

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Dr. Lorina A. Galvez


Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.32	
b. Students (50%)		2.33	
TOTAL for Instruction	70%	4.65	3.26
2. Research	20%	4.95	0.99
3. Extension	5%	4.54	0.23
4. Support Operation	5%	4.73	0.24
5. Production			
TOTAL			4.71

EQUIVALENT NUMERICAL RATING: 4.71  
Add: Additional Points, if any:  
TOTAL NUMERICAL RATING: 4.71

ADJECTIVAL RATING: Outstanding

Prepared by:   
LORINA A. GALVEZ  
Name of Faculty

Reviewed by:   
VICTOR B. ASIO  
Department Head

Approved by:   
EDGARDO E. TULIN  
President

# INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM (IPCR)

I, Lorina A. Galvez of the Department of Food Science and Technology commits and deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2016.

**LORINA A. GALVEZ**

Ratee

Approved:

**VICTOR B. ASIO**

Dean, CAFS

MFO & PAPS	Success Indicators	Tasks assigned	Target	Tasks accomplished	Actual accomplishments	Rating				Remarks
						Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>Advanced Education Services</b>	FTE	Teaches graduate courses	1	Taught graduate course	1.33	5	5	4	4.67	
<b>Higher Educational Services</b>	FTE	Teaches undergraduate courses	4	Taught undergraduate courses	5.55	5	5	4	4.67	
	Instructional Material	Revised Instructional Material (ppt)	1	Revised instructional material (ppt in FTEC 234 and FTec 162)	2	5	4	4	4.33	
	Updated Course Outline/syllabus	Prepared and updated Course outline/syllabus	1	Prepared and Updated course outline/syllabus	2 (FTEC 234 & FTec 162)	5	4	4	4.33	
	No. of student research advising	Reviews and checks outline/manuscript of thesis advisees		Reviewed & checked outline/manus.						
		• As adviser	13		16	5	5	4	4.67	
		• As chairman	4		5	5	5	4	4.67	
		• As member	5		7	5	5	4	4.67	
	No. of student consultations	Accommodates students for thesis/OJT/research consultation	50	Accommodated students for thesis/OJT/ research consultation	200	5	5	5	5.00	
	No. of exams	Prepares & administers midterm and final examinations	6	Prepared & administered midterm and final examinations	8	5	5	4	4.67	
	No. of grade sheets	Prepares and submits grade sheets	4	Prepared and submitted gradesheets	8	5	5	4	4.67	
	<b>Average of MFO under Advanced and Higher Education</b>								<b>4.64</b>	



<b>Research</b>	No. of outputs presented in									
	On-going research project	Acts as study/co-study leader	1	Acted as Study/Co-Study leader	2(ACIAR & PCAARRD)	5	5	5	5	
	Attendance to symposium	Attends symposium, conference, seminar, etc	2	Attended symposium, conference, trainings, workshop, etc.	6	5	5	5	5	
	No. of awards received	Received award related on research activities	1	Received award related on research activities	2 (outstanding undergrad. thesis phi delta & travel award (Crawford fund)	5	5	5	5	
	No. of student group who were mentored on research	Mentors high school students in their research work	2 groups	Mentored high school students in their research work	3	5	4	5	4.67	
	No. of articles submitted for publication	Submits research article in refereed journal	1	Submitted research article in refereed journal	2	5	5	5	5	
	No. of accepted/published articles	Submits research article and accepted for publication in refereed journal	1	Submitted research article and accepted for publication in refereed journal	2	5	5	5	5	
	No. of elementary research manuscript reviewed as judge	Act as judge during the 2016 VFES Science Research Presentation	5	Acted as judge during the 2016 VFES Science Research presentation	8	5	5	5	5	
	<b>Average of MFO under Research</b>								<b>4.95</b>	
<b>Extension</b>	Training/design module	Prepares training module	2	Prepared training design	4	5	5	4	4.67	
	IEC materials/ brochures	Prepares brochures in collaboration with Food Tech students	1	Prepared brochures in research collaboration w/ Food Tech students	15	4	5	4	4.33	
	No. of person-days trained	Trains participants on food processing	270	Trained participants on food processing	335	5	5	5	5	
	Resource person	Serves as resource person in Training on Food Processing	4	Served as resource person in Training on Food Processing	11	5	5	5	5	

