

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: JOEL Q. MABALHIN

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.67x50%= 2.33	
b. Students (50%)		5.00x50% = 2.50	
Total for Instruction	100%	4.83	4.83
2. Research			.
3. Extension			
4. Administration			
5. Production			
TOTAL			4.83

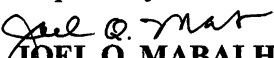
EQUIVALENT NUMERICAL RATING: 4.83

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.83

ADJECTIVAL RATING: Outstanding

Prepared by:


JOEL Q. MABALHIN
Name of Faculty

Reviewed by:


LIJUERAJ CUADRA
Department Head

Recommending Approval:



ALELI A. VILLOCINO
Dean/Director

Approved:



BEATRIZ S. BELONIAS
VF for Instruction

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, JOEL Q. MABALHIN, of the Department of Teacher Education commits to deliver and agree to be rated on the attainment of the following targets/accomplishments in accordance with the indicated measures for the period January 1-June 30, 2018.


JOEL Q. MABALHIN
Ratee

Approved:


LIJUELAJ J. CUADRA
Head of Unit

MFO & PAPS	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Advanced & Higher Education	FTE	Taught undergraduate courses	18	24.6	5	5	5	5	1 st Semester, SY 2017-2018
	Number of Instructional materials developed/revised and utilized								
	<ul style="list-style-type: none"> Course outline 	Developed course outline	2	1	4	4	4	4	FILI 135
	<ul style="list-style-type: none"> Syllabus 	Subject Syllabus (FILI 135)	1	3	5	4	4	4.33	FILI 135, FILI 114, FILI 133
	Number of Student Advising								
	<ul style="list-style-type: none"> Number of student teachers 	Student teachers facilitated	11	16	4	5	4	4.33	1 st Semester, SY 2017-2018
	<ul style="list-style-type: none"> Number of FILIPINO Majors Students advised 	Students who passed the course and being teach	35	35	4	5	4	4.33	1 st Semester, SY 2017-2018
	<ul style="list-style-type: none"> Number of organizations advised 	Advised student organizations	1	1	4	4	4	4	1 st Semester, SY 2017-2018
	<ul style="list-style-type: none"> Number of student-related activities assisted 	Assisted student-related activities	5	5	4	4	5	4.33	Acquaintance Party, Buwan ng Wika, Culmination Activity, College of Education Orientation Program, Graduation Ceremony, Tribute Party (College & SHS)

	<ul style="list-style-type: none"> Number of student enrollee assisted 	Assisted students for registration	0	95	5	5	4	4.67	BEED & BSED Freshmen Students
	<ul style="list-style-type: none"> Checking of Portfolio 	Checked and edited Portfolio entries	16	17	4	4	4	4	Otadoy, Dadia, Jonnale, Castones, Mejorada, Bagarinao, Poyos, Ardiente, Uayan, Villaro, Dautil, Gozon, Blateria, Pulta, Renegado, Velarde, SHS
	Total for Instruction							4.33	
Other Services	Seminars/student-related activities organized	Organized student-related activities	0	242	5	5	5	5	Job-Seeking Seminar
	Total for Other Services							5.00	
Total Over-all Rating								4.67	

Average Rating (Total Over-all rating divided by 4)		4.67
Additional Points:		
Approved Additional points (with copy of approval)	xxx	
FINAL RATING		4.67
ADJECTIVAL RATING		OUTSTANDING

personnel:
 write research projects for the BSED
 Filipino program.

[Signature]

Evaluated & Rated by:

Recommending Approval:

Approved by:

[Signature]
LIJUERAJ J. CUADRA
 Head, DTE

[Signature]
ALEJI A. VILLOCINO
 Dean, CoEd

[Signature]
BEATRIZ S. BELONIAS
 VP for Instruction

Date: _____

Date: _____

Date: _____

1 – Quality

2 - Efficiency

3 – Timeliness

4 - Average

Exhibit I

PERFORMANCE MONITORING FORM

Name of Employee: JOEL Q. MABALHIN

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach undergraduate courses	18 FTE	1 st week of Jan 2018	Before end of sem	June 2018	Very Impressive	Outstanding	24.6 FTE
2	Develop course outline	Develop 2 course outline	1 st week of Jan 2018	2 nd week of Jan 2018	Jan 12, 2018	Impressive	VS	Developed 1 course outline
3	Develop course syllabus before start of classes	Prepare 1 new course syllabus	1 st week of Jan. 2018	2 nd week of Jan 2018	Jan. 12, 2018	Impressive	VS	Developed 3 course syllabus
4	Advise and serve student-related activities and organizations	Advise and serve 1 organization and 5 activities	1 st week of Jan. 2018	Before end of the sem	May 2018	Impressive	VS	Advised and served 1 organization and 5 activities; Needs to conduct activities more relevant to education
5	Check and edit portfolio of graduating students	16 portfolios	Jan 2018	Before end of the sem	June 2018	Very Impressive	VS	Checked and edited 17

										portfolios
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* Either very impressive, impressive, needs improvement, poor, very poor
 ** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

LITERARY SUADRA
 Head, DTE

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Joel Q. Mabalhin
Performance Rating: 4.83

Aim: To increase involvement in research and extension activities.
To produce instructional materials on subjects handled.

Proposed Interventions to Improve Performance:

Date: June 2018

Target Date: July to December 2018

First Step:

Attend research & extension conferences, seminars/workshops

Gather materials for IM production

Result:

Date: June 2018

Target Date: August to December 2018

Next Step:

Develop IM

Actively attend meetings to conceptualize extension activities.

Write research proposal

Outcome: Research proposal

Final Step/Recommendation:

Submit research proposal for funding

Submit IM to the Department IM Committee for approval

Prepared by:


LIJUERAJ CUADRA
Head, DTE

Conforme:


JOEL Q. MABALHIN
Name of Ratee Faculty/Staff