SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: ARTURO E. PASA

	Program Involvement	Percentage Weight of Involvement	Numerical Rating Rating x %	Equivalent Numerical Rating
	(1)	(2)	(3)	(2x3)
1.	Instruction			
a.	Head/Dean (50%)		4.2 4 57 % = 2.1	
b.	Students (50%)		51.0% = 2.5	
	Total for Instruction	30%	4.6	1.38
2.	Research			
a.	Client/Dir. for Research (50%)			
b.	Dept. Head/Center Director			
(50%	%)			
	Total for Research	25 %	4.5	1. 13
3.	Extension			
a.	Client/Dir. for Extension (50%)			
b.	Dept Head/Center Director			
(50%	%)			
	Total for Extension	ાં જે	5	. 75
4.	Administration	30 %	5	1.5
5.	Production	_		
	TOTAL			4.76

EQUIVALENT NUMERICAL RATING: Add: Additional Points, if any: TOTAL NUMERICAL RATING:	4.76 4.76
ADJECTIVAL RATING:	OUTSTANDING
Prepared by: ARTURO E. PASA Name of Faculty	Reviewed by: DENNIS P. PEQUE Department Head

Recommending Approval:

DENNIS P. PEQUE

Approved:

BEATRIZ S. BELØNIAS

SUMMARY OF MENTIONE FATHERS OF FACULT MEMPERS ...

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			Recommending Approvati

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INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **ARTURO E. PASA**, Faculty of the **Department of Forest Science**, commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period <u>July to December 2018</u>.

ARTURO E. PASA
Ratee

Approved:

DENNIS P. PEQUE

Head of Unit

BAFO's /DADs	Success Indicators	Assigned Took	Target	Actual		Ra	D		
MFO's/PAPs	Success indicators	Assigned Task	Target	Accomplishment	Q1	E ²	T³	A ⁴	Remarks
Advanced & Higher Education Services	Full Time Equivalent (FTE)								
Instruction	Vacation/Sick Leave Status	Teaching							
	Number of Graduates within prescribed period:	Lecturer							
	Baccalaureate	Adviser							
	Number of graduate students supervised	Host supervisor of local and international students	1	1/1(100%)	4	4	4	4	
	Course Syllabi revised	Author	1	1/1(100%)	4	4	4	4	
	Powerpoint lecture materials developed/improved	Author	1	1/1(100%)	4	4	4	4	
	Approved Manuscripts submitted within prescribed period	Adviser/Co-adviser	1	1/1(100%)	4	4	4	4	
	Number of hours spent to students consultation	Academic adviser, thesis adviser, faculty member	10	15/10(150%)	5	5	5.	ريا	
Research Services									
	Number of appointment signed	As Project Leader/Study Leader/Component Leader/ Trainer	5	10/5(200%)	ى	ئ	.	5	
	Number of project progress reports submitted	As co-author	1	2/1(200%)	5	5	5.	5	
	Number of RDE Review attended	Research Leader	1	1/1(100%)	4	4	4	4	
	Number of research linkages forged	Research Leader	1	2/1(100%)	4	4	4	Ų	

MFO's/PAPs	Success Indicators	Assigned Task	Target	Actual	Rating				Remarks
IVIFO S/PAPS	Success indicators	Assigned Task	Target	Accomplishment	Q ¹	E ²	T ³	A ⁴	Remarks
Administrative Services									
	Number of meetings conducted	Presiding Officer/Project Leader	3	5/3(166.67%)	5	5	5	5	
	Number of meetings attended	Faculty Member and Meber of Committee	4	5/4(125%)	J	5	5	S	
	Number of documents reviewed/approved/signed	Approving Official	4	5/4(125%)	5	5	E	5	
	Number of letters and memoranda prepared	Signatory	2	15/5(300%)	5	5	S	હ	
Extension Services									
	Number of training/seminars	Participant	1	10/2(500%)	35	ئ	5	5.	
	Number of IEC materials developed	Project Leader	1	2/1(200%)	5	5	E	5	
Total Over-all Rating								69	

Average Rating (Total Over-all rating divided by 4)		
Additional points:		
Approved Additional Points (with copy of the approval)		
FINAL RATING	4.6	
ADJECTIVAL RATING	Outstandina	
	J	

Comments & Recommendations for Development Purpose:

being a full-phologed professor consider mentoring the faculty in terms of research.

Evaluated by:	Recommending Approval:	Approved by:
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DENNIS P. PEQUE	DENNIS P. PEQUE 1/4/19	BEATRIZ S. BELONIAS
Unit Head	Deah	√ice President
Date:	Date:	Date:

- 1- Quality
 2 Efficiency
 3 Timeliness
 4 Average

PERFORMANCE MONITORING FORM

Name of Employee: ARTURO E. PASA

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-All Assessment Of Output**	Remarks/Recomme ndation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grades sheets within prescribed period, makes himself available for students consultations during consultation hours, revises course syllabus, and approves manuscripts.	Very Impressive	July 1, 2018	December 14, 2018	December 11, 2018	Impressive	Very Satisfactory	
2	Performs research and extension functions such as; prepares research/extension proposals, implements duly approved research/extension projects within approved time frame, prepares report outputs and submit for publications, and attends seminar/workshops, serves training and workshops.	Very Impressive	July 1, 2018	December 21, 2018	December 17, 2018	Very Impressive	Outstanding	
3	Attends meetings and makes letters.	Very Impressive	July 1, 2018	December 28, 2018	December 28, 2018	Very Impressive	Outstanding	
4	Performs other functions such as; member of VSU Academic Council and etc.	Very Impressive	July 1, 2018	December 28, 2018	December 28, 2018	Very Impressive	Outstanding	

^{*}Either very impressive, impressive, needs improvement, poor, very poor **Outstanding, very satisfactory, unsatisfactory, poor

Prepared by:

EMPLOYEE DEVELOPMENT PLAN

Name of Employee

: Dr. Arturo E. Pasa

Performance Rating

: 4.76 (Outstanding) July - December 2018

Aim: To im

To improve research extension capability of faculty member

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities: Date: July 2018 Target Date: September 2018 First Step: Required Dr. Pasa to lead the ACIAR Project. Result: Actively lead in the implementation of the ACIAR PROJECT in Region 6, 7 and 8. Date: October 2018 Target Date: December 2018 Next Step: <u>Draft scientific articles for possible publication in scientific journals</u> Outcome: Dr. Pasa is on the process of collecting additional data and will draft scientific articles once data are sufficient for publications. Final Step/Recommendation: Dr. Pasa may write more scientific publications and proposals for future research undertakings.

Prepared by:

Unit Head

Conforme:

Ratée

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nace of Employed : D. Adura E. Pesa For encore Rating : 4.12.12.12.15.15.15.15.15.15.15.15.15.15.15.15.15.	
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