SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **Jacqueline M.Guarte**

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.50	
b. Students (50%)		2.50	
TOTAL for Instruction	50%	5.00	2.50
2. Research	20%	5.00	1.00
3. Extension	20%	5.00	1.00
4. Support to Students	5%	5.00	0.25
5 Administration	5%	5.00	0.25
TOTAL			**5.00**

EQUIVALENT NUMERICAL RATING: 5.00
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 5.00

ADJECTIVAL RATING: **Outstanding**

Prepared by: Reviewed by:

JACQUELINE M. GUARTE   **NORBERTO E. MILLA**
Name of Faculty   Department Head

Recommending Approval

CANDELARIO L. CALIBO
Dean/Director

Approved:

BEATRIZ S. BELONIAS
Vice President of Instruction

Visayas State University
College of Arts and Sciences
DEPARTMENT OF STATISTICS
Visca, Baybay City, Leyte

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **JACQUELINE M. GUARTE** of the **Department of Statistics**, **College of Arts and Sciences** committed to deliver and agreed to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **January 1, 2018 to June 30, 2018**

JACQUELINE M. GUARTE
Professor III
Date: June 29, 2018

NORBERTO E. MILLA
Head, DepStat
Date: June 29, 2018

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	Description of MFO's/PAPs	Success Indicators	Program/Activities/ Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of June 2018	Quality	Efficiency	Timeliness	Average	Remarks
MFO 2	Higher Education Services	PI 1. Number of FTE implemented	Teaching	Teaches statistics courses mainly under the BS Statistics program	8	6.90	5	5	5	5.00	Vacation sick leave; three (3) courses in 2nd sem. SY 2017-2018: Stat 133 (Nonparametric Statistics, with lab, 11 students), Stat 138(Intro. to Sample Surveys, with lab, 13 students) , and Stat 199(Undergraduate Seminar, 6 students).

| MFO No. | Description of MFO's/PAPs | Success Indicators | Program/Activities/ Projects | Tasks Assigned | Target | Details of Actual Accomplishment as of June 2018 | Rating | | | | Remarks |
							Quality	Efficiency	Timeliness	Average	
	Higher Education Services	*No. of Hours for Student thesis/field practice/ Special Problem*	Advising; editing and revising of manuscript; statistician/member of BS Ag.Eng'g. Student Research Committee	Allots one(1) hour per month per student or 5 hrs per student per sem	16	42	5	5	5	5.00	Six(6) BS Ag. Eng'g.thesis students; one (1) Master of Management Major in Business Management student
		Number of hours for student consultation	Consultation	Allots one (1) hour per week or 18 hours from January to May 2018	18	20	5	5	5	5.00	BSS students(related to courses handled, Special Problem issues, preparations for employment, personal problems); BS Chem students(thesis research design)
		<u>PI 3</u>. Number of Instructional Materials Developed									
		New Lecture Materials	Preparation and reproduction of new handouts	Prepares and reproduces one (1) set of new lecture materials	1	1	5	5	5	5.00	Enrichment of handout on ratio and regression estimation under simple random sampling (Stat 138)
		<u>PI 4</u>. Additional Outputs									
		Number of grade sheets submitted on prescribed period		Checks course requirements and submits grade sheets	3	3	5	5	5	5.00	
									Total points	25.00	

MFO No.	Description of MFO's/PAPs	Success Indicators	Program/Activities/ Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of June 2018	Quality	Efficiency	Timeliness	Average	Remarks
											Rating
MFO 3	Research Services	**PI.1** Number of Research Projects Conducted and/or Completed on Schedule									
		Number of research studies completed (data collection to data analysis)	Renewable Energy Research Center (RERC) Division Head (Socioeconomics and Extension)	Formulates research design and constructs questionnaires/ interview schedules; guides data collection and data analysis, writes the report; edits, and finalizes research/terminal reports	4	4	5	4	4	4.33	Operational Evaluation of Solar Home System (SHS) Use by Household Beneficiaries in Leyte and Southern Leyte (Four Island Barangays)
						Total points				4.33	
MFO 4	Extension Services	**PI 1**. Additional Outputs i.e Number of student Awards/honors received									
		Number of assisted statistical trainings conducted by DepStat	Mentoring (as former Training Coordinator of DepStat)	Assists in the conduct of DepStat trainings; one(1) per semester	1	2	5	5	5	5.00	Conduct of Seminar-Workshop on Classification and Regression Trees (CART) on Feb. 16-17, 2018; Regional Training on Statistical Analysis of Research Data on Feb. 14-16, 2018.

MFO No.	Description of MFO's/PAPs	Success Indicators	Program/Activities/Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of June 2018	Quality	Efficiency	Timeliness	Average	Remarks
	Extension Services	*Number of CHED Technical Committee (TC) for Statistics meetings/ activities attended*	Member, CHED TC for Statistics	Attends committee meetings/activities as scheduled, one (1) per quarter	2	**2**	5	5	5	5.00	Evaluation of project proposal of INSTAT, UPLB for COE/COD grant in Science and Mathematics on April 30, 2018; Workshop on BS in Statistics Program Evaluation Instrument (for quality assessment and monitoring) on June 13, 2018.
								Total points		10.00	
MFO 6	**General Administration and Support Services (GASS)**	**PI.1.** Number of Documents Approved	RERC Division Head (Socioeconomics and Extension) and whenever designated as OIC of RERC	Approves and signs documents of two(2) staff	26	**36**	5	5	5	5.00	Travel Orders, vouchers, trip reports, periodic accomplishment reports(two per month per staff), appointment papers (one per quarter per staff)
								Total points		5.00	
	Total Over-all Rating									44.33	
	Average Rating									4.93	
	Adjectival Rating									O	

Average Rating (Total Over-	4.93
Additional Points:	
Punctuality	
Approved Additional points	
FINAL RATING	4.93
ADJECTIVAL RATING	O

Comments & Recommendations for Development Purpose:

MFO No.	Description of MFO's/PAPs	Success Indicators	Program/Activities/ Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of June 2018	Rating				Remarks
							Quality	Efficiency	Timeliness	Average	

Evaluated and Rated by:

NORBERTO E. MILLA, Ph.D.
Department Head, DepStat
Date: _____

Recommending Approval:

CANDELARIO L. CALIBO, Ph.D.
Dean, CAS
Date: _____

Approved:

BEATRIZ S. BELONIAS, Ph.D.
Vice Pres. for Instruction
Date: _____