

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Norberto E. Milla

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.50	
b. Students (50%)		2.50	
TOTAL for Instruction	70%	5.00	3.50
2. Research	5%	5.00	0.25
3. Extension	10%	5.00	0.50
4. Support to Operation	10%	5.00	0.50
5. Production	5%	5.00	0.25
TOTAL			5.00


EQUIVALENT NUMERICAL RATING: 5.00
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 5.00

ADJECTIVAL RATING: Outstanding

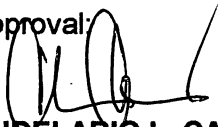
Prepared by:


NORBERTO E. MILLA
Name of Faculty


Reviewed by:


CANDELARIO L. CALIBO
Dean, CAS

Recommending Approval:


CANDELARIO L. CALIBO
Dean/Director


Approved:



BEATRIZ S. BELONIAS
Vice President of Instruction

Visayas State University
College of Arts and Sciences
DEPARTMENT OF STATISTICS
Visca, Baybay City, Leyte

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, NORBERTO E. MILLA of the Department of Statistics, College of Arts and Sciences committed to deliver and agreed to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January 1, 2018 to June 30, 2018


NORBERTO E. MILLA
Asst. Professor
Date: June 29, 2018


CANDELARIO L. CALIBO
Dean, CAS
Date: June 29, 2018

<p>Rating Equivalents: 5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2 - Fair 1 - Poor</p>

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities / Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of June 2018	Rating				Remarks
							Quality	Efficiency	Timeliness	Average	
MF02	Higher Education Services	<u>PI 1.</u> Number of FTE	Instruction	Teaches: CS 142, Stat 132, Stat 190, Stat 130	8	6.10	5	5	5	5.00	Vacation-Sick Leave
		<u>PI 2.</u> Number of instructional materials and syllabi developed and revised									
		<i>Revised instructional materials</i>	Preparation/ Revision/ Encoding/ Printing	Revision of PPT presentations, lecture guides, and laboratory exercises	1	3	5	5	5	5.00	Stat 132, CS 142, Stat 130

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							Quality	Efficiency	Timeliness	Average	
		<i>Revised OBE syllabi</i>	Preparation/ Revision/ Encoding/ Printing	Revision of OBE syllabi	2	2	5	5	5	5.00	Stat 132, CS 142
		PI 4. Additional Output									
		<i>Number of proposals for curricular revision</i>	Revision of existing curriculum	Revision of the BS Statistics curriculum to be compliant with CMO No. 42 s.2017	1	1	5	5	5	5.00	The revised BS Statistics curriculum has been presented before UAC & endorsed for BOR approval
		Total points								20.00	
MFO 4	Extension Services	PI 1. Number of trainings conducted	Training	Preparation of the training design and materials; conduct of the training	1	1	5	5	5	5.00	Regional Training on Statistical Analysis of Research Data
						Total points				5.00	
MFO 5	Support to Students	PI 1 Student advising and consultation services									
		<i>Number of Academic advisees</i>	Academic advising	Advises BSS students on their academic load and related concerns	13	13	5	5	5	5.00	
		<i>Number of thesis-students advised on research design and analysis</i>	Support to students	Mentors students/group in conducting research and analyzing data using a software	5	10	5	5	5	5.00	

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities / Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of June 2018	Rating				Remarks
							Quality	Efficiency	Timeliness	Average	
		PI 2 Number of hours spent for student consultation & thesis advising	Support to students								
		<i>On thesis data analysis consultation</i>	Consultation	Analyzes and interprets data of students' thesis	75	95	5	5	5	5.00	
		<i>On consultation</i>	Consultation		20	30	5	5	5	5.00	Regarding subject matter grades
		PI 3 Additional Outputs									
		<i>No. of student activities facilitated</i>	VSU StatSoc activities	Signs Activity Permit	1	1	5	5	5	5.00	Probabaloony (during the 94th VSU Anniversary)
						Total points				25.00	
MFO 6	Support to Operations										
	MFO 6.1- Faculty Development Services										
		PI.3 Number of faculty sent to attend trainings/ seminars/conferences/ conventions	Attendance to trainings/ seminars/ conferences/ conventions	Recommends faculty to attend trainings/ seminars/ conferences/ conventions	1	4	5	5	5	5.00	Seminar on CART, Train the Trainers Program
	MFO 6.2- Faculty Recruitment/Hiring										
		PI.1 Number of faculty hired	Hiring of regular faculty in statistics	Recommends hiring of regular faculty	1	1	5	5	5	5.00	Applicant did a demo teaching on May 15, 2018

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities / Projects	Tasks Assigned	Target	Details of Actual Accomplishment as of June 2018	Rating				Remarks
							Quality	Efficiency	Timeliness	Average	
	MFO6.3- Faculty Evaluation Services										
		PI.1 Percentage of faculty rated by students with at least VS rating in 50% of the subjects evaluated	All faculty in statistics will obtain at least Very Satisfactory Teaching Performance	Conducts regular monitoring and coaching of faculty	100%	100%	5	5	5	5.00	All regular faculty obtained Outstanding teaching performance rating
		PI.2 Additional Output									
		No. of administrative staff who assisted in student evaluation	Student Evaluation of Teaching Performance	Advises Ms. Villas to assist in the conduct of students evaluation of teaching performance	1	1	5	5	5	5.00	
						Total points				20.00	
MFO 7	General Admin. & Support Services (GASS)										
	MFO 7.1 -Administrative and Facilitative										
		PI.1 No. of department(s) supported, supervised, monitored and coordinated	Department of Statistics	Manages, supervises, monitors and coordinates all faculty and staff in the DepStat	1	1	5	5	5	5.00	
		P1.2 No. of management meetings conducted	Meetings	Conducts regular and emergency monthly meetings	4	4	5	5	5	5.00	
		PI.3 No of documents signed and approved	Administration and Instruction	Signs/approves documents	50	125	5	5	5	5.00	Grade sheets, permit for exams and make-up classes, vouchers, student and faculty clearances and other documents

[illegible]

Average Rating (Total Over- all rating divided by 4)	
Additional Points:	
Punctuality	
Approved Additional points (with conv. of approval)	
FINAL RATING	
ADJECTIVAL RATING	

Evaluated and Rated by:


NORBERTO E. MILLA, Ph.D.

Department Head, DepStat

Date: _____

Comments & Recommendations for Development Purpose:

Recommending Approval:


CANDELARIO L. CALIBO, Ph.D.

Dean, CAS

Date: _____

Approved:


BEATRIZ S. BELONIAS, Ph.D.

Vice Pres. for Instruction

Date: _____