

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: ISABELLE MAE J. AMORA

| Program Involvement (1) | Percentage Weight of Involvement (2) | Numerical Rating (Rating x%) (3) | Equivalent Numerical Rating (2x3) |
|--|---|--|--|
| 1. Instruction | | | |
| a. Head/Dean (50%) | | 4.92x50%=2.46 | |
| b. Students (50%) | | 4.17x50% = 2.09 | |
| Total for Instruction | 45% | 4.55 | 2.05 |
| 2. Research | | | |
| a. Client/Dir. For Research (50%) | | 5.0x 50% = 2.50 | |
| b. Dept. Head/Center Director (50%) | | 5.0x 50% = 2.50 | |
| Total for Research | 30% | 5.0 | 1.50 |
| 3. Extension | | | |
| a. Client/Dir. For Extension (50%) | | 5.0 x 50%) = 2.50 | |
| b. Dept Head/Center Director (50%) | | 5.0 x 50% = 2.50 | |
| Total for Extension | 15% | 5.00 | 0.75 |
| 4. Administration | 10% | 5.00 | 0.50 |
| TOTAL | | | 4.80 |

EQUIVALENT NUMERICAL RATING: 4.80
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 4.80

ADJECTIVAL RATING: OUTSTANDING

Prepared by:

ISABELLE MAE J. AMORA
Name of Faculty

Reviewed by:

CHRISTINA A. GABRILO
Department Head

Recommending Approval:


VICTOR B. ASIO
Dean/Director

Approved:


BEATRIZ S. BELONIAS
VP for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **ISABELLE MAE J. AMORA**, a faculty member of the **DEPARTMENT OF DEVELOPMENT COMMUNICATION** commit to the deliver and agreed to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **OCTOBER TO DECEMBER 2022**.


ISABELLE MAE J. AMORA
 Instructor I
 Date: January 22, 2023

Approved:


CHRISTINA A. GABRILLO
 Department Head
 Date: January 24, 2023

| MFO No. | Description of MFO's/PAPs | Success/ Performance Indicators (PI) | Tasks Assigned | Target | Actual Accomplish-ment | Rating | | | | REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators) |
|-----------------------------------|--|--|-----------------------------------|--------|------------------------|---------|------------|------------|---------|--|
| | | | | | | Quality | Efficiency | Timeliness | Average | |
| UMFO 1. HIGHER EDUCATION SERVICES | | | | | | | | | | |
| MFO 1: Higher Education Services | | | | | | | | | | |
| | Curricular Program Management Services | PI 1.Total Full-time Teaching Equivalent (FTE) | Handles subjects/courses assigned | 3.50 | 10.95 | 5.0 | 5.0 | 5.0 | 5.0 | DevC 126, DevC 200A, |
| | | PI 2.Number of students | | | | | | | | |
| | | On thesis/ field practice | As Adviser/SRC Member | 2.00 | 3.00 | 5.0 | 5.0 | 5.0 | 5.0 | DevC 200 |
| | | PI 3. Number of instructional materials developed | | | | | | | | |
| | | Revised syllabi | Handles subjects/courses assigned | 1.00 | 1.00 | 5.0 | 5.0 | 4.0 | 4.67 | DevC 126 |
| | | Revised Powerpoint lect. presentation (per course) | Handles subjects/courses assigned | 1.00 | 5.00 | 5.0 | 5.0 | 5.0 | 5.0 | DevC 126 |

