

Exhibit K

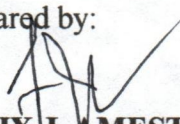
SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

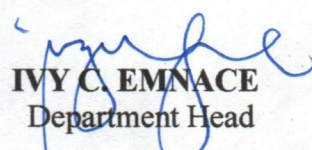
Name of Faculty Member: FELIX J. AMESTOSO

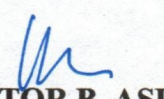
Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.50x50%= 2.25	
b. Students (50%)		4.33x 50% = 2.17	
Total for Instruction	75%	4.42	3.31
2. Research	15%	4.67	0.70
3. Extension	0%	0.00	0.00
4. Administration	10%	4.67	0.47
5. Production	0%	0.00	0.00
TOTAL			4.48

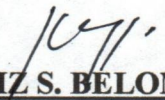
EQUIVALENT NUMERICAL RATING: 4.48
Add: Additional Points, if any: 0.00
TOTAL NUMERICAL RATING: 4.48

ADJECTIVAL RATING: Very Satisfactory

Prepared by:

FELIX J. AMESTOSO
Name of Faculty

Reviewed by:

IVY C. EMNACE
Department Head

Recommending Approval:

VICTOR B. ASIO
Dean, CAFS

Approved:

BEATRIZ S. BELONIAS
Vice President for Instruction

“Exhibit B”

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **FELIX J. AMESTOSO**, faculty of the Department of Food Science and Technology commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **January to June, 2019.**

FELIX J. AMESTOSO

Ratee

Approved:

IVY C. EMNACE
Head, DFST

VICTOR B. ASIO
Dean, CAFS



MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
MFO1- Advanced Education Services	PI 1. Number of FTE coordinated and implemented	FTEC 242 Lec/lab	2	3.33	4	4	5	4.33	
MF02 – Higher Education Services	P1. 1. Number of FTE coordinated and implemented								
	P1.2. Number of instructional material revised/prepared		1	1/1 (100%)	4	4	4	4.00	
	P1.3. Number of course outline/syllabus updated	Update course outline/syllabus	1	2/1 (200%)	4	4	4	4.00	
	P1.4. Number of Students advised								
	On thesis/field practice/special problem	Advise undergraduate thesis students	4	6/4 (150%)	5	4	4	4.33	
	As SRC Chairman	Advising/correction	3	3/3 (100%)	5	4	4	4.33	
	As SRC Member	Advising/correction	2	4/2 (200%)	5	4	4	4.33	
	On Consultation	Accommodated students for thesis/OJT/Research consultation	8	11/8 (137%)	5	5	5	5.00	

Control No - 189

[illegible]

Average Rating (Total Over-all rating divided by 4)		4.58
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		4.58
ADJECTIVAL RATING		OUTSTANDING

Comments & Recommendations
for Development Purpose:

**Update and Submit Course Syllabi of
Graduate Courses.**

Evaluated & Rated by:

IVY C. EMNACE

Department Head

Date:

Recommending Approval:

VICTOR B. ASIO

Dean, CAFS

Date:

Approved by:

BEATRIZ S. BELONIAS

Vice President for Instruction

Date:

PERFORMANCE MONITORING FORM


Name of Employee: **FELIX J. AMESTOSO**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-All Assessment Of Output**	Remarks/ Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grades sheets within prescribed period, makes herself available for students consultations during consultation hours, revises course syllabus, and approves manuscripts.	Very Satisfactory	January 2019	June 30, 2019	June 10, 2019	Very Impressive	Very Satisfactory	
2	Attends meetings and performs functions as member of different committees of the department	Outstanding	January 2019	June 30, 2019	January 3, 2019 – June 30, 2019	Very Impressive	Outstanding	
3	Performs other functions	Outstanding	January 2019	June 30, 2019	January 3, 2019 – June 30, 2019	Very Impressive	Outstanding	

*Either very impressive, impressive, needs improvement, poor, very poor

**Outstanding, very satisfactory, unsatisfactory, poor

Prepared by:


IVY C. EMNACE
 Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee : Dr. Felix J. Amestoso
Performance Rating : OUTSTANDING

Aim: To improve instruction capability of faculty member.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 2019

Target Date: March 2019

First Step:

Required Dr. Amestoso to update course syllabi of the courses assigned to him.

Result:

Updated course syllabi on graduate courses

Date: April 2019

Target Date: June 2019

Next Step:

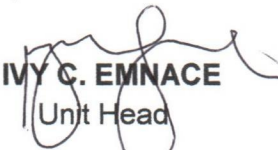
Updated graduate course syllabus in FTEC 242

Outcome:

Final Step/Recommendation:

Dr. Amestoso will update the rest of the syllabi assigned to him.

Prepared by:


IVY C. EMNACE
Unit Head

Conforme:


FELIX J. AMESTOSO
Ratee