

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Jacqueline M. Guarte

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.50	
b. Students (50%)		2.50	
TOTAL for Instruction	50%	5.00	2.50
2. Research	20%	5.00	1.00
3. Extension	20%	5.00	1.00
4. Support to Students	5%	5.00	0.25
5 Administration	5%	5.00	0.25
TOTAL			5.00

EQUIVALENT NUMERICAL RATIN 5.00

Add: Additional Points, if any: _____

TOTAL NUMERICAL RATING: 5.00

ADJECTIVAL RATING: Outstanding

Prepared by:

Reviewed by:


JACQUELINE M. GUARTE
Name of Faculty


NORBERTO E. MILLA
Department Head

Approved by:


EDGARDO E. TULIN
President

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **JACQUELINE M. GUARTE** of the **Department of Statistics, College of Arts and Sciences** committed to deliver and agreed to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **July 1, 2017 to December 31, 2017**.


JACQUELINE M. GUARTE
Professor III
Date: January 3, 2018


NORBERTO E. MILLA
Head, DepStat
Date: January 3, 2018

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	Description of MFO's/PAPs	Success Indicators	Program/Activities/Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of December 2017	Rating				Remarks
							Quality	Efficiency	Timeliness	Average	
MFO 2	Higher Education Services	PI 1. Number of FTE implemented	Teaching	Teaches statistics courses mainly under the BS Statistics program	8	6.20	5	5	5	5.00	Four (4) courses in 1st sem. SY 2017-2018: Stat 135(with lab, 13 students), Stat 145(with lab, 8 students), Stat 198(with 6 students), and Stat 199(with 1 student).
		PI 2. Additional Outputs									
		Number of hours for student consultation	Consultation	Allots one(1) hour per week	5	2	5	5	5	5.00	Related to courses handled and VSS activities

[illegible]

MFO No.	Description of MFO's/PAPs	Success Indicators	Program/Activities/Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of December 2017	Rating				Remarks
							Quality	Efficiency	Timeliness	Average	
		<i>Number of papers reviewed for publication</i>	Associate Editor, The Philippine Statistician (TPS)- the official scientific journal of the Philippine Statistical Association, Inc.(PSAI)	Reviews one (1) paper per semester	1	1	5	5	5	5.00	Reviewed the paper "Economic Mobility in Urban Southeast Asia: The Case of the Philippines and Indonesia;" submitted to TPS on September 14, 2017.
	Extension Services	<i>Number of CHED Technical Committee (TC) for Statistics meetings/activities attended</i>	Member, CHED TC for Statistics	Attends committee meetings/activities at the rate of one (1) every 6 months or 2 per year	1	1	5	5	5	5.00	Attended the National Public Orientation on the BS Statistics PSGs as panelist and VSU representative; held on Dec. 5, 2017 at the CHED Auditorium, CHED Central Office, Diliman, Quezon City.

MFO No.	Description of MFO's/PAPs	Success Indicators	Program/Activities/ Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of December 2017	Rating				Remarks
							Quality	Efficiency	Timeliness	Average	
		<i>Number of times acted as resource person</i>	Resource person	Acts as resource person on statistical manpower trainings and teachers' trainings in statistics	1	1	5	5	5	5.00	Acted as Resource Person on the topic "Understanding and Interpreting Headline Statistics" during the "Training Course on Statistical Data Management and Analysis Using MS Excel 2013 and Report Writing" conducted by DepStat last Oct. 9-13, 2017 at the VSU Hostel Training Hall, VSU, Visca, Baybay City, Leyte; sponsored by VSU, PSRTI, and PSAI Region 8 Chapter.
		<i>Number of trainings coordinated for VSU-Philippine Statistical Research and Training Institute (PSRTI) partnership in Region 8</i>	Training coordinator of VSU-PSRTI Partnership	Plans and implements statistical trainings in Region 8 in consultation with VSU-Dept. of Statistics and PSRTI with assistance from the Regional Statistics Committee (Eastern Visayas)	1	1	5	5	5	5.00	Coordinated with PSRTI and PSAI Region 8 Chapter in the conduct of the "Training Course on Statistical Data Management and Analysis Using MS Excel 2013 and Report Writing" last October 9-13, 2017 at VSU.

