semester of AY 2020-2021; and 10 for 1st Semester of AY 2021-2022.
		A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	-	7	5	5	5	5.00	Seven (7) Reaction Papers in Stat 147
	PI 8: Number of students advised: *	A16. Number of students advised:	Acts as academic adviser to students	6/8	6	5	5	5	5.00	Two (2) BS Statistics students shifted (one was accepted in the BSCE program, the other did not enrol).
		A17. Number of students advised on thesis/ field practice/special problem:								
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript							
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript							

		A18. Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	20/50	28	5	5	5	5.00	Consultation through emails and SMS with BS Statistics students
	PI 9: Number of student organizations advised/ assisted *	A19. Number of Student organizations advised	Advises student organizations recognized by USOO							
		A20. Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities							
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel							
		Distance education-ready instructional materials	Prepares distance education-ready instructional materials	2/2	2	5	5	5	5.00	One (1) each for Stat Stat 111 and Stat 147.
		On-line ready courseware	Prepares <u>Instructional module</u> /laboratory guide/workbook or a combination thereof	8/28	16	5	5	5	5.00	Nine (9) for Stat 111 and seven (7) for Stat 147.
		Supplemental learning resources	Prepares <u>Power Point presentation</u> , video clips, movie clips, reading assignments depending on course taught	13/28	17	5	5	5	5.00	Ten (10) in Stat 111 and seven (7) in Stat 147.
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	20/50	48	5	5	5	5.00	For the remaining part of 2nd Semester, AY 2020-2021: two long exams each in Stat 132 and Stat 138; one lab. exercise each in Stat 132 and Stat 138. For 1st Semester, AY 2021-2022: 3 quizzes and 4 long exams in Stat 111; 24 learning activities with solutions in Stat 111; 3 long exams, 7 lab. exercises, and 1 reaction paper in Stat

		A 23 : Number of on-line course were reviewed by TRP & edited by MMDC editor	Submits the course were duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either MOODLE or Google Classroom	2/5	2	5	5	5	5.00	One (1) each for Stat 111 and Stat 147.
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Preparation of Terminal Report on completed study	Prepares terminal report	1	1	5	4	4	4.33	Terminal Report for remaining study completed in 2018
		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal	0	1	5	5	5	5.00	Conduct of field operations and household survey in "safe" environment amidst COVID-19 threat under Stat 147 (Survey Operations)
UMFO 3 . RESEARCH SERVICES										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries							
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research project within the year							
	PI 3. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication							
		<i>In refereed int'l journals</i>								
		<i>In refereed nat'l/regional journals</i>								

	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	<i>In refereed int'l/regional journals</i>	Prepares, submits and presents research paper in scientific fora/conferences							
		<i>In int'l fora/conferences</i>								
		<i>In nat'l/regional fora/conferences</i>								
	PI 5. Percent of research proposals approved *	A 31. Percentage of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation							
	PI 6. Additional outputs*	A 32. No. of research-related awards (research conducted by								
		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper							
		A 34. Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output							
		A 35. Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal							
UMFO 4. EXTENSION SERVICES										
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership							
	PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer							
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implements duly approved extension projects							
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services							
	PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries							
	<i>Research Mentoring</i>	<i>Research Mentor</i>								


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Average Rating (Total Over-all rating divided by 4)		4.96
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
NUMERICAL RATING		4.96
ADJECTIVAL RATING		Outstanding

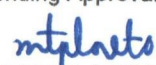
Comments/Suggestions for Improvement:

Has an outstanding work ethics.
Keep up the excellent work!


Evaluated & Rated by:


MAY ANN E. PALEN
OIC-Department Head
Date:

Recommending Approval


MA. THERESA P. LORETO
Dean, CAS
Date: Jan. 13, 2022

Approved by:


BEATRIZ S. BELONIAS
Vice President for Academic Affairs
Date: 