SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: DONNA C. CUYNO

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		2.46	
b. Student (50%)		2.40	
Total for Instruction	90%	4.85	4.37
2. Research			
a. Client/Dir. For Research (50%)		0.00	
b. Dept. Head/Center Director		0.00	
Total for Research		0.00	0.00
3. Extension			
a. Client/Dir. For Extension (50%		0.00	
b. Dept. Head/Center Director		0.00	
Total for Extension		0.00	0.00
4. Support to Operations	5%	5.00	0.25
5. General Admin. & Support Services	5%	5.00	0.25
TOTAL			4.87

EQUIVALENT NUMERICAL RATING: 4.87
Add: Additional points, if any:
TOTAL NUMERICAL RATING: **4.87**

ADJECTIVAL RATING: Outstanding

Prepared by: Reviewed by:

DONNA C. CUYNO   **PAULO G. BATIDOR**
Name of Faculty   Head, Dstat

Reccomending Approval:

MA. THERESA P. LORETO
Dean, CAS

Approved:

BEATRIZ S. BELONIAS
Vice President of Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, DONNA C. CUYNO, a faculty member of the <u>DEPARTMENT OF STATISTICS, COLLEGE OF ARTS AND SCIENCES,</u> commit to deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period <u>July 1 to December 31, 2023</u>.

	Approved:	
DONNA C. CUYNO	**PAULO G. BATIDOR**	**MA. THERESA P. LORETO**
Instructor I	Department Head	Dean, CAS
Date: 01/22/2024	Date: 01/22/2024	Date: JAN 2 3 2024

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	<u>PI 4:</u> Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned							
	<u>PI 8:</u> Number of graduate students advised *	A2. Number of students advised								
		A3. Number of students advised on thesis/special problem/dissertation								
		<u>A4</u>. *Number of students entertained for consultation purposes*		0	1	5	5	5	5.00	1 Master student for 1st sem AY 2023-2024

PI 9: Number of instructional materials developed *	*A5. Number of on-line ready coursewares developed and submitted for review*									
		On-line ready courseware								
		Supplemental learning resources	Prepares Power Point presentation, reading assignments, etc. depending on course taught							
		Assessment tools	Prepares assessment tools such as long exams, quizzes, exercises, etc.							
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor								
		A 7 : Number of virtual classroom created and operational								
	PI 10. *Additional outputs:*	*A 8. Other outputs implementing the new normal due to covid 19*								
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	*A9. Actual Faculty's F*	*Handles and teaches courses assigned*	18/36	18.57	5	5	5	5.00	First semester AY 2023-2024
		A10. Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	3/7	9	5	5	5	5.00	8 gradesheets (midterm and final term) for first semester AY 2023-2024 (STAT 111, STAT 130, STAT 147, STAT 190) and 1 for OJT
		A 11. Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	0						

		A12. *Number of trainings attended related to instruction*	Attend mandated trainings	0/1	2	5	5	5	5.00	Complimentary Training Course on Data Visualization Using Inforgraphics in July 2023, 2nd Philippine Data Festival in October 2023
		A13. *Number of long examinations administered and checked*	Administers and checks long examination for subjects taught	12/24	11	5	5	4	4.67	11 LEs for first semester AY 2023-2024 (4 STAT 111, 4 STAT 130, 3 STAT 147 (Reaction Paper for Finals)
		A14. *Number of quizzes administered and checked*	Prepares and checks quizzes for lec and lab	10/20	8	5	5	4	4.67	8 quizzes for first semester AY 2023-2024
		A15. *Number of lab reports/exercises and term papers checked and graded*	Checks lab exercises submitted as required	12/24	6	5	5	4	4.67	6 Lab exercises for first semester AY 2023-2024 (Modules combined)
	PI 8: Number of students advised: *	A16. Number of students advised:	*Acts as academic adviser to students*	0	12	5	5	5	5.00	12 for 1st sem AY 2023-2024
		A17. *Number of students advised on thesis/ field practice/special problem:*	Advises, and corrects research outline and thesis/SP manuscript	0	2	5	5	5	5.00	2 for 1st sem AY 2023-2024
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	0						
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript	2	5	5	5	5	5.00	5 for 1st sem AY 2023-2024
		A18. *Number of students entertained for consultation purposes*	Entertains students consulting on subject taught, thesis and grades	0	3	5	5	5	5.00	3 for 1st sem AY 2023-2024
	PI 9: Number of student organizations advised/ assisted *	*A19*. *Number of Student organizations advised*	*Advises student organizations recognized by USSO*	0	1	5	5	5	5.00	Adviser VSU Statistical Society AY 2023-2024
		A20. *Number of Student organizations assisted on student related activities*	*Assists student organizations in implementing student related activities*	0	1	5	5	5	5.00	Adviser VSU Statistical Society AY 2023-2024

