

Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: LILIAN B. NUÑEZ

| Program Involvement (1) | Percentage Weight of Involvement (2) | Numerical Rating (Rating x%) (3) | Equivalent Numerical Rating (2x3) |
|----------------------------|---|---|--|
| 1. Instruction | | | |
| a. Head/Dean (100%) | | | |
| b. Students | | (No TPES conducted due to COVID) | |
| Total for Instruction | 25% | 4.42 | 1.10 |
| 2. Research | 45% | 4.5 3.5 <i>fin</i> | 2.02 1.58 <i>fin</i> |
| 3. Extension | 10% | 4.0 4.43 <i>fin</i> | .40 0.44 <i>fin</i> |
| 4. Administration | 20% | 4.95 | 1.00 |
| | | | |
| TOTAL | | | 4.52 4.11 <i>fin</i> |

EQUIVALENT NUMERICAL RATING: 4.52 4.11

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.52 4.11

ADJECTIVAL RATING: ~~OUTSTANDING~~ *Very Satisfactory*

Prepared by:

Lilian B. Nuñez
LILIAN B. NUÑEZ
Name of Faculty

Recommending Approval:

Moises Neil V. Serino
MOISES NEIL V. SERIÑO
Dean, CME

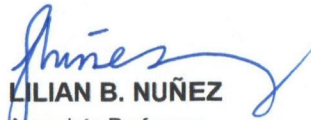
Approved:

Beatriz S. Belonias
BEATRIZ S. BELONIAS
Vice President- Academic Affairs

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, LILIAN B. NUNEZ, a faculty member of the INSTITUTE FOR STRATEGIC RESEARCH AND DEVELOPMENT STUDIES, commit to the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JULY - DECEMBER 2020.


LILIAN B. NUÑEZ

Associate Professor

Date:

Approved:


MOISES NEIL V. SERINO

College Dean

Date:

| MFO No. | Description of MFO's/PAPs | Success/ Performance Indicators (PI) | Tasks Assigned | Target Jan-Dec 2020 | Actual Accomplishment Jan-Dec 2020 | Rating | | | | REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators) |
|--|---|--|---|----------------------------|---|---------|------------|------------|---------|---|
| | | | | | | Quality | Efficiency | Timeliness | Average | |
| UMFO 1. ADVANCED EDUCATION SERVICES | | | | | | | | | | |
| OVPI MFO 2. Graduate Student Management Services | | | | | | | | 4.2 | | |
| | PI 4: Total FTE coordinated, implemented & monitored* | A1. Actual Faculty's FTE | Handles subjects/courses assigned | 4 | 1.08 | 3.5 | 3.5 | 3.5 | 3.5 | 3 courses had a total of 5 students only |
| | PI 8: Number of graduate students advised * | A2. Number of students advised | Acts as academic adviser to graduate students | 1 | 2 | 5 | 5 | 5 | 5 | |
| | | A3 . Number of students advised on thesis/special problem/dissertation | | | | | | | | |
| | | As GAC Chairman | Advises and corrects research outline and thesis/SP/dissertation manuscript | | | | | | | |
| | | AS GAC Member | Advises and corrects research outline and thesis/SP/dissertation manuscript | 2 | 2 | 4.7 | 4.7 | 4.7 | 4.7 | |
| | | A4 . Number of students entertained for consultation purposes | Entertains students seeking consultation with faculty | 4 | 6 | 5 | 5 | 5 | 5 | |

