

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS


Name of Faculty Member: Ms.Crisilda B. Mazo

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.43	
b. Students (50%)		2.00	
TOTAL for Instruction	85%	4.43	3.77
2. Research	0%	0	0
3. Extension	0%	0	0
4. Support of Operation	10%	5.00	0.50
5. Administration	5%	5.00	0.25
TOTAL			4.52


EQUIVALENT NUMERICAL RATING: 4.52
Add: Additional Points, if any: _____
TOTAL NUMERICAL RATING: 4.52

ADJECTIVAL RATING: Outstanding


Prepared by:


CRISILDA B. MAZO
Name of Faculty


Reviewed by:


CLIMACO D. ESPINA JR.
Department Head

Recommending Approval:


CANDELARIO L. CALIBO
Dean, CAS

Approved by:


BEATRIZ S. BELONIAS
Vice President for Instruction



Visayas State University
College of Arts and Sciences
DEPARTMENT OF MATHEMATICS AND PHYSICS
Visca, Baybay City, Leyte



INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **CRISILDA B. MAZO**, of the **DEPARTMENT OF MATHEMATICS AND PHYSICS, Colleges of Arts and Sciences** commit to the deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January 1, 2018 to June 30, 2018

CRISILDA B. MAZO

Instructor I

Date: 8/12/18

CLIMACO D. ESPINA JR.

Head, DMP

Date: _____

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Program/ Activities / Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Quality	Efficiency	Timeliness	Average	
MF01	Higher Education Services	PI 1. Number of FTE	Instruction	Teaches: Math 12 (4 lec), Phys 11 (1 lec, 3 labs) = 2nd sem. 2017-2018; Math 14 (2 lec), Phys 11 (2 lab) = Summer 2018	18	98.53	5	5	5	5.00	Teacher's leave
		PI 2. Number of instructional materials developed	Preparation/ Revising/ Encoding/ Printing								
		Revised syllabi	Instruction	Prepared revised syllabi	1	1	5	5	4	4.67	
		New Powerpoint lecture presentation (per course)		Prepares powerpoint	1	1	5	5	5	5.00	Phys 11
		PI 3. Additional outputs									
		Numbers of hours checking papers per course		Checkes papers	2	10	5	5	4	4.67	2nd Sem SY 2017-2018 subjects
		Numbers of hours class preparation		Prepares class preparation	2	10	5	5	5	5.00	2nd Sem SY 2017-2018 subjects
										0.00	
						Total points				24.33	

[illegible]

Comments & Recommendations
for Development Purpose:

Evaluated and Review:

Dept. Head/Unit Head

Recommending Approval:

Dean, CAS

Approved:

Vice President for Instruction

1 - Quality

“Exhibit I”**PERFORMANCE MONITORING FORM**Name of Employee: **MS. CRISILDA B. MAZO**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1.	Teaches four (4) course subjects (Math 12 (4 lec), Phys 11 (1 lec, 3 labs), Math 14 (2 lec), Phys 11 (2 lab)	Regular attendance in the assigned classes, grade sheet per courses taught, and good result of student performance evaluation	January 2018	July 2018	July 2018	Impressive	Outstanding	Improve performance with respect to students' comments on TPES.
2.	Assist students through students consultation	Improved student performance	January 2018	July 2018	July 2018	Impressive	Outstanding	Provide more interventions for the improvement of students
3.	Prepares course syllabi updates	Approved course syllabi in Math 14	January 2018	February 2018	February 20128	Impressive	Outstanding	Follow OBE format as prescribed
4.	Submission of midterm grades and final grades	Grades submitted to registrar	January 2018	July 2018	July 2018	Impressive	Outstanding	

5.	Participate in all activities conducted by the department, college and the university	Attendance, certificates if applicable	January 2018	January 2018	April 2018	Impressive	Outstanding	Participates actively in all activities
6.	Perform other functions assign by the head	Reports	January 2018	June 2018	June 2018	Impressive	Outstanding	Perform functions duly assigned to her

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


CLIMACO D. ESPINA, JR.
Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: CRISILDA B. MAZO

Performance Rating: Outstanding

Aim: Assist her to pursue Masteral degree in Physics.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: _____ Target Date: One year from date of intervention

First Step:

Endorsed her status from substitute to temporary to the Academic Personnel Committee so that she can pursue graduate studies with pay.

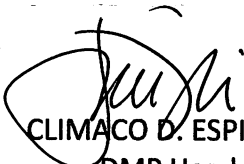
Result: She will be able to have a temporary position.

Date: _____ Target Date: End of first semester

Next Step: To continue giving her moral support in teaching.

Outcome: High moral

Final Step/Recommendation: NA

Prepared by: 
CLIMACO D. ESPINA JR.
DMP Head