

Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **ATOZ A. VASQUEZ**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)	40% ^{50%}	4.98 x 50%	2.49
b. Students (50%)	50%	3.60 x 50%	1.80
Total for Instruction		4.5	2.25
2. Research			
a. Client/Dir. for Research (50%)	-		
b. Dept. Head/Center Director (50%)			
Total for Research			
3. Extension			
a. Client/Dir. for Extension (50%)			
b. Dept Head/Center Director (50%)			
Total for Extension			
4. Administration			
5. Production			
TOTAL			4.74 4.29

EQUIVALENT NUMERICAL RATING:

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

ADJECTIVAL RATING:

Prepared by:

ATOZ A. VASQUEZ

Name of Faculty

Reviewed by:

ELIZABETH S. QUEVEDO

Department Head

Recommending Approval:

MA. THERESA P. LORETO

Dean/Director

Approved:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, ATOZ A. VASQUEZ, a faculty member of the DEPARTMENT OF PURE AND APPLIED CHEMISTRY commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period JANUARY - JUNE 2022.

ATOZ A. VASQUEZ

Instructor

Date: 09/05/2022

Approved: *Elizabeth S. Quevedo*

ELIZABETH S. QUEVEDO

Department Head

Date: 7/5/2022

MA. THERESA P. LORETO

MA. THERESA P. LORETO

College Dean

Date:


MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	Handled and taught courses assigned	18	20.45	5	5	5	5.00	Chem 143 (2 lec), Chem 3.2 (1 lab), ScTS11c (3 lec)
		A10. Number of grade sheets submitted within prescribed period	Prepared gradesheet and submitted on or before deadline	5	8	5	5	5	5.00	Chem 143 (2 lec), Chem 3.2 (1 lab), ScTS11c (3 lec), Chem 200a3, Chem 200a1

	A13 . Number of long examinations administered and checked	Administered and checked long examination for subjects taught	4	13	5	5	5	5.00	ScTS 11c, CHEM 120, CHEM 147.2, PhSc 105.2, Chem 3.2, Chem 143
	A14 . Number of quizzes administered and checked	Prepared and checked quizzes for lec and lab	30	100	5	5	5	5.00	ScTS 11c, CHEM 120, CHEM 147.2, PhSc 105.2, Chem 3.2, Chem 143
	A15 . Number of lab reports and term papers checked and graded	Checked lab reports and term papers submitted as required	50	200	5	5	5	5.00	CHEM 147.2, PhSc 105.2, Chem 3.2
PI 8: Number of students advised: *	A16. Number of students advised:	Acted as academic adviser to students	45	50	5	5	5	5.00	BS Chem - 2nd Year, 4th Year
	A17 . Number of students advised on thesis/ field practice/special problem:	Acted as thesis adviser	5	8	5	5	5	5.00	FNS Espinosa, JP Israel, AY Labra, JM Mortel, SM Nifiez, CD Yare, F Roche, IGT Paguia
	As SRC Chairman	Advised and corrected research outline and thesis/SP manuscript		4	5	5	5	5.00	JT Gloria, JT Granada, YS Naval, DMM Nayre
	As SRC Member	Advised and corrected research outline and thesis/SP manuscript		5	5	5	4	4.67	AJB Beluan, RGQ Garcia, RS Salgo, JA Sosmeña, HA Matuguina, AHD Sanchez
	A18 . Number of students entertained for consultation purposes	Entertained students consulting on subject taught, thesis and grades	50	120	5	5	5	5.00	Chem 143 (2 lec), Chem 3.2 (1 lab), ScTS11c (3 lec), Chem 200a3, Chem 200a1
PI 9: Number of student organizations advised/ assisted *	A19 . Number of Student organizations advised								