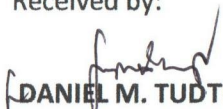
		Assists and checks the implementation of quality and safety of vacuum fried jackfruit with the technology adoptors	Once a week	Assisted and checked the implementation of quality and safety of Vacuum Fried Jackfruit Processing with the technology adoptors	Once a week	5	4	4	4.33	
	Generation of funds from University for the renovation of food testing laboratory facility/lab. sink of DFST	Generates fund for the renovation	200,000	Generated fund for the renovation	300,000	5	4	4	4.33	
	Position in an organization	Serves as the Treasurer of PSLAB	1 organization	Served as treasurer of the PSLAB	1 organization	5	4	4	4.33	
		Submit extension proposal	1 (50K budget)	Submitted extension proposal	1 (75K budget)	5	4	4	4.33	
	<b>Average of MFO under Extension</b>								<b>4.54</b>	
<b>General Administration Support</b>	<b>Department Head</b>	Presides meetings(monthly, emergency, special)	5	President meetings of DFST	7	5	5	4	4.67	
		Signs vouchers, TO, CSR,DTR, appointments, liquidation, etc	280	Signed vouchers, TO, CSR, DTR, appointments, liquidations, etc.	350	5	5	5	5.00	
		Prepares communication for requests as the need arises	5	Prepared communication for requests as the need arises	10	5	5	5	5.00	
		Attends execom meetings, UAC meetings, Grad. Council meetings, committee meetings, etc.,	12	Attended execom meeting, UAC meeting, grad. Council and other committee meeting, etc.	25	5	5	4	4.67	
		Accommodates walk-in client for consultation	12	Accommodated walk in clients for consultation	50	5	5	5	5	
		Attends department concerns related to Budget,	30	Attended dept. concerns related to	50	5	5	4	4.67	




		Registrar, USSO matters promptly		Budget, Registrar, USSO matters promptly						
		Attends/responds training request consultation promptly	6	Attended/responded training request consultation promptly	15	5	5	4	4.67	
		Welcome and guide the visitors (students, LGUs, professionals) to the pilot plant	140	Welcomed and guided the visitors (students, LGUs, professionals) to the pilot plant	175	5	5	5	5	
		Serves as adviser of the VSU-AC	1	Served as adviser of the VSU-AC	1	5	4	4	4.33	
		Requests for additional funds from AACCUP fund necessary for renovation of food testing lab., repair of sinks, roof painting, and 1 JO to assist in the preparation of the Level 3 documents of the BSFT program	Approved	Requested for additional funds from AACCUP fund necessary for renovation of food testing lab., repair of sinks, roof painting, and 1 JO to assist in the preparation of the Level 3 documents of the BSFT program	Approved	5	4	4	4.33	
		Facilitates and reviews the Level 3 documents for BSFT Program	10 areas	Facilitated and reviewed the level 3 documents for BSFT program	10 areas	5	4	4	4.33	
		Manages the faculty and staff in the preparation of Level 3 AACCUP accreditation	5 faculty & 6 staff members	Managed the faculty and staff in the preparation of Level 3 AACCUP	5 faculty & 6 staff members	5	4	4	4.33	
	No. of units/center which have access in the research facilities of DFST	Allows request of other units/center in the usage of research facilities in DFST	3 units/center in VSU	Allowed request of other units/center in the usage of research activities in DFST	5 units/center in VSU	5	5	5	5	
	No. of award	Receives the certificate award for the food testing lab from DTI	1	Received the certificate award for the food testing lab. from DTI	1	5	5	5	5	

	<b>Secretary Graduate school</b>									
		Signs documents for admission, examination application, results of examination etc.	200	Signed documents for admission, examination application, results of examination	350	5	5	5	5	
		Attends Grad. Council/faculty meeting	1	Attended graduate council/faculty meeting	3	5	5	4	4.67	
		Acts as observer during examination of the Graduate student advisees	1	Acted as observer during examination of graduate student	2	5	5	4	4.67	
		Attends the final exam of graduate students advisees	2	Attended the final exam of graduate students advisees	4	5	5	4	4.67	
		Attends the comprehensive/final exam of graduate students advisees	3	Attended the comprehensive/final exam of grad. students advisees	16	5	5	5	5	
		Acts as OIC-Dean in case the Dean is in official business or leave	2	Acted as OIC-Dean in case the Dean is in Official Business or Leave	3	5	5	4	4.67	
	<b>Average of MFO under General Administration Support</b>								<b>4.73</b>	
Total Over-all rating									<b>18.86</b>	
Average rating									<b>4.72</b>	
Adjectival Rating									<b>Outstanding</b>	

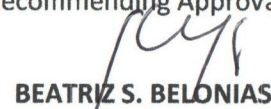
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**DANIEL M. TUDTUD, JR.**  
 Planning Office

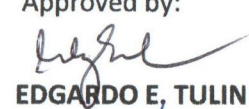
Calibrated by:

  
**REMBERTO A. PATINDOL**  
 Chairman, PMT

Recommending Approval:

  
**BEATRIZ S. BELONIAS**  
 Vice President for Instruction

Approved by:

  
**EDGARDO E. TULIN**  
 President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_


Date: \_\_\_\_\_

1-Quality; 2-Efficiency; 3-Timeliness; 4- Average

Average Rating (Total Over-all rating divided by 4)		4.72
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.72
ADJECTIVAL RATING		Outstanding

Comments & Recommendations for Development Purpose:

Received by:

  
**DANIEL M. TUDTUD, JR.**

Planning Officer

Date: \_\_\_\_\_

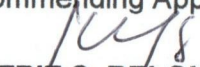
Calibrated by:

  
**REMBERTO A. PATINDOL**

Chairman, PMT

Date: \_\_\_\_\_

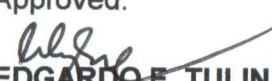
Recommending Approval:

  
**BEATRIZ S. BELONIAS**

Vice Pres. for Instruction

Date: \_\_\_\_\_

Approved:

  
**EDGARDO E. TULIN**

President

Date: \_\_\_\_\_