

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of Faculty Member: **Llera, Blanche D.**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
Instruction			
Head/Dean (50%)		$5.0 \times 50\% = 2.5$	
Students (50%)		$4.00 \times 50\% = 2.00$	
TOTAL for Instruction	25%	$4.5 \times 0.25 =$	1.13
Research	50%	$5.0 \times 0.50 =$	2.50
Extension	25%	$5.0 \times 0.25 =$	1.25
TOTAL			4.88

EQUIVALENT NUMERICAL RATING: 4.88

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.88

ADJECTIVAL RATING: **Outstanding**

Prepared by:

PRECILA C. BELMONTE
Temp. Administrative Officer

Reviewed by:

MARLON M. TAMBIS/EDGARDO E. TULIN
Assistant Director/Director

Recommending Approval:

ROSA OPHELIA D. VELARDE
Director for Research

Approved:

MARIA JULIET C. CENIZA
VP for Research Extension & Innovation

**INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)
(TARGET ONLY)**

I, **BLANCHE FRANCHETTE D. LLERA**, of **PhilRootcrops** commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, **2023**.

BLANCHE FRANCHETTE D. LLERA

Ratee

Approved:

MARLON M. TAMBIS

Assistant Director

EDGARDO E. TULIN

Director

MFO & PAPs	Success Performance Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Higher Education Services	Number of courses taught	Handles and teaches students courses assigned in the Department of Horticulture and	1	2	5	5	5	5	
	Total FTE coordinated, implemented and monitored	Actual faculty's FTE	5	12.15	5	5	5	5	
	Number of hours spent on student consultation	Provide time for student consultation	< 10 hrs/wk	>10 hrs/wk					
	Number of students advised: As SRC Adviser As SRC Chairman As SRC Member	To act as a Thesis (SRC) adviser and member of BS Horticulture student/s	1 1 1	5 10 18	5	5	5	5	
Research Services	Number of research studies handled	Conduct research as Project leader/Study leader	1	2	5	5	5	5	
	Number of research outputs presented in regional/national/international fora/conferences a. International	Present research outputs in regional/national/int'l fora/conferences							

	fora/conferences		1	1	5	5	4	4.7	
	Number of research proposal (s) developed and/or submitted/reviewed	Write and present research proposals for internal/external funding	1	2	5	5	5	5	
	No. of trainings and seminars/webinars attended	Participate in different local and international trainings and seminars/webinars	5	9	5	5	5	5	
Extension Services	Number of site visits and on-farm consultations	Conduct site visits and consultations to farmer cooperators	1	5	5	5	5	5	
Total Over-all Rating									

Average Rating (Total Over-all rating divided by 4)		
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		9.96
ADJECTIVAL RATING		Outstanding

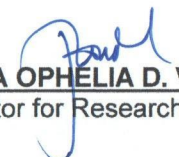
Comments & Recommendations for Development Purpose:

- to pursue graduate studies
- to prepare research proposals for funding

Evaluated & Rated by:


EDGARDO E. TULIN
Director

Recommending Approval:


ROSA OPHELIA D. VELARDE
Director for Research

Approved by:


MARIA JULIET C. CENIZA
VP. Research for Extension and Innovation

Date: _____

Date: _____

Date: _____

Date: _____

1 – Quality

2 – Efficiency

3 – Timeliness

4 – Average

PERFORMANCE MONITORING & COACHING JOURNAL

X	1 st	Q U A R T E R
X	2 nd	
	3 rd	
	4 th	

Name of Office: **PhilRootcrops**



Head of Office: **Dr. Edgardo E. Tulin & Prof. Marlon M. Tambis**

Name of Personnel: **BLANCHE FRANCHETTE D. LLERA** 

Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	One-on-one discussion on project/program progress/university's concerns	Monthly PRDC meeting Jan. 9, 2023 February 10, 2023 February 15, 2023	Issuance of memoranda		Attendance to PRDC monthly Meetings by the members of Research and Development Council
Coaching		One-on-one discussion on project progress Group coaching during PRDC Meetings			

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

 
MARLON M. TAMBIS / EDGARDO E. TULIN
 Assistant Director/Director

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **BLANCHE FRANCHETTE D. LLERA**

Performance Rating:

Aim: To implement on-going research projects and prepares research proposals
To perform instruction function

Proposed Interventions to Improve Performance:

Date: July 1, 2023

Target Date December 31, 2023

First Step:

- Implements on-going research projects
- Prepares proposals for review and funding
- Teaches courses at the DOH
- Attends related trainings for capability build-up (leadership, management / administration) and other related trainings in relation to administrative duties

Result:

- Implemented the scheduled activities of the research projects
 - Prepared and submitted proposals for review
 - Attended capability build-up trainings
 - Served as instructor and student adviser of Horticulture students
-

Date: Jan 1, 2024

Target Date June 30, 2024

Next Step:

Continue the implementation of research projects
Follow-up the submitted proposals
Attends capability build-up trainings
Seek admission to possible universities for PhD studies

Outcome: Research projects continuously implemented
Research accomplishments subjected for review and monitoring by the funding agency
Instructor and adviser to Horticulture students
Attended capability build-up trainings

Final Step/Recommendation:

- To maintain performance and or exceed the current performance; to submit proposals and continue doing four-fold functions of instruction, research, extension and production.
- To attend trainings on leadership, organizational management and effective administration.
- To seek admission to any qualified universities for her PhD studies

Prepared by:

 
MARLON M. TAMBIS/EDGARDO E. TULIN
Assistant Director/Director

Conforme:


BLANCHE FRANCHETTE D. LLERA
Name of Ratee /Faculty/Staff