| | | | | | | | | | | |
|--|--|---|--|---|-------|-----|-----|-----|------|---|
| | PI 9: Number of instructional materials developed * | A5. Number of on-line ready coursewares developed and submitted for review | Converts the existing instructional materials into flexible learning systems | | | | | | | |
| | | On-line ready courseware | Prepares Instructional module/laboratory guide/workbook or a combination thereof | 1 | 1 | 4.5 | 4.5 | 4.5 | 4.5 | DSOC 205 |
| | | Supplemental learning resources | Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught | 5 | 5 | 5 | 5 | 5 | 5 | Jan-June |
| | | Assessment tools | Prepares assessment tools such as long exam, quizzes, problems sets, etc. | 2 | 2 | 4.8 | 4.8 | 4.8 | 4.8 | Jan-June |
| | | A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor | Submits the course ware duly reviewed by TRP for editing by MMDC editor | 1 | 0 | 2 | 2 | 2 | 2 | |
| | | A 7 : Number of virtual classroom created and operational | Creates virtual classroom using either Moodle or Google Classroom | 2 | 1 | 3.5 | 3.5 | 3.5 | 3.5 | DSOC 205 |
| | PI 10. Additional outputs: | A 8. Other outputs implementing the new normal due to covid 19 | Designs experiential learning activities and other outputs to implement new normal | | | | | | | |
| UMFO 2. HIGHER EDUCATION SERVICES | | | | | | | | | 4.65 | |
| OVPI UMFO 3. Higher Education Management Services | | | | | | | | | | |
| | PI 5: Total FTE, coordinated, implemented and monitored * | A9. Actual Faculty's FTE | Handles and teaches courses assigned | 1 | 15.75 | 5 | 5 | 5 | 5 | DISS = 4.2 DIASS = 4.2 SCIO11 = 7.35 |
| | | A10. Number of grade sheets submitted within prescribed period | Prepares gradesheet and submits on or before deadline | 1 | 1 | 4.8 | 4.8 | 4.8 | 4.8 | Jan-June: DISS; July-Dec: semester to end in Feb2021 |
| | | A 11. Number of INC forms with grade submitted within prescribed period | Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period | 2 | 2 | 5 | 5 | 5 | 5 | Jan-June |

| | | | | | | | | | |
|--|--|--|----|----|-----|-----|-----|-----|---|
| | A12. Number of trainings attended related to instruction | Attend mandated trainings | 5 | 5 | 5 | 5 | 5 | 5 | Jan-June |
| | A13. Number of long examinations administered and checked | Administers and checks long examination for subjects taught | 2 | 4 | 5 | 5 | 5 | 5 | Jan-June: DISS (2) July-Dec: DIASS (1) & SCIO11 (1) |
| | A14. Number of quizzes administered and checked | Prepares and checks quizzes for lec and lab | 6 | 20 | 5 | 5 | 5 | 5 | Jan-June = 6 July-Dec = 14 |
| | A15. Number of lab reports and term papers checked and graded | Checks lab reports and term papers submitted as required | 2 | 2 | 4.8 | 4.8 | 4.8 | 4.8 | Jan-June |
| PI 8: Number of students advised: * | A16. Number of students advised: | Acts as academic adviser to students | | | | | | | |
| | A17. Number of students advised on thesis/ field practice/special problem: | | | | | | | | |
| | As SRC Chairman | Advises, and corrects research outline and thesis/SP manuscript | | | | | | | |
| | As SRC Member | Advises and corrects research outline and thesis/SP manuscript | | | | | | | |
| | A18. Number of students entertained for consultation purposes | Entertains students consulting on subject taught, thesis and grades | 10 | 70 | 5 | 5 | 5 | 5 | Jan-June = 10 July-Dec = 60 (online) |
| PI 9: Number of student organizations advised/ assisted * | A19. Number of Student organizations advised | Advises student organizations recognized by USOO | | | | | | | |
| | A20. Number of Student organizations assisted on student related activities | Assists student organizations in implementing student related activities | | | | | | | |
| PI 10: Number of instructional materials developed * | A 21 : Number of on-line course ware developed and submitted : | Prepares and submits for review by the Technical Review Panel | | | | | | | |