PI 10: Number of instructional materials developed *	**A 21 :** Number of online courseware developed and submitted :	Prepares and submits for review by the Technical Review Panel	0						
	Online ready courseware	*Prepares Instructional module/laboratory guide/workbook or a combination thereof*	0						
	Supplemental learnir	*Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught*	3/6	6	5	5	4	4.67	6 for first semester AY 2023-2024
	Assessment tools	Prepares assessment tools such as long exams, quizzes, problems sets, etc.	12/24	25	5	5	4	4.67	25 for first semester AY 2023-2024
	A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor	0						
	A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom							
PI 11. Additional outputs	**A 25**. Number of Additional outputs accomplished:								
	Program accreditation/evaluati on	Prepares documents and /or program profile and other materials required during program/ institutional accreditation and/or evaluation	0						
	Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU	0	3	5	5	5	5.00	PSA Regional Office VIII, PSA Leyte,

		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal	0									
UMFO 3 . RESEARCH SERVICES													
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	**A27.** Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries	0									
	PI 2. Number of research outputs completed within the year *	**A 28.** Number of research outputs completed within the year *	Conducts and completes research project within the year	0									
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	**A 29.** Percentage of research outputs published in internationally-refered or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication	0									
		In refereed int'l journals		0									
		In refereed nat'l/regional journals		0									
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	**A 30.** Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scienfic for a/conferences	0									
		In int'l fora/conferences		0									
		In nat'l/regional fora/conferences		0									
	PI 5. Percent of research proposals approved *	**A 31.** Percentage of of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation	0									

	PI 6. Additional outputs*	A 32. No. of research-related awards (research conducted by faculty or student w/ faculty)		0						
		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper	0						
		A 34. Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output	0						
		A 35.Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal	0						
UMFO 4. EXTENSION SERVICES										
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership	0						
	PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer	0						
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implementes duly approved extension projects	0						

PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services	0								
PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries	0								
Research Mentoring	Research Mentor		0								
Peer reviewers/Panelists	Peer reviewers/Panelists		0								
Resource Persons	Resource Persons		0								
Convenor/Organizer	Convenor/Organizer		0								
Consultancy	Consultant		0								
Evaluator	Evaluator		0								
PI 8. Percent of extension proposals approved *	A 41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation	0								
PI 11. Additional outputs *	A 42. No. of extension-related awards (extn. conducted by faculty or student & faculty) *		0								
	A 43.Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal	0								

UMFO 5. SUPPORT TO OPERATIONS									
	OVPI MFO 4. Program and Institutional Accreditation Services								
	PI 8.Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	**A 44**. Compliance to all requirements of theQMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member	zero non-conformity	zero non-conformity	5	5	5	5.00	
		A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools	100% compliant	100% compliant	5	5	5	5.00	
		On program accreditations								
		On institutional accreditations								
UMFO 6. General Admin. & Support Services (GASS)									
	PI 2. Zero percent complaint from clients served	**A 46**. Customerly friendly frontline services	Provides customer friendly frontline services to clients	Zero % complaint	Zero % complaint	5	5	5	5.00	
	PI 3: Additional Outputs	**A 47**. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performfing functions resulting to best practice							
		A 48.Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new normal							
Total Over-all Rating									93.33	

Average Rating (Total Over-all rating divided by 4)	4.91
Additional Points:	
Approved Additional points (with copy of approval)	
NUMBERICAL RATING	
ADJECTIVAL RATING	
Final Rating	4.91
Adjectival Rating	Outstanding

Comments/Suggestions for Improvement:
She must try to involve herself on training/workshop on researsh/extension proposal.

Evaluated & Rated by:

PAULO G. BATIDOR
Department Head
Date: 01/22/2024

Recommending Approval

MA. THERESA P. LORETO
Dean, College of Arts and Sciences
Date: JAN 2 3 2024

Approved by:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs
Date: 61/5/24