

**Exhibit K****SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS**Name of Faculty Member: **MARICEL V. CALHOUN**

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		4.48	
b. Students		4.71	
TOTAL for Instruction	70%	4.60	3.22
2. Research	0%	0.00	0.00
3. Extension	10%	4.00	0.40
4. Support Operations	10%	4.00	0.40
5. Administration	10%	4.67	0.47
TOTAL	100%		4.48

EQUIVALENT NUMERICAL RATING: 4.48

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.48ADJECTIVAL RATING: Very Satisfactory

Prepared by:

Reviewed by:

  
MARICEL V. CALHOUN

Name of Faculty

  
MAGDALENE C. UNAJOAN

Department Head

Recommending Approval:

  
JANNET C. BENCURE

College Dean

Approved by:

  
BEATRIZ S. BELONIAS

Vice President for Instruction

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MARICEL VILLALINO-CALHOUN, a faculty member of the DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY commit to the delivery and agree to be rated on the attainment of the following Accomplishments in accordance with the indicated measures for the period January-June, 2023.

MARICEL VILLALINO-CALHOUN

Asst. Prof. 1

Date: July 10, 2023

Approved:

MAGDALENE C. UNAJO

Department Head

Date: July 14, 2023

JANNET C. BENCURE

College Dean

Date: July 24, 2023

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
UMFO 2. HIGHER EDUCATION SERVICES										
OVPIUMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Teaches subjects/courses assigned	4	35.8	5	5	5	5.00	CSCI21(Lec) - 2 CSCI22(Lec) - 2 CSCI145(Lec)-1 CSCI145(Lab)-1
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	4	5	5	5	4	4.67	CSCI21(Lec) - 2 CSCI22(Lec) - 2 CSCI145(Lec)-1
		A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	2	7	4	4	4	4.00	ITEC11 (4) CSCI11(2) CSCI145(1)
		A12. Number of trainings attended related to instruction	Attends mandated trainings	2	5	5	5	5	5.00	VSUEE Webinar-Workshop; Faculty On-boarding; Mandatory Orientation and Re-orientation of Academic Advisers, Webinar on Table of Specification and Test



		<b>A13.</b> Number of long examinations administered and checked	Administers and checks long examination for subjects taught	4	5	5	4	5	4.67	CSCI21(2) CSCI22(2) CSCI145(1)
		<b>A14.</b> Number of quizzes administered and checked	Prepares and checks lesson assessments	10	15	4	5	5	4.67	CSCI21(Lec) - 4 CSCI22(Lec) - 4 CSCI145(Lec)-4 CSCI145(Lab)-3
		<b>A15.</b> Number of lab reports and term papers checked and graded	Checks lab reports submitted as required	4	5	4	4	4	4.00	CSCI145(Lab)-5
	<b>PI 8:</b> Number of students advised: *	<b>A16.</b> Number of students advised:	Acts as academic adviser to BSCS students	7	36	5	5	5	5.00	BSCS students
		<b>A17.</b> Number of students advised on thesis/ field practice/special problem:	Advises and corrects thesis proposal	2	2	4	4	4	4.00	Alejandro, Pacomios,
		<b>A18.</b> Number of students entertained for consultation purposes	Allots time to students seeking for consultation or advise.	10	20	5	5	5	5.00	BSCS students
	<b>PI 9:</b> Number of student organizations advised/ assisted *	<b>A19.</b> Number of Student organizations advised	Advises student organization recognized by USOO							
		<b>A20.</b> Number of Student organizations assisted on student related activities	Assists student organization in implementing student related activities							
	<b>PI 10:</b> Number of instructional materials developed *	<b>A 21 :</b> Number of on-line courseware developed and submitted :	Prepares and submits for review by the Technical Review Panel							
		<i>On-line ready courseware</i>	<i>Prepares instructional module/laboratory guide/workbook or a combination thereof</i>	2	3	4	4	4	4.00	CSCI21 CSCI22 CSCI145
		<i>Supplemental learning resources</i>	<i>Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught</i>	2	15	5	4	4	4.33	CSCI21(5) CSCI22(5) CSCI145(5)



