SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Engr. Martin Jan E. Mercurio

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.47	
b. Students (50%)		2.00	
TOTAL for Instruction	85%	4.47	3.80
2. Research	0%	4.78	0.00
3. Extension	5%	5.00	0.25
4. Administration & Support to Operation	10%	5.00	0.50
5. Production	0%	0.00	0.00
TOTAL			4.55

*Instructor I - July 1, 2022-December 31, 2022

EQUIVALENT NUMERICAL RATING: 4.55
Add: Additional Points, if any:
TOTAL NUMERICAL RATING: 4.55

ADJECTIVAL RATING: Outstanding

Prepared by: Reviewed by:

MARTIN JAN E. MERCURIO   JANNET C. BENCURE
Instructor I   Dean, CET

Approved:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

DEPARTMENT OF GEODETIC ENGINEERING

VISAYAS STATE UNIVERSITY

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"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **MARTIN JAN E. MERCURIO**, a faculty member of the <u>DEPARTMENT OF GEODETIC ENGINEERING</u> commit to the deliver and agree to be rated on the attainment of the following targets with accomplishments in accordance with the indicated measures for the period <u>**July 1, 2022-December 31, 2022**</u>.

Approved:

MARTIN JAN E. MERCURIO
Head, DGE
Date: 12 January 2023

JANNET O. BENCURE
College Dean
Date: 13 January 2023

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Eficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned							
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students							
		A3. Number of students advised on thesis/special problem/dissertation								
		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		A4. Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty							

PI 9: Number of instructional materials developed *	*A5 . Number of on-line ready coursewares developed and submitted for review*	Converts the existing instructional materials into flexible learning systems								
	On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof								
	Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught								
	Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.								
	A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor								
	A 7 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom								
PI 10 . Additional outputs:	*A 8. Other outputs implementing the new normal due to covid 19*	Designs experiential learning activities and other outputs to implement new normal								

UMFO 2. HIGHER EDUCATION SERVICES

OVPI UMFO 3. Higher Education Management Services

PI 5: Total FTE, coordinated, implemented and monitored *	*A9.* Actual Faculty's FTE	Handles and teaches courses assigned	70	25.48	5	5	5	5.00	1st Semester, A.Y. 2022-2023 (Jan - June: 36.45)
	A10 . Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	4	2	5	5	5	5.00	OJT & GEng 197 - Survey Camp (Jan - June: 6)
	A 11 . Number of Com forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period		26	5	5	5	5.00	GEng 197 (Jan - June: 1)
	A12 . Number of trainings attended related to instruction	Attend mandated trainings	1	3	5	5	5	5.00	CET TOS Preparation, CET Syllabus, IPCR/OPCR Training (Jan - June: 1)

PI	Activity	Description	Target	Accomplishment	Q	E	T	Average	Remarks
	A13. Number of long examinations administered and checked	Administers and checks long examination for subjects taught	10	6	5	5	5	5.00	GEng 197, GEng 111, GEng 125, GEng 139 (Jan - June: 4)
	A14. Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	20	13	5	5	4	4.67	GEng 197, GEng 111, GEng 125, GEng 139 (Jan - June: 7)
	A15. Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	10	7	5	5	5	5.00	OJT Manuscripts (Jan - June: 3)
PI 8: Number of students advised: *	A16. Number of students advised:	Acts as academic adviser to students	42	46	5	5	5	5.00	Academic advisees (Jan - June: 31)
	A17. Number of students advised on thesis/ field practice/special problem:		8	6	5	5	5	5.00	Field Practice: Aniban, Pepito, Quirong, Quitan, Lima, & Mendoza (Jan - June: 2)
	As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript							
	As SRC Member	Advises and corrects research outline and thesis/SP manuscript							
	A18. Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	42	100	5	5	5	5.00	Academic advisees, students (SS, coursework) (Jan - June: 20)
PI 9: Number of student organizations advised/ assisted *	A19. Number of Student organizations advised	Advises student organizations recognized by USSO							
	A20. Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities		2	5	5	5	5.00	GEP-VSUSC & Viscan YouthMappers
PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel							
	On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	3	2	5	4	5	4.67	GEng 125, GEng 139 (Jan - June: 3)
	Flexible instructional materials		3						(Jan - June: 3)
	Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	3	10	5	5	5	5.00	GENg 197 (2), GEng 111 (2), GEng 125 (4), GEng 139 (2) (Jan - June: 23)
	Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	13	3	5	4	5	4.67	GEng 111 (1), GEng 125 (1), GEng 139 (1) (Jan - June: 10)

