

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS


Name of Faculty Member: Devianne Jane E. Daiz

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
Instruction			
Head/Dean (50%)		4.607 x 50%= 2.303	
Students (50%)		4.78 x 50% = 2.39	
Total for Instruction	60%	4.693	2.815
Research	20%	3.30	.66
Extension	20%	4.306	.8612
TOTAL			4.337


EQUIVALENT NUMERICAL RATING: 4.337
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 4.337

ADJECTIVAL RATING: VERY SATISFACTORY


Prepared by:


DEVIANNNE JANE E. DAIZ
Name of Faculty

Reviewed by:


JESUSA M. MAGNO
College Dean

Approved:


BEATRIZ S. BELONIAS
Vice President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I DEVIANNE JANE E. DAIZ, of the COLLEGE OF NURSING commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period JANUARY to JUNE, 2019

DEVIANNE JANE E. DAIZ
Ratee

Approved: JESUSA M. MAGNO
Head of Unit

MFO & Performance Indicators (PI)	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
MFO I INSTRUCTION Prepares Lectures and Plans Academic activities of students	Full Time Equivalent (FTE)	Teaches: 2nd semester, AY 2018-19 Health Assessment in Nursing Fundamentals in Nursing Competency Appraisal 1 Competency Appraisal 2	4	14.32	4.2	4.2	4.1	4.2	
	Number of New Instructional Materials Developed: <ul style="list-style-type: none"> Handouts Slides (presentation) 	Executive Committee Member Academic and Non-Academic Personnel Committee Member IM Development Committee Member Curriculum Committee Member							
		Health Assessment in Nursing	3	5	4.6	4.7	4.7	4.66	
		Fundamentals in Nursing	2	4	4.4	4.5	4.6	4.5	
		Competency Appraisal 1	1	2	4.6	4.6	4.6	4.6	
		Competency Appraisal 2	1	2	4.5	4.5	4.5	4.5	
		Health Assessment in Nursing	3	5	4.6	4.6	4.7	4.63	
		Fundamentals in Nursing	2	4	4.7	4.7	4.7	4.7	
		Competency Appraisal 1	1	2	4.7	4.8	4.8	4.76	
		Competency Appraisal 2	1	2	4.5	4.7	4.7	4.63	
Student Research and Field Practice Advising	No. of student research and Field practice Advising <ul style="list-style-type: none"> No. of Case Study No. of Student Research 	CHN Case Study	1	1	4.5	4.5	4.5	4.5	


MFO & Performance Indicators (PI)	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Student Advising and Consultation Services	<ul style="list-style-type: none"> No. of Hours spent on consultation No. of Student related activities assisted 		100	140	4.7	4.7	4.7	4.7	
			1	2	4.5	4.5	4.5	4.5	
MFO II. Extension Services	Number of Extension Programs/ Projects Conducted within the prescribed period <ul style="list-style-type: none"> Number of person-days trained Number of IEC materials/ techno guides developed/ approved/ used Number of beneficiaries served: Groups Individuals Number of trainings conducted Number of extension projects conducted and completed within prescribed period 	Component member: CATCH	20	32	4.2	4.1	4.1	4.1	
		Component member: FAST	15	21	4.1	4.1	4.1	4.1	
		Component member: HELP	50	70	4.6	4.7	4.7	4.66	
MFO III. Research Services	Number of Research proposals submitted by the Faculty and approved by the College Research Coordinator	EVHRDC Proposal	1	1	4.2	4.2	4.2	4.2	
Total Over-all Rating					4.47	4.51	4.51	4.50	4.50

Average Rating (Total Over-all rating divided by 4)		
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.50
ADJECTIVAL RATING		Very Satisfactory

Comments & Recommendations for Development Purpose:

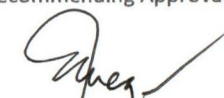
-Seek help/consult as the need arises

Evaluated by:


JESUSA M. MAGNO
 Dept./ Unit Head

Date: _____

Recommending Approval:


JESUSA M. MAGNO
 Dean/ Director

Date: _____

Approved by:


BEATRIZ BELONIAS
 Vice President

Date: _____

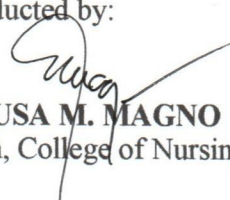
Exhibit “G”

	1 st	Q u a r t e r
June 2019	2 nd	
	3 rd	
	4 th	


Name of Office: COLLEGE OF NURSING
Head of Office: Jesusa M. Magno
Name of Personnel: DAIZ, DEVIANNE JANE E.

