

Exhibit K**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**Name of Faculty Member: MEDARDO C. MAGDADARO JR. INSTRUCTOR II

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean	50	4.99	2.49
b. Students	30	3.50	1.05
Total for Instruction	80		3.54
2. Research			
a. Client/Dir. for Research			
b. Dept. Head/Center Director			
Total for Research			
3. Extension			
a. Client/Dir. for Extension			
b. Dept. Head/Center Director			
Total for Extension			
4. Administration	20	5.00	1.00
5. Production			
TOTAL	100		4.54

EQUIVALENT NUMERICAL RATING:

4.54

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.54

ADJECTIVAL RATING:

VERY SATISFACTORY

Prepared by:

Reviewed by:


MEDARDO C. MAGDADARO JR

Name of Faculty


SUZETTE B. LINA

Department Head

Recommending Approval:


VICTOR B. ASIO

Dean, College of Agriculture and Food Science


Approved by:


BEATRIZ S. BELONIAS

Vice President, Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MEDARDO C. MAGDADARO JR., a faculty member of the DEPARTMENT OF SOIL SCIENCE commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JULY-DECEMBER, 2021 (Accomplishments).


MEDARDO C. MAGDADARO JR
 INSTRUCTOR II
 Date: November 25, 2021

Approved: 
SUZETTE B. LINA
 Department Head
 Date:

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timelines ^s	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handles and teaches courses assigned	15	16.1	5	5	5	5.00	
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	4	4	5	5	5	5.00	
		A12. Number of trainings attended related to instruction	Attend mandated trainings	1	0					
		A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	12	12	5	5	5	5.00	
		A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	35	35	5	5	5	5.00	3 sections x 9 Modules + 1 section X 8 modules
		A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	16	16	5	5	5	5.00	1 section x 9 lab exercises each + 1 section x 7 exercises


	PI 8: Number of students advised: *	A16: Number of students advised: <i>acts as academic advisor to students</i>	28	28	5	5	5	5.00	
		<i>As SRC Chairman</i>	1		4.8	5	5	4.92	Monte
		<i>As SRC Member</i>	1		4.8	5	5	4.92	Monte
		A18: Number of students entertained for consultation purposes	28	28	5	5	5	5.00	
	PI 9: Number of student organizations advised/assisted *	A19: Number of Student organizations advised	1	1	5	5	5	5.00	
		A20: Number of Student organizations assisted on student related activities	1	1	5	5	5	5.00	
	PI 10: Number of instructional materials developed *	A 21: Number of on-line course ware developed and submitted :	0	0					
		<i>On-line ready courseware</i>	0	0					
		Supplemental learning resources	0	0					
		<i>Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught</i>							
		<i>Assessment tools</i>	12	12	5	5	5	5.00	
		A 24: Number of virtual classroom created and operational	6	6	5	5	5	5.00	
		<i>Creates virtual classroom using either Moddle or Google Classroom</i>							
	Average							4.99	
	TPES rating							3.50	
UMFO 4. EXTENSION SERVICES									


UMFO 5. SUPPORT TO OPERATIONS									
OVPI MFO 4. Program and Institutional Accreditation Services									
PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member	zero non-conformity	zero	5	5	5	5.00	
	A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools	100% compliant	100% compliant	5	5	5	5.00	
UMFO 6. General Admin. & Support Services (GASS)									
PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients	Zero % complaint	Zero % complaint	5	5	5	5.00	
Average								5.00	
Total Over-all Rating									
Average Rating								4.54	
Adjectival Rating								Very Satisfactory	

Comments & Recommendations:
 • Write research proposals for funding

Evaluated & Rated by:

SUZETTE B. LINA
 Department Head
 Date:

Recommending Approval

VICTOR B. ASIO
 Dean, CAFS
 Date:

Approved by:

BEATRIZ S. BELONIAS
 Vice President for Instruction
 Date: 1/24/22

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: MEDARDO C. MAGDADARO

Performance Rating: VERY SATISFACTORY

Aim: To sustain outstanding performance of the department

Proposed Interventions to Improve Performance:

Full support from the University in terms of continuous faculty development program, research/extension activities and administrative support in the preparation of updated teaching materials.

Date: July 2021 Target Date: December 2021

First Step:

Revise/update Instructional Materials

Attend national and international scientific forum

Result:

Revised course syllabi for the courses handled

Date: July 2021 Target Date: December 2021

Next Step:

Write scientific proposals for future research

Collaborate other institutions for research and extension projects

Outcome: Submit scientific proposals to other institutions for possible collaboration.


Final Step/Recommendation:

If proposal is approved and budget is ready, then implementation will follow.

Prepared by:


SUZETTE B. LINA
Unit Head

Conforme:


MEDARDO C. MAGDADARO
DSS Faculty