		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moddle or Google Classroom	2	4	5	5	5	5.00	Updates: GEng 197, GEng 111, GEng 125, GEng 139 (Jan - June: 5)
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation		1	5	5	5	5.00	AACCUP Level III Phase 2 Accreditation (Area I: Instruction) (Jan - June: 2)
		Establish linkages to the Program Advisory Council Members	Recommendations and appointments preparation							(Jan - June: 8)
		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							(Jan - June: 3)
UMFO 3 . RESEARCH SERVICES										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries	1						(Jan - June: 1)
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research project within the year							
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication							
		In refereed int'l journals								
		In refereed nat'l/regional journals		1						

PI	A	Description							Remarks
PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	**A 30.** Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in sciencfic for a/conferences	1						
		In int'l fora/conferences	1						
		In nat'l/regional fora/conferences	1						(Jan - June: 1)
PI 5. Percent of research proposals approved *	**A 31.** Percentage of of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation							(Jan - June: 100%)
PI 6. Additional outputs*	**A 32**. No. of research-related awards (research conducted by faculty or student w/ faculty)								
	A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper							
	A 34. Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output							
	A 35.Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal							
UMFO 4. EXTENSION SERVICES									
PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	**A 36**. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership							
PI 2. Number of trainees weighted by the length of training	**A 37**. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer	125	35	5	5	5	5.00	GIS trainings: CVM & DBS

	PI	A (Activity)	Description							Remarks
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	**A 38**. Number of extension programs/projects implemented	Implementes duly approved extension projects							
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	**A 39**. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services	1						
	PI 5. *Number of technical/expert services*	*A 40*. *Number of technical/expert services as/in:*	Provides the technical and expert services requested by beneficiaries							(Jan - June: 5)
	Research Mentoring	*Research Mentor*								
	Peer reviewers/Panelists	*Peer reviewers/Panelists*								
	Resource Persons	*Resource Persons*								(Jan - June: 1)
	Convenor/Organizer	*Convenor/Organizer*								
	Consultancy	*Consultant*								
	Evaluator	*Evaluator*		1						
	PI 8. Percent of extension proposals approved *	**A 41.** Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation							
	PI 11. Additional outputs *	**A 42**. No. of extension-related awards (extn. conducted by faculty or student & faculty) *								
		A 43.Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal							
		Survey and Mapping Activities	Landslide Post Disaster Assessment of Baybay City							(Jan - June: 4)
			Flood assessment of Pangasugan river							(Jan - June: 1)
UMFO 5. SUPPORT TO OPERATIONS										
	OVPI MFO 4. Program and Institutional Accreditation Services									

PI 8.Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member								(Jan - June: 0 NC)
	A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools				5	5	5	5.00	AACCUP Level III Phase 2 Accreditation (Jan - June: 100% compliance)
	On program accreditations									(Jan - June: 10)
	On institutional accreditations									(Jan - June: 5)
	Additional Outputs									
	Program accreditation	Collection of documents and report preparation for the Compliance Matrix of AACCUP Level 3 Recommendation				5	5	5	5.00	Area I - Instruction (Jan - June: 2)
	Institutional accrediation	Collection of documents and report preparation for the Institutional Accrediation								(Jan - June: 2)
	DGE Research output Writeshop	Organizing department research writeshop								(Jan - June: 1)
	DGE Committee output	Conduct meetings and produce output		6		5	5	5	5.00	Department regular monthly meetings (Jan - June: 3)
	Committee meetings	number of meetings conducted as Chairman		2		5	5	5	5.00	different committee meetings (Jan - June: 4)
	Additional Outputs	Conduct different activities for the development of faculty members and staff of the department		3		5	5	5	5.00	GIS Training, wellness activities, mentoring (Jan - June: 6)
UMFO 6. General Admin. & Support Services (GASS)										
PI 2. Zero percent complaint from clients served	A 46. Customerly friendly frontline services	Provides customer friendly frontline services to clients								

PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performfing functions resulting to best practice		1	5	5	5	5.00	(Jan - June: 3)
	A 48. Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new normal							(Jan - June: 7)
	A 49. Other outputs	Designs administration/management related activities in the college		1	5	5	5	5.00	site visit to lanadslide prone areas inside VSU Main Campus (Jan - June: 6)
Total Over-all Rating								119.00	
Average Rating								4.96	
Adjectival Rating								O	

Average Rating (Total Over-all rating divided by 4)			4.96
Additional Points:			
Approved Additional points (with copy of approval)			
FINAL RATING			4.96
ADJECTIVAL RATING			OUTSTANDING

Comments and Recommendations for Development Purposes:

Recommended to attend relevant trainings on proposal formulation, article publication & other technical writing related trainings, & leadership trainings.

Evaluated & Rated by:

JANNET C. BENCURE
Dean, CET
Date: 13 January 2023

Approved by:

BEATRIZ S. BELONIAS
VP Academic Affairs
Date: 17 January 2023

1 - Quality   2 - Efficiency   3 - Timeliness   4 - Average