

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member:

SEREGENA RUTH L. MARTINEZ

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Faculty	30%	5.00	1.50
b. Students	70%	5.00	3.50
TOTAL for Instruction	90%		4.50
2. Research	2.5%	0.00	0.00
3. Extension	2.5%	5.00	0.13
4. Production	2.5%	5.00	0.13
5. Administration/Other Services	2.5%	5.00	0.13
TOTAL			4.875

EQUIVALENT NUMERICAL RATING: 4.875

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.875

ADJECTIVAL RATING:

OUTSTANDING

Prepared by:

SEREGENA RUTH L. MARTINEZ

Name of Faculty

Reviewed by:

GUINALDO C. FERNANDEZ, JR.

Department Head

Approved by:

EDGARDO E. TULIN

President

INDIVIDUAL PERFORMANCE COMMITMENT REPORT

I, SEREGENA RUTH L. MARTINEZ of the Department of Liberal Arts and Behavioral Sciences, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JULY 1-DECEMBER 31, 2017**.

SEREGENA RUTH L. MARTINEZ
Rate

Approved: GUIRALDO C. FERNANDEZ JR.

MFO No.	Description of MFO & PAPs	Success/Performance Indicators	Program/ Activities/ Projects	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
							Q ¹	E ²	T ³	A ⁴	
MF02	Higher Education	FTE	Teaching	graduate courses and Senior High Subjects	18	21.00	5.00	5	5	5.00	Teacher's Leave
MF03	Research	NONE			SUB-TOTAL					5.00	
MF04	Extension	Number of beneficiaries served	Community Outreach	Organizer/Coordinator	50	102	5		5	5.00	Kagumay Elementary School, Bayb
		Number of trainings attended		Participant	1	2	5	5	5	5.00	ACELT 53 rd Conference on Literate Teaching in/as a Moment of Change Bookwriting Seminar
MF05	Production	Number of instructional materials developed, revised and utilized			SUB-TOTAL					5.00	
		Syllabus		Prepares syllabus	1	1	5	5	5	5.00	Engl 119
		Number of orals, quizzes, seatworks prepared and checked.			5	10	5	5	5	5.00	Engl 119, Engl 121, Spch 11, Engl L.TNG 205, Engl 200, L.TNG211
		Number of periodic exams prepared and checked			2	10	5	5	5	5.00	Engl 119, Engl 121, Spch 11, Engl L.TNG 205, Engl 200, L.TNG211
MF06	Other Services	Number of articles collected and edited		Collects and edits student articles for the DLABS Literary Bulletin	15	30	5		5	5.00	
		Number of committees served	Member, Coordinator	Member of DLABS Academic Personnel Committee, Socio-Cultural Committee, Graduate School Admissions Committee	2	4	5		5	5.00	
		Number of subjects coordinated	Coordinator	English subjects	1	3	5		5	5.00	
		Number of hours spent on student consultation	Consultation	Allots 3 hours per week	3	5	5		5	5.00	