| | | | | | | | | | | |
|--------------------------------|--|--|--|------|------|-----|-----|-----|-------|-----------------------------------|
| Total Rating for Instruction | | | | | | | | | 19.67 | |
| Average Rating for Instruction | | | | | | | | | 4.92 | |
| MFO 2: Research Services | | | | | | | | | | |
| | Research Services | PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences | | | | | | | | |
| | | <i>In institutional fora/conferences</i> | | 0.00 | | | | | | NONE |
| | Number of research outputs completed within the year * | PI 5. Number of research outputs completed within the year * | Conducts and completes research project outputs within the year | 1.00 | 3 | 5.0 | 5.0 | 5.0 | 5.00 | All research projects are ongoing |
| Total Rating for Research | | | | | | | | | 5.0 | |
| Average Rating for Research | | | | | | | | | 5.0 | |
| MFO 3: Extension Services | | | | | | | | | | |
| | Extension Services | PI 6. Number of person-days trained weighted by length of training | To serve as resource person/paper presenter in trainings/seminar-workshops | 0.00 | | | | | | NONE |
| | | PI 7. Number of beneficiaries served | | | | | | | | |
| | | <i>Groups</i> | SUCs/Govt. | 3.00 | 3.00 | 5.0 | 5.0 | 5.0 | 5.00 | |
| | | <i>Individuals</i> | Info officers/faculty | 5.00 | 5.00 | 5.0 | 5.0 | 5.0 | 5.0 | |
| Total Rating for Extension | | | | | | | | | 10.0 | |
| Average Rating for Extension | | | | | | | | | 5.00 | |
| MFO 4: Support to Operations | | | | | | | | | | |
| | | PI 8. Number of seminars/trainings/conventions/workshops coordinated for entire university | To conduct trainings related to our field of expertise (as coordinator or | 1.00 | 1.00 | 5.0 | 5.0 | 5.0 | 5.0 | |


| | | | | | | | | | | | |
|--|--|--|-------------------------|----------------|----------------|-----|-----|-----|-------|-------------------|--|
| Total Rating for Support to Organizations | | | | | | | | | | 5.0 | |
| Average Rating for Support to Organizations | | | | | | | | | | 5.0 | |
| MFO 5: General Administration and Support Services | | | | | | | | | | 100% no complaint | |
| | Zero percent complaint from clients served | PI 9. Zero percent complaint from clients served | Good rapport to clients | 100% complaint | zero complaint | 5.0 | 5.0 | 5.0 | 5.0 | | |
| Total Rating for GASS | | | | | | | | | 5.0 | | |
| Average Rating for GASS | | | | | | | | | 5.0 | | |
| TOTAL OVER-ALL RATING | | | | | | | | | 44.67 | | |

| | | |
|--|--|-------------|
| Average Rating | | 4.96 |
| Additional Points: | | |
| Approved Additional points (with copy of approval) | | |
| FINAL RATING | | 4.96 |
| ADJECTIVAL RATING | | OUTSTANDING |

Comments & Recommendations
for Development Purpose:

Good job!

Evaluated & Rated by:



CHRISTINA A. GABRILLO

Department Head

Date: January 24, 2023

Recommending Approval




VICTOR B. ASIO

Dean, CAFS

Date: 1/25/23

Approved by:



BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: 1/25/23

PERFORMANCE MONITORING FORM
(October to December 2022)

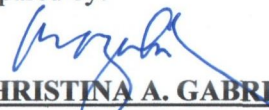
Name of Employee: **ISABELLE MAE J. AMORA**

| Task No. | Task Description | Expected Output | Date Assigned | Expected Date to Accomplish | Actual Date accomplished | Quality of Output* | Over-all assessment of output** | Remarks/ Recommendation |
|----------|--|---|---------------|-----------------------------|--------------------------|--------------------|---------------------------------|-------------------------|
| 1 | Continue to conduct classes on DevC 126 and DevC200a, check exams and requirements; submit grades | Very Satisfactory to Outstanding teaching performance as evaluated by students. | October 2022 | October 2022 | October 2022 | Very impressive | Outstanding | Keep it up! |
| 4 | Conduct research and extension activities and present papers in RDE reviews and/or scientific conferences. | Research and extension activities undertaken and papers presented. | October 2022 | December 2022 | December 2022 | Very Impressive | Outstanding | Keep it up! |

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


CHRISTINA A. GABRILLO
 Head, DDC

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: ISABELLE MAE AMORA

Performance Rating: OUTSTANDING

Aim: To improve/enhance capabilities in instruction, research and extension.

Proposed Interventions to Improve Performance:

Date: **October 2022** Target Date: **December 2022**

First Step:

1. Attend trainings to enhance capabilities in instruction, research and extension.
2. Finish MS studies and look for PhD scholarship preferably abroad.

Result:

Professional Advancement.

Date: **January 2023** Target Date: **June 2023**

Next Step:

To get involved in more research opportunities.


Outcome:

Have high-quality research experiences.


Final Step/Recommendations:

Professional Advancement and enhanced teaching capability.

Prepared by:


CHRISTINA A. GABRILLO
Head, DDC

Conforme:


ISABELLE MAE J. AMORA
Ratee Faculty/Staff