Activity Monitoring	Mechanism				Remarks
	Meeting		Memo	Others (Pls specify)	
	One-on One	Group			
Monitoring					
	Discussed on the following: 1.Construct/revise course syllabus every semester. 2. Prepare course outline of the subject as guide for the students 3. Importance of wearing the nurses' uniform while in school. 4. Maintain an appropriate teacher-student relationship. 5.Adopt a community extension program. 6. Collaboration especially in Research. 7. Strict imposition of student discipline as guided by those found at the student handbook.				1. The instructor agreed to perform the activities discussed. 2. Commendations given for: a. Attending to students/ graduates concerns with prior consultation from the dean. b. Helping in gathering documents needed in the conduct of lecture and RLE in major courses. c. Imposing student discipline as stipulated in the student handbook.

Conducted by:


JESUSA M. MAGNO
Dean, College of Nursing

Noted by:


BEATRIZ S. BELONIAS
VP, Instruction

PERFORMANCE MONITORING FORM

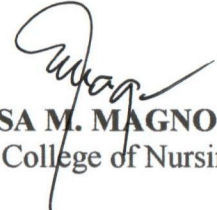
Name of Employee: **DEVIANNE JANE E. DAIZ**

For the month: **JANUARY - JUNE 2019**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output	Over-all assignment of output	Remarks/ Recommendation
1	A. Instruction							
	1. Class preparation	Prepared lesson plans and other teaching approaches like simulations, demo, ret-demo, power points & others	December 2018	Within the semester accomplishment	Within the given semester	Impressive	Very satisfactory	
	2. Preparing quizzes/ exams	Appropriate set of exams/TOS	Given per semester	2-3 days before unit/term tests	Within the given semester	Impressive	Very satisfactory	
	3. Reading/checking student exams/outputs/projects/lab reports	Raw scores/ ratings	Given per semester	2-3 days after the quizzes/unit/term tests	Within the given semester	Impressive	Very satisfactory	
	4. Computing/preparing grades	Excel prepared grades Entry into the teacher's portal	Given per semester	1 week after the approved schedule of unit & term tests	Within the given semester	Impressive	Satisfactory	Grades cannot be submitted on time as students will still comply for lacking requirements/exams
	5. Student consultation	Record of consultations	Given per semester	Per semester accomplishment	Within the given semester	Impressive	Very satisfactory	
	6. Supervising/reading/correcting students in research/case studies/CHN output	Approved proposal, manuscript, tool. Final output, hardbound copy following defense	2 nd Sem of Level III and 1 st Sem of Level IV	1-2 weeks before the end of 1 st Sem Level IV	2 weeks before the end of the Sem	Impressive	Very satisfactory	
	7. Supervising students in in the clinical area	Nursing care plan utilizing the Nursing process, enhanced KSA measured in the PRS	Within the given semester	Every after a weekly clinical rotation	As reflected in the clinical rotation plan	Impressive	Very satisfactory	

		8. Prepare/Revise course syllabi of subjects assigned	Final copy of the OBE-based course syllabi/ course outline	July and Dec. In a given school year	July and Dec. In a given school year	Within the given semester	Impressive			
2	Other Responsibilities									
	1. Department Based Guidance Facilitator	Records of Student Consultation Attendance to Trainings, Seminars, Workshops	Documents and other pertinent records	Within the given AY	Within the given AY	Within the AY	Impressive	Very Satisfactory		

Prepared by:


JESUSA M. MAGNO
 Dean, College of Nursing

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: DAIZ, DEVIANNE JANE E.

Performance Rating: 4.337

The Performance Rating shows that the concerned faculty obtained a Very Satisfactory Performance on the following areas: Instruction, and other Administrative functions only because of her maternity leave status.

Aim:

To adopt a community extension program aligned with the thrust of the college and the university.

Date: August 2019

Target Date: December 2020

First Step:

To prepare a technical background of the proposed community extension program dealing with the health of adolescents and women in the reproductive years.

Recommendations:

Agreed to complete the assigned task within the year.

With commendations of all of her performance on other functions assigned to her in the college.

Prepared by:

JESUSA M. MAGNO
Dean, College of Nursing

Conforme:


DAIZ, DEVIANNE JANE E.
Faculty