

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member:

LUCIA S. NORRIS

Program Involvement (1)		Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
1.	Instruction			
	a. Head (50%) from IPCR	0.50	3.25	1.56
	b. Student (50%) from Teaching Performance Eval'n. By-Students	0.50	5.00	2.50
Total for Instruction		100%	4.06	4.06
2.	Administration and Support Services			
TOTAL		100%	TOTAL EQUIVALENT NUMERICAL RATING	4.06

EQUIVALENT NUMERICAL RATING:

4.06

Add: Additional Points, if any:

-

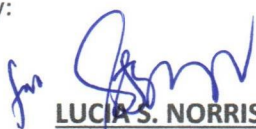
TOTAL NUMERICAL RATING:

4.06

ADJECTIVAL RATING:

VERY
SATISFACTORY

Prepared by:


LUCIA S. NORRIS
 Name of Faculty

Reviewed by:


SHALOM GRACE C. SUGANO
 Department Head

Recommending Approval:


AELI A. VILLOCINO
 Dean/Director

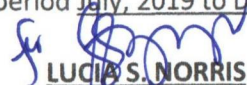
Approved:


BEATRIZ S. BELONIAS
 Vice President


"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, LUCIA S. NORRIS, of the VSUIHS commits to deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period July, 2019 to December 2019.


LUCIA S. NORRIS
 Ratee

Approved:


SHALOM GRACE C. SUGANO, Ph.D.
 Head of Unit

MFO & PAPS	Success Indicator	Task Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	E ²	A ⁴	
Secondary Education	FTE	Taught Junior High School courses	12	49.65	3.5	3.5	3.5	3.5	Science IVB, Science 1, Math 1A
	Number of Instructional Materials developed/revised and Utilized: - Course outline	Developed course outline before classes start	1	1	3.5	3.5	3.5	3.5	Math 1A
	Revised - Syllabus Developed	Revised course outline before classes starts	1	2	3.5	3.5	3.5	3.5	Science IVB, Science 1
		Developed syllabus	1	2	3.5	3.5	3.5	3.5	Science IVB, Science 1
	Revised - Instructional materials	Revised syllabus	1	1	3.5	3.5	3.5	3.5	Science 1
		Developed IMs and power presentations before classes start	3	7	3.5	3.5	3.5	3.5	Science IVB, Science 1, Math 1A
		Teaching guide, Lab. Manuals revised	1	1	3.5	3.5	3.5	3.5	Science 1

	Number of Student Teachers/field students advised <ul style="list-style-type: none"> Student teachers 	Cooperating teacher	1	2	3.5	3.5	3.5	3.5	DTE students
	<ul style="list-style-type: none"> Field study students Number of student-related activities assisted 	Cooperating teacher Assisted student-related activities	3 3	8 7	3.5 3.5	3.5 3.5	3.5 3.5	3.5 3.5	DTE students Math-Science month celebration, Science Fair, Buwan ng Wika, CAT presentation of Sponsors and escorts, Teachers day celebration, Christmas program
	Total for Instruction				3.5	3.5	3.5	3.5	
Research Services	Number of complied SHS students research output	Complied students research output	0	0	3	3	3	3	
	Number of research proposals prepared	Wrote research proposal for approval	0	0	3	3	3	3	
	Number of published papers in peer-reviewed journals <ul style="list-style-type: none"> In International Peer-reviewed Journals In National Peer-reviewed journals In Institutional Peer-reviewed Journals 	Published research papers in international, national and institutional journals	0 0	0 0	3 3	3 3	3 3	3 3	

	Number of technical/expert services provided/rendered <ul style="list-style-type: none"> Peer reviewers/Panelists Resource Persons Research Mentoring 	Served as peer-reviewers in international peer-reviewed journals Served as resource person or speaker in conferences, seminars and trainings Advised students (JHS) in research conduct	0 0 0	0 0 0	3 3 3	3 3 3	3 3 3	3 3 3	
	Total for Research				3	3	3	3	
Personal development and welfare support	Trainings/Seminars/Conferences Attended:	Attended trainings and seminars approved or conducted by DepED, CHED	0	0	3	3	3	3	Training-Workshop on Writing Research papers for Peer-Reviewed Publications
	Total for Personal Development				3	3	3	3	
Administrative functions & other special assignments	Special Assignments from Office of the Dean and Principal	OIC Principal	90%	98%	3	3	3	3	VSUIHS JHS
	Total for Administrative Functions and other Assignments				3	3	3	3	

Total Over-all Rating					12.5	12.5	12.5	12.5	
-----------------------	--	--	--	--	------	------	------	------	--

Average Rating (Total Over-all rating divided by 4)		3.12
Additional Points		x
Punctuality		xx
Approved Additional Points (With copy of approval)		xxx
FINAL RATING		3.12
ADJECTIVE RATING		SATISFACTORY

Comments & Recommendation for Development Purpose:

She is a seasoned mentor and an important pillar of success for the department. She has the willingness to extend her time and expertise for the welfare of every one.

Evaluated & Rated by:

[Signature]
SHALOM GRACE C. SUGANO, Ph.D.

Dept/Unit Head

Date: _____

Recommending Approval:

[Signature]
ALELI A. VILLOCINO, Ed.D.

Dean/Director

Date: _____

Approved by:

[Signature]
BEATRIZ S. BELONIAS, Ph.D.

Vice President

Date: _____

- 1 – Quality
- 2 – Efficiency
- 3 – Timelines
- 4 – Average

PERFORMANCE MONITORING FORM

Name of Employee: LUCIA S. NORRIS

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-all Assessment of Output**	Remarks/ Recommendation
1	Teach Science IVB, Science 1 and Math 1B	Deliver quality learning to students in the junior high school	Jan. 2020	June 2020	June 2020	Very impressive	Outstanding	
2	Revised syllabi in Science IVB, Science 1 and Math 1B within the school year	Revised syllabi that addresses the needs of learners	Jan. 2020	June 2020	June 2020	Very impressive	Very Satisfactory	
3	Develop teaching aid in Science IVB, Science 1 and Math 1B	A more comprehensive ppt presentation	Jan. 2020	June 2020	June 2020	Very Impressive	Outstanding	
4	Develop teaching guide/ handouts	Develop teaching guide and handouts suitable to junior high school students	Jan. 2020 to June 2020			Very impressive	Very Satisfactory	
5	Develop laboratory guide	Develop a laboratory guide for Science 1	Jan. 2020 to June 2020			Very Impressive	Outstanding	
6	Number of student-related activities assisted	Assisted eleven (11) student related activities	Jan. 2020 to June 2020			Very Impressive	Outstanding	
7	Practice teachers mentored and evaluated	Assisted, mentored and evaluated two (2) bio-sci major students	Jan. 2020 to March 2020			Very Impressive	Outstanding	
8	Field study students assisted	Assisted six (6) field study students from the college of education	Jan. 2020 to March 2020			Very impressive	Outstanding	
9	Special assignments from the principal	OIC principal	Jan. 2020			Very impressive	Outstanding	

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


SHALOM GRACE C. SUGANO, Ph.D.

Unit Head