| | | | | | | | | | | |
|----------------------------|---|--|--|---|------|-----|-----|-----|-----|--|
| | | On-line ready courseware | Prepares Instructional module/laboratory guide/workbook or a combination thereof | 1 | 2 | 5 | 5 | 5 | 5 | SCIO11 & DIASS |
| | | Supplemental learning resources | Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught | 3 | 19 | 5 | 5 | 5 | 5 | DISS = 3 DIASS = 4 SCIO11 = 12 |
| | | Assessment tools | Prepares assessment tools such as long exam, quizzes, problems sets, etc. | 6 | 23 | 5 | 5 | 5 | 5 | DISS = 6 DIASS = 11 SCIO11 = 6 |
| | | A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor | Submits the course ware duly reviewed by TRP for editing by MMDC editor | 2 | 0 | 2 | 2 | 2 | 2 | SCIO11 = DIMC level DIASS = VSUIHS level |
| | | A 24 : Number of virtual classroom created and operational | Creates virtual classroom using either Moodle or Google Classroom | 1 | 2 | 5 | 5 | 5 | 5 | DIASS & SCIO11 |
| | PI 11. Additional outputs | A 25. Number of Additional outputs accomplished: | | | | | | | | |
| | | Program accreditation/evaluation | Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation | 1 | 0.25 | 3.5 | 3.5 | 3.5 | 3.5 | PPP preparation ongoing for MLAM & MSLAM Level 1 accreditation |
| | | Agency/firm/Industry linkages | Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU | | | | | | | |
| | | A 26. Other outputs implementing the new normal due to covid 19 | Designs experiential learning activities and other outputs to implement new normal | | | | | | 3.5 | |
| UMFO 3 . RESEARCH SERVICES | | | | | | | | | 4.5 | |
| | PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries * | A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries * | Conducts research for possible utilization by industry or other beneficiaries | 2 | 4 | 3.5 | 3.5 | 3.5 | 3.5 | ACIAR FLRP Gender Mixed Methods for IA ACIAR Learning Alliance ACIAR GAP |
| | PI 2. Number of research outputs completed within the year * | A 28. Number of research outputs completed within the year * | Conducts and completes research project within the year | | | | | | | |

| | | | | | | | | | |
|--|--|---|---|------|-----|-----|-----|-----|--------------------------------|
| PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%)* | A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year | Writes publishable materials out of research outputs and submits for publication | | | | | | | |
| | <i>In refereed int'l journals</i> | | 1 | 0.25 | 3.5 | 3.5 | 3.5 | 3.5 | ACIAR-FLRP Gender: in progress |
| | <i>In refereed nat'l/regional journals</i> | | | | | | | | |
| PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences | A 30. Number of research outputs presented in regional/national/ int'l fora/conferences * | Prepares, submits and presents research paper in scientific for a/conferences | | | | | | | |
| | <i>In int'l fora/conferences</i> | | | | | | | | |
| | <i>In nat'l/regional fora/conferences</i> | | | | | | | | |
| PI 5. Percent of research proposals approved * | A 31. Percentage of of research proposals prepared, submitted and approved | Prepares research proposals, submits and follows up its approval for immediate implementation | | | | | | | |
| PI 6. Additional outputs* | A 32. No. of research-related awards (research conducted by faculty or student w/ faculty) | | | | | | | | |
| | A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer | Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper | 2 | 2 | 3.5 | 3.5 | 3.5 | 3.5 | Jan-June (ATR) |
| | A 34. Number of UMs submitted to ITSO, VSU | Prepares and submits application for UM of technology generated out of research output | | | | | | | |
| | A 35. Other outputs implementing the new normal due to covid 19 | Designs research related activities and other outputs to implement new normal | | | | | | | |

| UMFO 4. EXTENSION SERVICES | | | | | | | | | |
|--|--|--|---|------|-----|-----|-----|-----|---|
| PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities | A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained | Identifies and links with probable partners for extension activities and maintains this active partnership | 3 | 3 | 5 | 5 | 5 | 5 | Jan-June |
| PI 2. Number of trainees weighted by the length of training | A 37. Number of trainees weighted by the length of training | Conducts trainings among beneficiaries of technologies for transfer | | | | | | | |
| PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs | A 38. Number of extension programs/projects implemented | Implementes duly approved extension projects | 1 | 0.25 | 3.5 | 3.5 | 3.5 | 3.5 | LiFE: Limited to virtual meetings with partners |
| PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance | A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance | Provides quality and relevant training courses and advisory services | | | | | | | |
| PI 5. Number of technical/expert services | A 40. Number of technical/expert services as/in: | Provides the technical and expert services requested by beneficiaries | | | | | | | |
| Research Mentoring | Research Mentor | | | | | | | | |
| Peer reviewers/Panelists | Peer reviewers/Panelists | | | | | | | | |
| Resource Persons | Resource Persons | | | | | | | | |
| Convenor/Organizer | Convenor/Organizer | | | | | | | | |
| Consultancy | Consultant | | | | | | | | |
| Evaluator | Evaluator | | 3 | 3 | 4.8 | 4.8 | 4.8 | 4.8 | Jan-June: project proposals' gender component |
| PI 8. Percent of extension proposals approved * | A 41. Percent of extension proposals approved * | Prepares extension project proposals, submits and follow up its approval for immediate implementation | | | | | | | |

