

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Ms. Syrene P. Nayre

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)	4.69	4.69 x 50% =2.35	
b. Students (50%)	5.00	5.00 x 50%=2.50	
Total for Instruction	100%	4.85	4.85
2. Research	-	-	-
3. Extension	-	-	-
4. Administration	-	-	-
5. Production	-	-	-
TOTAL	100%		4.85

EQUIVALENT NUMERICAL RATING: 4.85
Add: Additional Points, if any: -
TOTAL NUMERICAL RATING: 4.85

ADJECTIVAL RATING: Outstanding

Prepared by:

SYRENE P. NAYRE
Name of Faculty

Reviewed by:

VENICE B. IBANEZ
Department Head

Recommending Approval:

ANALITA A. SALABAO
Dean

Approved:

BEATIRZ S. BEYONIAS
Vice President for Instruction

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, Syrene P. Nayre of the Department of Consumer and Hospitality Management commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 2019.

SYRENE P. NAYRE

Ratee

Approved: VENICE B. IBÁÑEZ

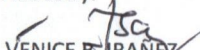
Head of Unit

MFO & PAPS	Success Indicators	Tasks/Target Assigned	Actual Accomplishment	Rating				Remarks
				Q1	E2	T3	A4	
Advanced & Higher Education Services	No. of Course Outlines/syllabus revised							
	2 nd Sem 2019	NA						
	Summer 2019	NA						
	1 st Sem 2019	2	2	4	5	5	4.66	
	No. of IMs revised							
	2 nd Sem 2019	NA						
	Summer 2019	NA						
	1 st Sem 2019	2	2	4	5	5	4.66	
	No. of long/term exams conducted, checked and recorded							
	2 nd Sem 2019	NA						
	Summer 2019	NA						
	1 st Sem 2019	4	4	4	5	5	4.66	
	No. of quizzes administered, checked & recorded							
	2 nd Sem 2019	NA						
	Summer 2019	NA						
	1 st Sem 2019	5	6	4	5	5	4.66	

MFO & PAPS	Success Indicators	Tasks/Target Assigned	Actual Accomplishment	Rating				Remarks
				Q1	E2	T3	A4	
Advanced & Higher Education Services	No. of student projects supervised & checked							
	2 nd Sem 2019	NA						
	Summer 2019	NA						
	1 st Sem 2019	2	6	4.5	5	5	4.83	
	No. of laboratory activities checked & recorded							
	2 nd Sem 2019	NA						
	Summer 2019	NA						
	1 st Sem 2019	3	4	4	5	5	4.66	
	No. of students grades computed							
	2 nd Sem 2019	NA						
	Summer 2019	NA						
	1 st Sem 2019	117	117	4	5	5	4.66	
	No. of course grade submitted							
	2 nd Sem 2019	NA						
	Summer 2019	NA						
	1 st Sem 2019	117	117	4	5	5	4.66	

[illegible]

Average Rating		4.69
Additional Points		-
Approved Additional points (with copy of approval)		
FINAL RATING		4.69
ADJECTIVAL RATING		Outstanding

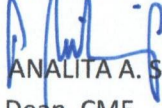
<p>Comments & Recommendations For Development Purposes:</p> <p>The faculty should be given time and support for industry immersion to update and broaden industry knowledge and competency in the field of tourism industry.</p> <p style="text-align: right;">  VENICE B. IBANEZ Department Head </p>
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Evaluated and Rated By:


VENICE B. IBANEZ
Department Head


Date: _____

Recommending Approval


ANALITA A. SALABAO
Dean, CME

Date: _____

Approved by:


BEATRIZ S. BELONIAS
Vice President

Date: _____

- 1- Quality
- 2- Efficiency
- 3- Timeliness
- 4- Average



VISAYAS
STATE UNIVERSITY



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Exhibit I

PERFORMANCE MONITORING FORM
July-December 2019


Name of Employee: Syrene P. Nayre

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-all assessment of output*	Remarks/ Recommendation
1	Teach undergraduate courses	TMgt 125 Hrtm 195 Hrtm 200.2	July 25,2019	Dec. 13, 2019	Nov. 29, 2019	VI	O	
2	Serve as adviser to course related student organization	500 student members	-do-	-do-	Nov. 19, 2019	VI	O	
3	Serve as alumni coordinator	95 students	-do-	-do-	Dec. 5, 2019	VI	O	
4	Serve as committee member	3 committees as member	-do-	-do-	Dec. 2, 2019	VI	O	

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


VENICE B. IBANEZ
Dean, CME

VSU's Vision: A globally competitive university for science, technology, and environmental conservation.

VSU's Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

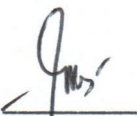
PERFORMANCE MONITORING & COACHING JOURNAL

	1st	Q U A R T E R
	2 nd	
X	3 rd	
X	4th	

Name of Office: DCHM

Head of Office: Ms. Venice B. Ibañez

Name of Faculty/Staff: Syrene P. Nayre


Signature: 

Date Jan.23, 2020

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring Discussion of job-related accomplishments, problems and plans	X	X	-	-	Conducted from July-Dec. 2019
Coaching Discuss ways to improve the execution of assigned tasks	X	X	-	-	-do-

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


VENICE B. IBAÑEZ
Immediate Supervisor

Verified by:

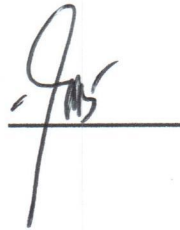

ANALITA A. SALABAO
Next Higher Supervisor

cc: OVPI
ODAHRD
PRPEO

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: Syrene P. Nayre
Performance Rating: Outstanding

Signature: _____



Aim: To take Trainer's Methodology™ in Hospitality and Tourism Management Courses

Proposed Intervention to improve Performance:

Date: January 2019

Target: June 2019

First Step

Not applicable

Result:

Not applicable

Date: July 2019

Target Date: December 2019

Next Step:

Apply the OBE syllabus and make necessary revisions and apply for TM in Housekeeping


Outcomes :

The faculty should finish all the OBE syllabus for the new curriculum and become an assessor for Housekeeping.

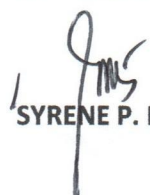
Final Step/Recommendation

The faculty should be given enough time and support for industry immersion to update and broaden industry knowledge and competency in the field of tourism industry.

Prepared by:


VENICE B. IBÁÑEZ
Head, DCHM

Conforme:


SYRENE P. NAYRE