Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of faculty Member: FLORIFE A. GATCHALIAN

Program Involvement	Percentage	Numerical Rating	Equivalent
	Weight of	(Rating x%)	Numerical
	Involvement		Rating
(1)	(2)	(3)	(2x 3)
A. Instruction			
a. Head/Dean (50%)		$5.0 \times 50\% = 2.50$	
b. Students (50%)		$4.67 \times 50\% = 2.34$	
Total for Instruction	75%	4.84	3.63
B. Research			
a. Client/Dir. For Research (50%)		x50% =	
b. Dept. Head/Center Director (50%)		x50% =	
Total for Research			
C. Extension			
c. Client/Dir. For Extension (50%)		2.5 x50% =1.25	
d. Dept. Head/Center Director (50%)		2.5 x50% =1.25	
Total for Extension	10%	2.5	25
D. Admin Support Services	15%	5.0	.75
TOTAL	100%		4.63

Equivalent numerical rating Add: additional Points if any: Total Numerical Rating:	4.63 Outstanding	
Adjectival rating:		
FLORIFE A. GATCHALIAN Name of Faculty		Reviewed by: MARY JEAN M.SAPAN Department Head
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Recommending Approval:

ALELI A. VILLOCINO
College Dean

Approved:

BEATRIZ S. BELONIAS
Vice-President for Instruction

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, FLORIFE A. GATCHALIAN, of the <u>Institute of Human Kinetics</u> commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period <u>July</u> to <u>December</u>, 20<u>18</u>.

FLORIFE A. GATCHALIAN

Ratee

Approved:

MARY JEAN M. SAPAN

Head of Unit 2-13-19

MFO	MFO Success Indicators Task assigned		Target	Actual	Rat		т3	Remarks	5
Advanced and Higher Education Services	FTE -TL	Research Class 1st sem 2018-19		Accomplishment	Q ¹	E ²	5	A ⁴	
	24.80	Phed 11 Phed 13 Pred 200a Phed 103 PhEd 206	70 76 6 28 3	70 76 6 28 3					
	Learning Programs and Activities	Developed Course Outline and syllabus in PE 13,Phed 103	2	2	5	5	5	5	
		Collect assignments Conduct practical examinations	5	5	5	5	5	5	
		Conducts midterm and final examinations	4	4	5	5	5	5	
		Check quizzes Design rubrics for PE 13 Volleyball	5	5	5	5	5	5	
		Gradesheets	5	5 5	5	5	5	5	

,	Number of Instructional Materials Revised and Utilized: • Revised IM's	Revised the ppt in Phed 11, Phed 13, Phed 103, Phed 206	4	4	5	5	5	5	
	Number of Student Field Practice Advising (Mapeh Major): • Approved Portfolio/ Special Problem submitted within the prescribed period	Checked the portfolio of 6 student teachers	6	6	5	5	5	5	
	Student Advising and Consultation Services: • Coaching	Coached VSU varsity women's volleyball team	12	16	5	5	5	5	
	Number of organizations advised BPED Club	Advised BPED majors activities	45	48	5	5	5	5	
	Academic Adviser	Academic Adviser	10	12	5	5	5	5	
	Number of student-related activities assisted	Supervised the varsity members in officiating	12	12	5	5	5	5	
	- Faculty and Staff Sportsfest - Intramural Games	Coordinated the student intramural games	200	200	5	5	5	5	
	- VSU Goodwill Games	Coordinated teams to be invited in Volleyball games	4	6	5	5	5	5	
		Screening of athletes documents	200	200	5	5	5	5	
(Number of Academe/Industry Linkage established:								
	- Phil. Volleyball Federation	National Referees Association	1	1	5	5	5	5	
	- Valley Tacloban City Volleyball Ass'n	Refereeing courses	1	1	5	5	5	5	
	Awards/Honors Received by Faculty: Local: Regional: National:	3 rd in Regional SCUAA MEET 2018	1	1	5	5	5	5	
	Sub-Total (Instruction)							5.0	

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Extension Services	Technical/Expert Services (national, regional): - Coach (Sports, Dance and	Coached in Volleyball tournament	12	12	5	5	5	5	
	Music)	Southed in Volley bull to direction	***	12	,		,		
	- Game Scheduling Consultant	Intramural Game Schedule	45	50	5	5	5	5	
	Coordinator/Facilitator: - University wide Faculty,staff	Facilitated the officiating in volleyball games	55	60	5	5	5	5	
	and students Intramural games	Officiated in the Brotherhood of Christian Businessmen and Professionals I Southwest Leyte Region			3			3	
	Number of person-days trained								
	Sub-Total (Extension)				***************************************			5.0	
	Number of beneficiaries served: Group/ Institutions -LGU's -Barangay								
Support to	Attendance in in regular and	Number of Institute meetings attended	6	11	5	5	5	5	
operations	emergency meeting	_							
_		Conducted selection of recruitment of new							
	Institute personnel committee member	faculty	1	5	5	5	5	5	
	Screening of Intramural athletes	Screening of athletes credentials	200	200	5	5	5	5	
	Sub-Total (Support to Operations)				***************************************			5.0	
Total Overall Rating								5.0	
Overall divide by number	er of items 13					T		T	
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Average Rating (Total Over-all rating divided by 4	5.0
Additional Points	
Punctuality	
Approved Additional points (with copy of approval)	
FINAL RATING	
ADJECTIVAL RATING	

Comments & Recommendations for Development

Displayed a genuine interest in listening and addressing concerns

Purpose:

Evaluated by:	Recommending Approval:	Approved:
MARY JEAN M. SAPAN	ALE LANGE TO SERVICE T	Kyi
	ALELI À. VILLOCINO	BEATRIZ S. BELONIAS
Unit Head	College Dean	Vice-President for Instruction
Date: <u>2-11-19</u>	Date:	Date:

PERFORMANCE MONITORING FORM

Name of Employee: FLORIFE A. GATCHALIAN

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Teach service physical education and major subjects	Revised Volleyball Course Syllabus			·	Impressive	Very satisfactory	Craft an OBE syllabus
2	Organization Adviser	Well informed students	J	uly-December 2	018	Very Impressive	Outstanding	Submit students reports to DBGF
3	Coach	Winners in the regional and national games				Very Impressive	Outstanding	
4	Graduate Students Coordinator	Monitored graduate students in their course work				Very Impressive	Very satisfactory	Make a record of all MAEd graduate student s

^{*} Either very impressive, impressive, needs improvement, poor, very poor ** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:

Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: FLORIFE A. GATCHALIAN

Performance Rating: Outstanding

Aim: To improve writing an OBE Syllabus on the new course offerings

Proposed Intervention to Improve Performance:

Inquire and ask assistance from faculty who attended seminars on OBE Syllabus writing

Date: June 2018

Target Date: July 2018

First Step:

Draft the course content and syllabus (collaboration among the faculty)

Result:

Draft the syllabus

Date: August 2018

Target Date: September 2018

Next Step:

 Present the draft course outline and syllabus for corrections and improvement Outcome:

Obedized syllabus

Final Step/Recommendation:

Review the syllabus after the semester for improvement or revision

Prepared by:

MARY JEAN M. SAPAN

OIC Director, IHK

Conforme:

FLORIFÉ A. GATCHALIAN