SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
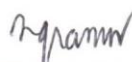## WITH MULTIPLE FUNCTIONS

Name of Faculty Member: <u>Ms. Ma. Nena Q. Ramos</u>

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.44	
b. Students (50%)		2.50	
TOTAL for Instruction	85%	4.94	4.20
2. Research	0%	0	0
3. Extension	5%	5.00	0.25
4. Support to Operation	5%	4.83	0.24
5. Administration	5%	5.00	0.25
TOTAL			4.94

EQUIVALENT NUMERICAL RATING: 4.94
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 4.94

ADJECTIVAL RATING: <u>Outstanding</u>

Prepared by: Reviewed by:

MA. NENA Q. RAMOS   **CLIMACO D. ESPINA JR.**
Name of Faculty   Department Head

Approved by:

EDGARDO E. TULIN
President

Visayas State University
College of Arts and Sciences
DEPARTMENT OF MATHEMATICS AND PHYSICS
Visca, Baybay City, Leyte

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, MA. NENA Q. RAMOS, of the DEPARTMENT OF MATHEMATICS AND PHYSICS, College of Arts and Sciences, commit to the deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period January 1, 2017 to June 30, 2017

MA. NENA Q. RAMOS
Assistant Professor
Date: July 25, 2017

CLIMACO D. ESPINA JR.
Department Head
Date: July 25, 2017

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities / Projects	Tasks Assigned	Target	Details of Actual Accomplishment	Quality	Efficiency	Timeliness	Average	Remarks
MF01	Higher Education Services	PI 1. Number of FTE	Instruction	Teaches: Math 113 (1 sec), Math 126 (2 sec), Math 122 (1 sec), Math 190 (1 sec) = (2nd Sem 2016-2017); Math 113 (1 sec) = (Summer 2017)	18	31.43	5	5	5	5.00	Teacher's Leave
		PI 2. Number of instructional materials developed	Preparation/ Revising/ Encoding/ Printing								
		Revised lec manual	Instruction	Revises lecture manual	1	1	5	4	5	4.67	Math 126
		Revised course outline		Revises course outline	1	1	5	5	4	4.67	Math 113
		New powerpoint lecture preparation		Prepaes one (1) powerpoint lecture presentation	1	2	5	5	5	5.00	Math 113, Math 126
		PI 3. Additional outputs								0.00	
						Total points				19.33	

MF03	Extension Services	PI.1 Number of proposals research/extension works	Extension monitoring	Proposal for extension/ seminar workshop together with Department Head, HRAbad, ERLina Jr.	1	1	5	5	5	5.00	Enhancing Junior ardn Senior High School Teachers' competencies in Teaching Sciences Mathematics, Statistics and English in the Baybay City Division (CAS Extension)
									Total points	**5.00**	
MFO 5	Support to Students	P.I Student advising and consultation services	Support to students	Mentor students/group in conducting research			5	5	5		
		Organization adviser	Support to students		1	1	5	4	5	4.67	Gamma Pi Epsilon Frat/Sor
		PI.2 Number of hours spent for student consultation & thesis advising	Support to students	Entertained/advised	15	20	5	5	5	5.00	regarding subject matters, grades and student thesis
		P.3 Additional Outputs									
									Total points	**9.67**	

MFO 6	General Admin. & Support Services (GASS)				0%	0%	5	5	5	5.00	Students, Parents, Faculty & Staff
	Efficient & Constumor Friendly	Zero percent complaint from clients served	General services	Entertains clients							
						Total points				**5.00**	
	Total Over-all Rating									39.00	
	Average Rating									4.88	
	Adjectival Rating									O	

Average Rating (Total Over-all rating divided by 4)	4.88
Additional Points:	
Punctuality	
Approved Additional points (with copy of approval)	
FINAL RATING	4.88
ADJECTIVAL RATING	

Comments & Recommendations for Development Purpose:

Received by:

TERESITA L. QUIÑANOLA
Planning Officer
Date: 8/15/17

Calibrated by:

REMBERTO A. PATINDOL, Ph.D.
Chairman, PMT
Date: _____

Recommending Approval:

BEATRIZ S. BELONIAS, Ph.D.
Vice Pres. for Instruction
Date: _____

Approved:

EDGARDO E. TULIN, Ph.D.
President
Date: _____

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: <u>Ramos, Ma. Nena Q.</u>   <u>Second Semester 2016 - 2017</u>   No. of Raters: <u>23</u>

Subject: <u>4 - Math 122e - Diff. Calculus</u>   Class Type: <u>Lecture</u>   <u>7-9 MW</u>