MFO No.	Description of MFO's/PAPs	Success Indicators	Program/Activities/Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of December 2017	Rating				Remarks
							Quality	Efficiency	Timeliness	Average	
	Extension Services	<i>Number of times acted as member of the board of judges in a statistics quiz show</i>	Judge in an inter-high school statistics quiz show		1	1					Acted as one among three judges during the Second Inter-high School Statistics Quiz Show conducted by DepStat in Oct. 21, 2017 at CCE, VSU; participated in by ten (10) senior and junior high schools in Leyte and So. Leyte including the Philippine Science High School-Eastern Visayas Campus.
							Total points			20.00	
MFO 5	Support to Students	<u>PI 1.</u> Number of hours of Student Advising and Consultation Services									
		<i>Number of hours for student consultation</i>	Consultation	Allots one (1) hour per week or 16 hours in a semester	16	10	5	5	5	5.00	Senior BSS students (related to Special Problem outline) and senior BSAE students (related to thesis outline)
		<i>Number of hours for selecting and posting course-related materials on the DepStat Bulletin Board</i>	Updating of DepStat Bulletin Board	Allots one(1) hour per month or four(4) hours in a semester	4	2	5	5	5	5.00	Promotion of the Statistical science and profession; updates on the BSS Program
							Total points			10.00	

MFO No.	Description of MFO's/PAPs	Success Indicators	Program/Activities/Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of December 2017	Rating				Remarks
MFO 6	General Administration and Support Services (GASS)	Pl.1. Number of Documents Approved	RERC Division Head and whenever designated as OIC of RERC	Approves and signs project documents of three(3) staff	12	40	Quality	Efficiency	Timeliness	Average	Travel Orders, vouchers, trip reports, periodic accomplishment reports
							Total points				
	Total Over-all Rating									5.00	
	Average Rating									60.00	
	Adjectival Rating									5.00	
										0	

Average Rating (Total Over-all rating divided by 4)	5.00
Additional Points:	
Punctuality	
Approved Additional points	
FINAL RATING	5.00
ADJECTIVAL RATING	

Comments & Recommendations for Development Purpose:

Received by: 
TERESITA L. QUINOLA
 PRPEO
 Date: _____

Calibrated by: 
REMBERTO A. PATINDOL, Ph.D.
 Chairman, PMT
 Date: _____

Recommending Approval: 
BEATRIZ S. BELONIAS, Ph.D.
 Vice Pres. for Instruction
 Date: _____

Approved: 
EDGARDO E. TULIN, Ph.D.
 President
 Date: _____

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Guarte, Jacqueline M. First Semester 2017 - 2018 No. of Raters: 13
Subject: 3 - Stat 135 - Intro. to Descriptive Statistics Class Type: Laboratory 9-12I

	<i>Work Performance</i>	<i>NA</i>	<i>1 Poor</i>	<i>2 Below Satis- factory</i>	<i>3 Satis- factory</i>	<i>4 Very Satis- factory</i>	<i>5 Out- standing</i>	<i>Median</i>
1	Explains course objectives, requirement and grading system at the beginning of the semester				1	1	11	5.0
2	Always prepared and organized in class			1	1	1	10	5.0
3	Uses appropriate and updated instructional materials			1	1	3	8	5.0
4	Gives clear instructions/guidelines in accomplishing tasks			1	1	5	6	4.0
5	Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable				2	2	9	5.0
6	Makes classroom activities interesting and lively		2	5	4		2	2.0
7	Encourages students to ask questions and welcomes comments and suggestions			1	4	5	3	4.0
8	Has mastery of the subject matter					1	12	5.0
9	Available for student consultation even outside class time				3	4	6	4.0
10	Holds class regularly, starts and dismisses class on time and utilizes class period fully		1	1	5	2	4	3.0
11	Gives relevant assignments, course requirements				4	4	5	4.0
12	Returns quizzes, exams, homework, assignments and exercises		1	2	4	4	2	3.0
13	Fair in giving grades			1	4	4	4	4.0
14	Wears clean and appropriate clothes/attire in class				1	2	10	5.0
15	Firm in implementing policies yet approachable and understanding			1	2	7	3	4.0
16	Commands respect of students				2	4	7	5.0
17	Exercises decency in speech and actions				1	2	10	5.0
<i>Median Rating</i>			5.0 Outstanding					
Median Rating (nearest whole number)			Rating Description					
1			Poor					
2			Fair					
3			Satisfactory					
4			Very Satisfactory					
5			Outstanding					

VISAYAN STATE UNIVERSITY
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BY **OVPI**

1. Other positive points of the teacher and his/her teaching

1 Discuss lessons well	7.69%
2 Good teacher	7.69%
3 Motherly-like	7.69%
4 No comment	76.92%

2. Suggestions for teaching improvement

1 Avoid comparing students	7.69%
2 Be lively in class discussion	7.69%
3 Dismiss class 10 min. before the time	7.69%
4 Make the lesson more interesting	7.69%
5 No comment	69.23%

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Guarte, Jacqueline M. First Semester 2017 - 2018 No. of Raters: 8
Subject: 4 - Stat 145 - Stat'l. Methods for Social Science Class Type: Laboratory 2-5F
Res.

