

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: NOEMI ELISA L. OQUIAS

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		4.56 x100%	2.28
b. Students (50%)		5 x 50% =	2.5
TOTAL for Instruction	75%	4.78	3.58
2. Research	15%		0
3. Extension	0%		0
4. Administration	10%	5	0.50
5. Production			
TOTAL			4.08

EQUIVALENT NUMERICAL

RATING:

4.08

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.08

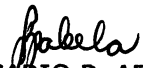
ADJECTIVAL RATING:

Very Satisfactory


Prepared by:

Reviewed by:


  
NOEMI ELISA L. OQUIAS  
Name of Faculty

  
ROSARIO P. ABELA  
Department Head

Recommending Approval:

  
ALELI A. VILLOCINO  
Dean/Director


Approved:

  
BEATRIZ S. BELONIAS  
Vice President

### INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM (IPCR)

I, NOEMI ELISA L. OQUIAS VSU Laboratory High School commits the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December, 2018.

  
NOEMI ELISA L. OQUIAS  
Ratee

Approved:   
ROSARIO P. ABELA  
Head of Unit

[illegible]

<b>Research Services</b>	PI 4. Number of research proposals submitted								
	PI 5. Percent of research proposals approved								
	PI 7. Amount of research money generated from institutional funding								
<b>Average Rating</b>									
<b>Extension Services</b>	Number of extension projects conducted and on-going								
	Number of persons trained by length of training								
<b>Support to Operation to the College of Education</b>	No. of Field Study Students Assisted	1	4	5	4	4	4.33	Senior High Community Immersion	
	Other services								
	Other services provided to VSU activities and other agencies	2	2	5	4	5	4.67	VSU Anniversary, VSU Faculty and Staff Sportsfest	
<b>STO</b>									
<b>Personnel development and welfare support</b>	Trainings / Seminars / Conferences Attended:								
	Approved or Conducted by DepED								
<b>Average Rating</b>							<b>4.5</b>		

	Other services								
	Average Rating							<b>4.67</b>	
<b>Administrative functions &amp; other special assignments</b>	Special Assignments from Office of the Principal								
	<ul style="list-style-type: none"> <li>Performs registrar functions such as keeping and updating students forms, VSULHS Entrance Exam assisted, Attendance to meetings called by the principal, to improve the school site, committee assignments, &amp; other special assignments</li> </ul>	Assisted VSULHS Entrance Exam, Clean and Green Committee	90% compliance	95%	5	5	4	4.67	
Average Rating								<b>4.67</b>	
<b>Total Over-all Rating</b>									

Average Rating (Total Over-all rating divided by 3)		<b>4.56</b>	Comments & Recommendations for Development Purpose: <i>She is a cooperative teacher.</i>
Additional Points:			
Approved Additional points (with copy of approval)			
FINAL RATING		<i>4.56</i>	
ADJECTIVAL RATING		<i>Very Satisfactory</i>	

Evaluated & Rated by:  
*Rosario P. Abela*  
**ROSARIO P. ABELA, ED.D**  
Dept/Unit Head

Recommending Approval:  
*Aleli A. Villocino*  
**ALELI A. VILLOCINO, ED.D.**  
Dean/Director

Approved by:  
*Beatriz S. Belonias*  
**BEATRIZ S. BELONIAS, Ph.D**  
Vice President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

1 – Quality 2 – Efficiency 3 – Timeliness

4 – Average

**PERFORMANCE MONITORING FORM**Name of Employee: **NOEMI ELISA L. OQUIAS**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach English III and English I	Deliver quality learning to Junior students.	July 2018	January 2019	May 2019	Very Impressive	Outstanding	
2	Revise course outline	OBE syllabus that addresses the needs of the learners	July 2018	June 2019				
3	Develop ppt. in English III and English I	A more comprehensive and activity-based ppt. presentation.	July 2018-May 2019			Very Impressive	Outstanding	
4	Develop evaluation and assessment tools to rate students' performance	Collect projects, assignments, check, develop rubrics to assess students in performance based task and creating games or activities that enhances their reading, writing,	July 2018	May 2019	May 2019	Very Impressive	Outstanding	

		listening and speaking skills.						
5	Submit reports and other requirements	Submit DTR and grade sheets	July 2018-May 2019			Very Impressive	Outstanding	
6	Organize English Month Culmination and school activities for Junior High school	Acquaintance Program, CAT Presentation Program, English Culmination, Christmas Program	August 2018	December 2019	May 2019	Very Impressive	Outstanding	
7	One of the member of the VSUIHS who conducted a radio program: "on air over DYDC FM radio"	Gives relevant information and facts to VSUIHS recent programs.	August 2018	December 2019	May 2019	Very Impressive	Outstanding	
8	Senior High Students Work Immersion as their Cooperating Teacher	Conduct classes and consultation for Senior High Work Immersion	January 2018- May 2019			Very Impressive	Outstanding	

\* Either very impressive, impressive, needs improvement, poor, very poor

\*\* Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

  
**ROSARIO P. ABELA**  
Unit Head

## EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Ms. Noemi Elisa L. Oquias  
Performance Rating: Very Satisfactory

Aim: To produce instructional materials on subjects handled.

Proposed Interventions to Improve Performance:

Date: June 2018

Target Date: July to December 2018

First Step:

To produce at least 1 IM/subject.

Result:

Carry out responsibilities as an instructor and use the IM's produced to facilitate students' learning.

Date: June 2018

Target Date: August 2018

Next Step:

Attend seminars related to the field of specialization.

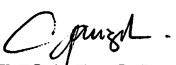
Outcome: Attended a seminar in Baguio on October 27 – 30, 2018 Communicative Language Teaching (CLT) in the ASEAN classroom: Principles and Practices .

Final Step/Recommendation:

Prepared by:

  
**ROSARIO P. ABELA, Ed.D.**  
Unit Head

Conforme:

  
**NOEMI ELISA L. OQUIAS, M.Ed.**  
Name of Ratee Faculty/Staff