Work Performance	NA	1 Poor	2 Below Satis- factory	3 Satis- factory	4 Very Satis- factory	5 Out- standing	Median
1 Explains course objectives, requirementand grading system at the beginning of the semester				2	5	16	5.0
2 Always prepared and organized in class				3	6	14	5.0
3 Uses appropriate and updated instructional materials				9	5	9	4.0
4 Gives clear instructions/guidelines in accomplishing tasks				2	6	15	5.0
5 Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable				2	4	17	5.0
6 Makes classroom activities interesting and lively				6	11	6	4.0
7 Encourages students to ask questions and welcomes comments and suggestions				1	8	14	5.0
8 Has mastery of the subject matter				2	5	16	5.0
9 Available for student consultation even outside class time				3	1	19	5.0
10 Holds class regularly, starts and dismisses class on time and utilizes class period fully				5	7	11	4.0
11 Gives relevant assignments, course requirements				3	6	14	5.0
12 Returns quizzes, exams, homework, assignments and exercises				1	6	16	5.0
13 Fair in giving grades				1	8	14	5.0
14 Wears clean and appropriate clothes/attire in class				1	3	19	5.0
15 Firm in implementing policies yet approachable and understanding				2	8	13	5.0
16 Commands respect of students				4	7	12	5.0
17 Exercises decency in speech and actions				3	10	10	4.0
Median Rating		**5.0**					**Outstanding**

Median Rating (nearest whole number)	Rating Description
1	Poor
2	Fair
3	Satisfactory
4	Very Satisfactory
5	Outstanding

Suggestions of students for the improvement of their teachers' teaching performance

1: Add more class activities	4.35%
2: Allow students to know their class standing	8.70%
3: Avoid degrading students especially on social media	4.35%
4: Avoid favoritism	4.35%
5: Avoid insulting the students	4.35%
6: Be more approachable	4.35%
7: Be sensitive to student needs & feelings	4.35%
8: Be well-organized in discussing the topic	4.35%
9: Dismiss the class 10 minutes before the time	26.09%
10: Don't be too serious. Crack jokes sometimes.	13.04%
11: Don't flirt with your students	4.35%
12: Don't keep changing your decisions/instructions	4.35%
13: Don't talk too fast	4.35%
14: Explain further lessons that are difficult to understand	4.35%
15: Give more examples and activities	4.35%
16: Give more problem sets & assignments	4.35%
17: Give reasonable time allotment during exams	4.35%
18: Give time for students to copy notes in class	8.70%
19: Have well-prepared powerpoint presentations	8.70%
20: Improve teaching strategies/techniques	17.39%
21: Make voice louder	4.35%

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Ramos, Ma. Nena Q. Second Semester 2016 - 2017 No. of Raters: 15

Subject: 0 - Math 126 - Mathematical Analysis II Class Type: Lecture 1:30-4 TTh

	Work Performance	NA	1 Poor	2 Below Satis- factory	3 Satis- factory	4 Very Satis- factory	5 Out- standing	Median
1	Explains course objectives, requirementand grading system at the beginning of the semester					3	12	5.0
2	Always prepared and organized in class					8	7	4.0
3	Uses appropriate and updated instructional materials				2	7	6	4.0
4	Gives clear instructions/guidelines in accomplishing tasks				1	2	12	5.0
5	Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable				1	3	11	5.0
6	Makes classroom activities interesting and lively				1	9	5	4.0
7	Encourages students to ask questions and welcomes comments and suggestions				1	5	9	5.0
8	Has mastery of the subject matter					3	12	5.0
9	Available for student consultation even outside class time					5	10	5.0
10	Holds class regularly, starts and dismisses class on time and utilizes class period fully					4	11	5.0
11	Gives relevant assignments, course requirements					5	10	5.0
12	Returns quizzes, exams, homework, assignments and exercises				1	6	8	5.0
13	Fair in giving grades					5	10	5.0
14	Wears clean and appropriate clothes/attire in class				1	3	11	5.0
15	Firm in implementing policies yet approachable and understanding					6	9	5.0
16	Commands respect of students					2	13	5.0
17	Exercises decency in speech and actions					4	11	5.0
	Median Rating		5.0					**Outstanding**

Median Rating (nearest whole number)	Rating Description
1	Poor
2	Fair
3	Satisfactory
4	Very Satisfactory
5	Outstanding

Suggestions of students for the improvement of their teachers' teaching performance	
1: Improve English proficiency especially grammar and pronunciation	6.67%
2: Allow students to know their class standing	6.67%
3: Be energetic/enthusiastic when discussing	6.67%
4: Be sensitive to slow learners	6.67%
5: Dismiss the class 10 minutes before the time	20.00%
6: Emphasize the important points of the lesson	13.33%
7: Explain further lessons that are difficult to understand	13.33%
8: Give time for students to copy notes in class	6.67%
9: Have well-prepared powerpoint presentations	6.67%
10: Improve teaching strategies/techniques	13.33%

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Ramos, Ma. Nena Q.   Second Semester 2016 - 2017   No. of Raters: 9

Subject: 3 - Math 113 - Analytic Geometry & Calculus II   Class Type: Lecture   7:30-10 TTh

