



### न्त्राlippine Root Crop Research & Training Center

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#### Exhibit K

# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member:

**GELECA C. IGDANES** 

	Program Involvement	Percentage	Numerical Rating	Equivalent
	(1)	Weight of	(Rating x%)	Numerical
		Involvement	(3)	Rating
		(2)	(0)	(2x3)
Instru	ction	(-/		(ZXO)
e.	Head/Dean (50%)		5.0 x 50%= 2.50	
f.	Students (50%)		5.0 x 50% =2.50	
	Total for Instruction	25%	5.00	1.25
Resea	arch			
e.	Client/Dir. for Research (50%)		3.00 x 50% = 1.50	
, f.	Dept. Head/Center Director (50%)		3.00 x 50% = 1.50	
	Total for Research	50%	3.00	1.50
Exten	sion			And the second s
e.	Client/Dir. for Extension (50%)		3.00 x 50 % = 1.50	
f.	Dept Head/Center Director (50%)		3.00 x 50% = 1.50	
	Total for Extension	25%	3.00	0.75
	TOTAL			3.73

EQUIVALENT NUMERICAL RATING:

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

3.73

3.73

ADJECTIVAL RATING:

Satisfactory

Prepared by:

ahom

Reviewed by:

Gerlone A. Jan

MARIA ELSA M. UMPAD Administrative Officer II ERLINDA A. VASQUEZ

Director

Approved:

OTHELLO B. CAPUNO VP for Res. and Ext.

#### INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, GELECA C. IGDANES, of PhilRootcrops commits to	o deliver and agree to be rated or	n the attainment of the following targets in accordance with the indicated
measures for the period August to[	December, 2019	. , 0 /
GELECA C. OGDANES		Colomb & dague of
GELECA_C.DGDANES	Approved:	ERLINDA A. VASQUEZ
Ratee		Head of Unit

				Actual Accountishment		Rat	ing		Remarks
MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
Advanced & Higher Education	FTE	To teach courses at affiliated department	5	5.5	4	4	4	4	
Services	Student Advising and Consultation Services: Number of hours spent on student consultation	To provide time for student consultation	< 10 hrs/wk	< 10 hrs/wk					
Research Services	Number of proposal(s) developed and/or submitted	To make research proposals for internal/external funding	1		3	3	3	3	Still revising for improvement
Extension Services	Number of beneficiaries served: Groups/Institutions Individuals	To share expertise and technologies	1 group	1 group	3	3	3	3	
	Technical/ Expert services (international, national, regional): Resource Person	To be a resource person for specific topics	1	1					
Total									
Over-all Rating									

Average Rating (Total Over-all rating divided by 4)	
Additional Points:	
Punctuality	
Approved Additional points (with copy of approval)	
FINAL RATING	B.2
ADJECTIVAL RATING	Sitiefactory

3 – Timeliness 4 – Average

2 - Efficiency

1 - Quality

#### **Comments & Recommendations for Development Purpose:**

To attend capability build-up trainings that will enhance in research implementation (experimental design), writing proposals and scientific papers for presentation and publication, preparation of reports.

Other trainings that will enhance her personality development.

Evaluated & Rated by:	Recommending Approval:	Approved by:
ERLINDA A. VASQUEZ  Director, PhilRootcrops	JOSE L. BACUSMO Director for Research	OTHELLO B CAPUNO  VP, Research & Extension
Date:	Date:	Date:

## PERFORMANCE MONITORING & COACHING JOURNAL

	1st	Q
	121	U
	2 <sup>nd</sup>	Α
Х		R
^	3rd	Т
Х	4.1	E
	4th	R

Name of Office:

**PhilRootcrops** 

**Head of Office:** 

Dr. Erlinda A. Vasquez

Name of Personnel:

Geleca C. Igdanes

Meet -on-One -on-one ussion on ect / gram gress	Group  Monthly PRDC meeting	Memo Issuance of of internal memoranda	Others (Pls. specify)	Attendance to PRDC monthly Meetings by the members
on-one ussion on ect / gram	Monthly	of internal	specify	PRDC monthly Meetings by
ussion on ect / gram	,	of internal		PRDC monthly Meetings by
ect / gram	PRDC meeting			Meetings by
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				the members
ress			1	
				of the Research
				and
				Development
				Council
arch	one-on-one			Proposal
osal	discussion on			prepared and
luction to	project			submitted to
DA-	progress			DA-BAR /
	progress			PCAARRD
	Group			
				/other agencies
nission				
				New proposal
	Meetings			for evaluation
(	PCAARRD er agencies nission	er agencies Group	er agencies Group coaching during PRDC	er agencies Group nission coaching during PRDC

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

Director

### EMPLOYEE DEVELOPMENT PLAN

Name of Employee:	Geleca C. Igdanes
Performance Rating:	
Aim: Making of Fundable I	Research Proposal
Proposed Interventions to Im	prove Performance:
Date:2019	Target Date: <u>Dec 31, 201</u>
First Step:	
Secures priority research are	as from funding agencies
Writes research proposals	
Result:	
Project research proposals re	eady for submission to funding agencies
Date: Jan 1, 2020	Target Date: June 30, 2020
Next Step:	
Follow up the progress of the	submitted research proposal(s)
Outcome: Research pro	posal funded,
Outcome: Research pro	
	:
Final Step/Recommendation	:
Final Step/Recommendation	: :t.

Name of Ratee/ Faculty / Staff