		<u>A20</u> . Number of Student organizations assisted on student related activities								
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepared and submitted for review by the Technical Review Panel	1	2	5	5	5	5.00	Chem 143 (2 lec), Chem 3.2 (1 lab)
		<i>On-line ready courseware</i>	Prepared instructional module/ laboratory guide/workbook or a combination thereof	1	2	5	5	5	5.00	Chem 143 (2 lec), Chem 3.2 (1 lab)
		Supplemental learning resources	Prepared Power Point presentation, video clips, movie clips, reading assignments depending on course taught	1	12	5	5	5	5.00	Chem 143 (2 lec), Chem 3.2 (1 lab), ScTS11c (3 lec)
		<i>Assessment tools</i>	Prepared assessment tools such as long exam, quizzes, problems sets, etc.	15	30	5	5	5	5.00	Chem 143 (2 lec), Chem 3.2 (1 lab), ScTS11c (3 lec)
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor								
		A 24 : Number of virtual classroom created and operational	Created virtual classroom using either Moodle or Google Classroom		1	5	5	5	5.00	CHEM 3.2
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:	1. Helped in organizing DoPAC's webinar on Environmental Health and Safety: Chemical Waste Management"		1	5	5	5	5.00	
		Program accreditation/evaluation								
		Agency/firm/Industry linkages								
		A 26. Other outputs implementing the new normal due to covid 19	Designed experiential learning activities and other outputs to implement new normal	1	2	5	5	5	5.00	CHEM 143 interactive powerpoint LMS for Module 1 & 2

		A.27. Awards received								
UMFO 3 . RESEARCH SERVICES										
UMFO 4. EXTENSION SERVICES										
UMFO 5. SUPPORT TO OPERATIONS										
OVPI MFO 4. Program and Institutional Accreditation Services										
UMFO 6. General Admin. & Support Services (GASS)										
	PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provided customer friendly frontline services to clients		Zero % complaint	5	5	5	5.00	
	PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *								
		A 48. Other outputs implementing the new normal due to covid 19								
	Total Over-all Rating					90	90	89	89.67	
	Average Rating					5.00	5.00	4.94	4.98	
	Adjectival Rating								O	

Evaluated & Rated by:


ELIZABETH S. QUEVEDO

Department Head

Date: 7/5/2022


Recommending Approval:


MA. THERESA P. LORETO

Dean, College of Arts & Sciences

Date:

Approved by:


BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date:

Average Rating (Total Over-all rating divided by		
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.98
ADJECTIVAL RATING		0

Comments and Recommendation for Development Purpose:
Pursue MS in Chemistry commitments on trainings/webinars/workshops should be met

Evaluated & Rated by:

E. Quevedo

ELIZABETH S. QUEVEDO

Head, DoPAC

Date:

July 5, 2022

Recommending Approval:

M. Loreto

MA. THERESA P. LORETO

Dean, CAS

Date: _____

Approved by:

B. Belonias

BEATRIZ S. BELONIAS

VP for Academic Affairs

Date: _____

1- Quality 2 - Efficiency 3 - Timeliness 4 - Average

PERFORMANCE MONITORING & COACHING JOURNAL

/	1st	Q U A R T E R
/	2 nd	
	3 rd	
	4th	

Name of Employee: ATOZ A. VASQUEZ


Head of Office: ELIZABETH S. QUEVEDO

Number of Personnel: 1

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	Advised to hold synchronous classes regularly; Advised to pursue MS program the soonest time possible				April, 2022
Coaching	Advised to give more real time activities to encourage student participation during online classes and stay within the VSU campus for early and safe reporting to work				

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


ELIZABETH S. QUEVEDO
Head, DoPAC

Noted:


MA. THERESA P. LORETO
Dean, CAS

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: ATOZ A. VASQUEZ

Performance Rating: _____

Aim: Aspire for an outstanding student rating in all subjects taught

Proposed Interventions to Improve Performance:

Date: July 2022

Target Date: December, 2022

First Step:

Prepare and update learning materials for assigned chemistry subjects 1st Semester AY 2022-2023, hold synchronous classes regularly; should be available to students for consultation and pursue MS in Chemistry

Results:

Meets the QS for tertiary instruction

Date: _____

Target Date: _____

Next Step:

Outcome: _____

Final Step/Recommendation:


Prepared by:



ELIZABETH S. QUEVEDO

Unit Head

Conforme:


ATOZ A. VASQUEZ
Name of Ratee Faculty/Staff