	Work Performance	NA	1 Poor	2 Below Satis- factory	3 Satis- factory	4 Very Satis- factory	5 Out- standing	Median
1	Explains course objectives, requirement and grading system at the beginning of the semester					1	8	5.0
2	Always prepared and organized in class					1	8	5.0
3	Uses appropriate and updated instructional materials					4	5	5.0
4	Gives clear instructions/guidelines in accomplishing tasks					2	7	5.0
5	Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable					2	7	5.0
6	Makes classroom activities interesting and lively			1	1	3	4	4.0
7	Encourages students to ask questions and welcomes comments and suggestions					1	8	5.0
8	Has mastery of the subject matter					1	8	5.0
9	Available for student consultation even outside class time			1		3	5	5.0
10	Holds class regularly, starts and dismisses class on time and utilizes class period fully					5	4	4.0
11	Gives relevant assignments, course requirements					2	7	5.0
12	Returns quizzes, exams, homework, assignments and exercises					3	6	5.0
13	Fair in giving grades					4	5	5.0
14	Wears clean and appropriate clothes/attire in class						9	5.0
15	Firm in implementing policies yet approachable and understanding				1	1	7	5.0
16	Commands respect of students				1		8	5.0
17	Exercises decency in speech and actions					1	8	5.0
	Median Rating		**5.0**				**Outstanding**	

Median Rating (nearest whole number)	Rating Description
1	Poor
2	Fair
3	Satisfactory
4	Very Satisfactory
5	Outstanding

Ramos, Ma. Nena Q.   3 - Math 113 - Analytic

Suggestions of students for the improvement of their teachers' teaching performance

1: Add more class activities	11.11%
2: Be more approachable	11.11%
3: Be sensitive to slow learners	22.22%
4: Be sensitive to student needs & feelings	11.11%
5: Dismiss the class 10 minutes before the time	11.11%
6: Don't be always absent or late	11.11%
7: Explain further lessons that are difficult to understand	11.11%
8: Inform the students ahead if you can't come to class	11.11%

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Ramos, Ma. Nena Q.   Second Semester 2016 - 2017   No. of Raters: 10

Subject: 0 - Math 126 - Mathematical Analysis II   Class Type: Lecture   1:30-4 MW

	Work Performance	NA	1 Poor	2 Below Satis-factory	3 Satis-factory	4 Very Satis-factory	5 Out-standing	Median
1	Explains course objectives, requirement and grading system at the beginning of the semester					4	5	5.0
2	Always prepared and organized in class					5	4	4.0
3	Uses appropriate and updated instructional materials				1	4	4	4.0
4	Gives clear instructions/guidelines in accomplishing tasks				1	3	5	5.0
5	Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable					4	5	5.0
6	Makes classroom activities interesting and lively				5	3	1	3.0
7	Encourages students to ask questions and welcomes comments and suggestions					2	7	5.0
8	Has mastery of the subject matter					4	5	5.0
9	Available for student consultation even outside class time				2	1	6	5.0
10	Holds class regularly, starts and dismisses class on time and utilizes class period fully				1	3	5	5.0
11	Gives relevant assignments, course requirements					5	4	4.0
12	Returns quizzes, exams, homework, assignments and exercises					3	6	5.0
13	Fair in giving grades					5	4	4.0
14	Wears clean and appropriate clothes/attire in class					3	6	5.0
15	Firm in implementing policies yet approachable and understanding				1	4	4	4.0
16	Commands respect of students					6	3	4.0
17	Exercises decency in speech and actions				1	5	3	4.0
	Median Rating		**5.0**					**Outstanding**

Median Rating (nearest whole number)	Rating Description
1	Poor
2	Fair
3	Satisfactory
4	Very Satisfactory
5	Outstanding

Suggestions of students for the improvement of their teachers' teaching performance

1: Discuss the lesson in a more understandable way	10.00%
2: Avoid discussing matters not related to the lesson	10.00%
3: Avoid insulting the students	10.00%
4: Be energetic/enthusiastic when discussing	10.00%
5: Be sensitive to slow learners	10.00%
6: Be sensitive to student needs & feelings	10.00%
7: Discipline the students	10.00%
8: Dismiss the class 10 minutes before the time	40.00%
9: Don't be too serious. Crack jokes sometimes.	10.00%
10: Don't discourage the students	10.00%
11: Emphasize the important points of the lesson	10.00%
12: Explain further lessons that are difficult to understand	10.00%
13: Give more examples and activities	20.00%
14: Give reasonable time allotment during exams	10.00%
15: Give time for students to copy notes in class	10.00%
16: Have well-prepared powerpoint presentations	10.00%
17: Improve teaching & communication skills	10.00%
18: Improve teaching strategies/techniques	10.00%
19: Inform the students ahead if you can't come to class	10.00%
20: Lessen talking about your personal life	10.00%