		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	2	18	5	5	5	5.00	CSCI21(6) CSCI22(6) CSCI145(6)
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the courseware duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	2	3	5	4	4	4.33	CSCI21 CSCI22 CSCI145
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation	1	1	5	4	4	4.33	BSCS AACUP Level IV Phase 2 Revisit
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
								Total	68.00	
								Mean	4.53	
UMFO 3 . RESEARCH SERVICES										
UMFO 4. EXTENSION SERVICES										

	<b>PI 1.</b> Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	<b>A 36.</b> Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership	1	4	4	4	4	4.00	Served as Basic Anti-Cyber Bullying Awareness resource speaker for children in baybay brgys. in partnership with Baybay PNP.
	<b>PI 2.</b> Number of trainees weighted by the length of training	<b>A 37.</b> Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer							
	<b>PI 3.</b> Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	<b>A 38.</b> Number of extension programs/projects implemented	Implemetes duly approved extension projects							
	<b>PI 4.</b> Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	<b>A 39.</b> Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services							
	<b>PI 5.</b> Number of technical/expert services	<b>A 40.</b> Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries							
<b>UMFO 5. SUPPORT TO OPERATIONS</b>										
<b>OVPI MFO 4. Program and Institutional Accreditation Services</b>										



[illegible]

Average Rating (Total)	4.48	<b>Comments &amp; Recommendations for Development Purpose:</b> • She has to submit research and extension proposal • She has to improve her delivery of instruction
Additional Points:		
Punctuality		
Approved		
FINAL RATING	4.48	
ADJECTIVAL RATING	"Very Satisfactory"	

Evaluated & Rated by:

MAGDALENE C. UNAJAN

Department Head

Date:

Recommending Approval

JANNET C. BENCURE

Dean, CET

Date: July 24, 2023

Approved by:

BEATRIZ S. BELONIAS

Vice President for Instruction

Date:



## Exhibit I

**PERFORMANCE MONITORING FORM**Name of Employee: **MARICEL VILLALINO - CALHOUN**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as: prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grade sheets within prescribed period, makes him/herself available for student consultations during consultation hours, revises course syllabi, and approves manuscripts.	Very Satisfactory	January 2023	June 2023	June 2023	Very Impressive	Very satisfactory	Submit reports ahead of time
2	Attends meetings and performs functions as member of different	Very Satisfactory	January 2023	June 2023	January – June 2023	Impressive	Very Satisfactory	Needs to be participative in the meeting




	committees of the department							
3	Performs other functions	Very Satisfactory	January 2023	June 2023	January – June 2023	Needs improved	Satisfactory	Assigned tasks are not delivered and needs to improve initiative to do other tasks

\* Either very impressive, impressive, needs improvement, poor, very poor

\*\* Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

  
MAGDALENE C. UNA JAN  
Unit Head

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: ASST. PROF. MARICEL V. CALHOUN  
Performance Rating: Very Satisfactory

Aim: Encourage her to make research and extension proposal

Proposed Interventions to Improve Performance:

Date: January 2023

Target Date: June 2023

First Step:

Send her to training/seminar/workshop for a related field for research and extension.

Result:

Attendance in research and extension related trainings/seminars/workshops for a. This will

Expose her to these engagements and will motivate her to do research and be involved in Research, Development, Extension and Innovation (RDEI) projects.

Date: January 2023

Target Date: June 2023

Next Step:


Advise her to draft research proposal or extension project proposal.

Outcome: RDEI project proposal

Final Step/Recommendation:

Instruct her to submit the RDEI proposal to OVREI for approval and possible funding.

Prepared by:

  
**MAGDALENE C. UNAJOAN**  
Unit Head

Conforme:

  
**MARICEL V. CALHOUN**  
Name of Ratee Faculty/Staff