	<i>Work Performance</i>	<i>NA</i>	<i>1</i> <i>Poor</i>	<i>2</i> <i>Below</i> <i>Satis-</i> <i>factory</i>	<i>3</i> <i>Satis-</i> <i>factory</i>	<i>4</i> <i>Very</i> <i>Satis-</i> <i>factory</i>	<i>5</i> <i>Out-</i> <i>standing</i>	<i>Median</i>
1	Explains course objectives, requirement and grading system at the beginning of the semester						8	5.0
2	Always prepared and organized in class						8	5.0
3	Uses appropriate and updated instructional materials						8	5.0
4	Gives clear instructions/guidelines in accomplishing tasks						8	5.0
5	Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable						8	5.0
6	Makes classroom activities interesting and lively					1	7	5.0
7	Encourages students to ask questions and welcomes comments and suggestions				1		7	5.0
8	Has mastery of the subject matter						8	5.0
9	Available for student consultation even outside class time						8	5.0
10	Holds class regularly, starts and dismisses class on time and utilizes class period fully					1	7	5.0
11	Gives relevant assignments, course requirements						8	5.0
12	Returns quizzes, exams, homework, assignments and exercises						8	5.0
13	Fair in giving grades						8	5.0
14	Wears clean and appropriate clothes/attire in class						8	5.0
15	Firm in implementing policies yet approachable and understanding						8	5.0
16	Commands respect of students						8	5.0
17	Exercises decency in speech and actions						8	5.0
<i>Median Rating</i>			5.0 Outstanding					
Median Rating (nearest whole number)			Rating Description					
1			Poor					
2			Fair					
3			Satisfactory					
4			Very Satisfactory					
5			Outstanding					

1. Other positive points of the teacher and his/her teaching

1 No comment

100.00%

2. Suggestions for teaching improvement

1 No comment

87.50%

2 Should dismiss class on time

12.50%

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte, 6521-A
Teaching Performance Evaluation

Teacher: Guarte, Jacqueline M. First Semester 2017 - 2018 No. of Raters: 6
Subject: 4 - Stat 198 - Research Plann & Manus.Prep Class Type: Lecture 2-5M

	<i>Work Performance</i>	<i>NA</i>	<i>1</i> <i>Poor</i>	<i>2</i> <i>Below</i> <i>Satis-</i> <i>factory</i>	<i>3</i> <i>Satis-</i> <i>factory</i>	<i>4</i> <i>Very</i> <i>Satis-</i> <i>factory</i>	<i>5</i> <i>Out-</i> <i>standing</i>	<i>Median</i>
1	Explains course objectives, requirement and grading system at the beginning of the semester						6	5.0
2	Always prepared and organized in class						6	5.0
3	Uses appropriate and updated instructional materials						6	5.0
4	Gives clear instructions/guidelines in accomplishing tasks						6	5.0
5	Discusses lessons clearly and with confidence, giving relevant examples to make the lesson more understandable						6	5.0
6	Makes classroom activities interesting and lively					1	5	5.0
7	Encourages students to ask questions and welcomes comments and suggestions						6	5.0
8	Has mastery of the subject matter						6	5.0
9	Available for student consultation even outside class time						6	5.0
10	Holds class regularly, starts and dismisses class on time and utilizes class period fully						6	5.0
11	Gives relevant assignments, course requirements						6	5.0
12	Returns quizzes, exams, homework, assignments and exercises						6	5.0
13	Fair in giving grades						6	5.0
14	Wears clean and appropriate clothes/attire in class						6	5.0
15	Firm in implementing policies yet approachable and understanding						6	5.0
16	Commands respect of students						6	5.0
17	Exercises decency in speech and actions						6	5.0
<i>Median Rating</i>			5.0 Outstanding					
Median Rating (nearest whole number)			Rating Description					
1			Poor					
2			Fair					
3			Satisfactory					
4			Very Satisfactory					
5			Outstanding					

1. Other positive points of the teacher and his/her teaching

- 1 Dedicated on her teaching profession
- 2 No comment

16.67%

83.33%

2. Suggestions for teaching improvement

- 1 No comment

100.00%