| | | | | | | | | | | |
|---|--|---|---|-------------------|--------------------|-----|-----|-----|-----|--------------|
| | PI 11. Additional outputs * | A 42. No. of extension-related awards (extrn. conducted by faculty or student & faculty) * | | | | | | | | |
| | | A 43. Other outputs implementing the new normal due to covid 19 | Designs extension related activities and other outputs to implement new normal | | | | | | | |
| UMFO 5. SUPPORT TO OPERATIONS | | | | | | | | | 5.0 | |
| OVPI MFO 4. Program and Institutional Accreditation Services | | | | | | | | | | |
| | PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015* | A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015* | Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member | 0 noncomf or mity | zero nonconformity | 5 | 5 | 5 | 5 | |
| | | A 45. Compliance to all requirements of the program and institutional accreditations: | Prepares required documents and complies all requirements as prescribed in the accreditation tools | 100% | 100% compliant | 5 | 5 | 5 | 5 | |
| | | On program accreditations | | 1 | 2 | 5 | 5 | 5 | 5 | MSLAM & MLAM |
| | | On institutional accreditations | | | | | | | | |
| UMFO 6. General Admin. & Support Services | | | | | | | | | 4.9 | |
| | PI 2. Zero percent complaint from clients served | A 46. Customerly friendly frontline services | Provides customer friendly frontline services to clients | 0% complain t | 0% complaint | 5 | 5 | 5 | 5 | |
| | | Admission Functions: No. of graduating high school students who took the entrance examination resulting from information drive | Prepares for and conducts entrance examination at different testing centers | 8,000 | 12,040 | 5 | 5 | 5 | 5 | Jan-June |
| | | | Conducts orientation with test proctors (testing days) | 10 | 10 | 4.8 | 4.8 | 4.8 | 4.8 | Jan-June |
| | | | Prepares test materials (testing days) | 20 | 23 | 5 | 5 | 5 | 5 | Jan-June |

| | | | | | | | | | |
|--|--------------------------|---|--|--|-----|-----|-----|-----|----------|
| | | Conducts admission test (testing days) | 10 | 13 | 5 | 5 | 5 | 5 | Jan-June |
| | | Checks test papers (testing dates) | 20 | 23 | 5 | 5 | 5 | 5 | Jan-June |
| | | Submits results to Univ. President (campuses) | 5 | 5 | 4.5 | 4.5 | 4.5 | 4.5 | Jan-June |
| | PI 3: Additional Outputs | A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies * | Initiates/introduces improvements in performing functions resulting to best practice | | | | | | |
| | | A 48. Other outputs implementing the new normal due to covid 19 | Designs administration/management related activities and other outputs to implement new normal | | | | | | |
| | Total Overall Rating | | 22.26 27.68 <i>fin</i> | Comments and recommendations for development purpose: <i>evaluate long running extension projects of ISRDS</i> <i>develop new research proposals</i> <i>increase publication output</i> | | | | | |
| | Average Rating | | 4.45 4.61 <i>fin</i> | | | | | | |
| | Adjectival Rating | | 0 | | | | | | |

Evaluated & Rated by:

Moises Neil V. Serino
MOISES NEIL V. SERINO

Dean, CME

Date: *1/27/21*

Approved by:

Beatriz S. Belonias
BEATRIZ S. BELONIAS

Vice President for Instruction

Date: *2/11/21*