

Exhibit K

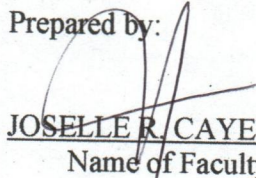
SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS July - December 2016

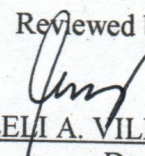
Name of faculty Member: JOSELLE R. CAYETANO

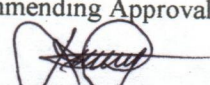
| Program Involvement (1) | Percentage Weight of Involvement (2) | Numerical Rating (Rating x%) (3) | Equivalent Numerical Rating (2x 3) |
|---------------------------------|--|--|---------------------------------------|
| 1. Instruction | | | |
| a. Head/Dean (50%) | | 5.00 x 50% = 2.50 | |
| b. Students (50%) | | 4.5 x 50% = 2.25 | |
| Total for Instruction | 75 % | 4.75 | 3.56 |
| 2. Research | 5 % | 0.0 | 0.0 |
| 3. Extension | 20% | 5.0 | .75 |
| 4. Support to Operations | 5% | 5.0 | 0.25 |

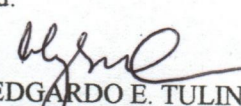
Equivalent numerical rating 4.56
Add: additional Points if any: _____
Total Numerical Rating: 4.56

Adjectival rating: **VERY SATISFACTORY**

Prepared by: 
JOSELLE R. CAYETANO
Name of Faculty

Reviewed by: 
ALELI A. VILLOCINO
Department Head

Recommending Approval: 
REMBERTO A. PATINDOL
Chairman, PMT

Approved: 
EDGARDO E. TULIN
President

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, JOSELLE R. CAYETANO of the Institute of Human Kinetics commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December, 2016.

JOSELLE R. CAYETANO
Ratee

ALELI A. VILLOCINO
Head of Unit

Date: _____

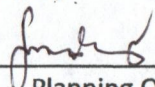
| MFO and PAPs | Success Indicators | Task Assigned | Target | Actual Accomplishment | Rating | | | | Remarks |
|------------------------------------|--|--|--------|-----------------------|---------|------------|------------|-------------|------------------------------------|
| | | | | | Quality | Efficiency | Timeliness | Average | |
| ADVANCED EDUCATION SERVICES | FTE TL | 1st Semester, SY 2016-2017 • PHED 208 (Curriculum Devt. In Physical Education) | 2.00 | 2.00 | 5 | 5 | 5 | 5.00 | |
| HIGHER EDUCATION SERVICES | FTE TL | • Physical Education and Health 001 (Senior High School) • Physical Education 13 (Soccer) • Physical Education 13 (Soccer) • MAPH 107 (Music Literature) • MAPEH 107 • MAPEH 112 (Phil Asian Music) • Pred 200a (Student Teaching) | 33.85 | 45.20 | 5 | 5 | 5 | 5.00 | |
| | Implementation of Instructional Programs, Projects and Activities: | • IMs and other devices prepared and utilized | 5 | 10 | 5 | 5 | 5 | 5.00 | } Presentations are made per topic |
| | | | 9 | 9 | 5 | 5 | 5 | 5.00 | |

| | | | | | | | | | |
|------------------------------|--|--|-----------------|-----------------|--------|--------|--------|--------------|--|
| | Teaching Guides/teaching aids | <ul style="list-style-type: none"> • Mid-term and Final Examinations conducted • Collected and checked Projects/assignments and completed on due date • No. of teaching aids and devices prepared for utilization with 80% acceptance | 5 | 8 | 5 | 5 | 5 | 5.00 | Video presentations are used as supplemental information per major topic |
| | | | 10 | 15 | 5 | 5 | 5 | 5.00 | |
| | Submission of reports and other requirements | <ul style="list-style-type: none"> • CSR • Grade Sheets | 6 10 | 6 10 | 5 5 | 5 5 | 5 5 | 5.00 5.00 | |
| | Student Advising | <ul style="list-style-type: none"> • Number of Student-Teaching Advisee • MAPEH Club Adviser | 2 160 | 14 180 | 5 5 | 5 5 | 5 5 | 5.00 5.00 | |
| | | <ul style="list-style-type: none"> • Approved Portfolio/ Special Problem submitted within the prescribed period | 1 | 14 | 5 | 5 | 5 | 5.00 | |
| | Student Consultation Service | <ul style="list-style-type: none"> • Number of hours spent on Student Consultation/Semester • Advise students on subject-related concerns/Semester | 30 hrs 10hrs | 40 hrs 15hrs | 5 5 | 5 5 | 5 5 | 5.00 5.00 | |
| | Total for Instruction: | | | | | | | 5.00 | |
| Extension Services | Holy Spirit Parish Children's Choir Trainer | <ul style="list-style-type: none"> • Teach liturgical music to children • Trains children to sing songs for the mass (Kiga Children) | 10 10 | 20 20 | 5 5 | 5 5 | 5 5 | 5.00 5.00 | |
| | Total for Extension Services: | | | | 5 | 5 | 5 | 5.00 | |
| SUPPORT TO OPERATIONS | Coordinator (program, varsity, Music Section) | <ul style="list-style-type: none"> • Number of current Choir members | 20 | 23 | 5 | 5 | 5 | 5.00 | |
| | <ul style="list-style-type: none"> • MAPEH Sirens | <ul style="list-style-type: none"> • Auditions conducted | 1 | 2 | 5 | 5 | 5 | 5.00 | |

[illegible]


| | | | | | | | | |
|---|---------------------------------|--|------------------|-------------------|----------|----------|----------|-------------|
| | | | | | | | | |
| Efficient and customer-friendly frontline service | 0% complaint from client served | | 90% no complaint | 100% no complaint | | | | |
| Total Over-all Rating | | | | | 5 | 5 | 5 | 5.00 |

Received by:


Planning Office

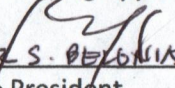
Date: _____

Calibrated by:


REMYA A. DATINDOL, Ph.D.
PMT

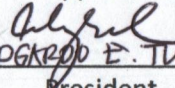
Date: _____

Recommending Approval:


BEATRIZ S. BELONGIAS, Ph.D.
Vice President

Date: _____

Approved by:


EDGAR D. TULIN, Ph.D.
President

Date: _____

- 1 – Quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average