# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: FELIX J. AMESTOSO

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)	
1. Instruction				
a. Head/Dean (50%)		4.50x50%= 2.25		
b. Students (50%)		$4.33 \times 50\% = 2.17$		
Total for Instruction	75%	4.42	3.31	
2. Research	15%	4.67	0.70	
3. Extension	0%	0.00	0.00	
4. Administration	10%	4.67	0.47	
5. Production	0%	0.00	0.00	
TOTAL			4.48	

**EQUIVALENT NUMERICAL RATING:** 

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

4.48

0.00 4.48

ADJECTIVAL RATING:

Very Satisfactory

Prepared by:

FELIX J. AMESTOSO
Name of Faculty

Reviewed by:

IVY C EMNACE Department Head

Recommending Approval:

Dean, CAFS

Approved:

Vice President for Instruction

## "Exhibit B"

# INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, FELIX J. AMESTOSO, faculty of the Department of Food Science and Technology commits to deliver and agree to be rated on the attainment of the following accomplishments in accomplishment of the following accomplishments in accomplishments in accomplishments in accomplishment of the following accompli

FELIX . AMESTOSO

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Approved:

Y C. EMNACE Head, DFST VICTOR B. ASIO

Dean, CAFS

MFO & PAPs	Success Indicators	Tasks Assigned	Target	Actual Accomplishment	Rating				Remarks	
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>		
MFO1- Advanced Education Services	PI 1. Number of FTE coordinated and implemented	FTEC 242 Lec/lab	2	3.33	4	4	5	4.33		
MF02 – Higher Education Services	P1. 1. Number of FTE coordinated and implemented			模						
	P1.2. Number of instructional material revised/prepared		1	1/1 (100%)	4	4	4	4.00		
	P1.3. Number of course outline/syllabus updated	Update course outline/syllabus	1	2/1 (200%)	4.	4	4	4.00		
	P1.4. Number of Students advised									
	On thesis/field practice/special problem	Advise undergraduate thesis students	4	6/4 (150%)	5	4	4	4.33		
	As SRC Chairman	Advising/correction	3	3/3 (100%)	5	4	4	4.33		
	As SRC Member	Advising/correction	2	4/2 (200%)	5	4	4	4.33		
	On Consultation	Accommodated students for thesis/OJT/Research consultation	8	11/8 (137%)	5	5	5	5.00		

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							-		
	P1.5. Additional Outputs								
	Number of Examinations prepared	Prepared examinations for subjects taught	6	12/6 (200%)	5	5	5	5.00	
	Number of term exams checked	Checked term exams	6	6/6 (100%)	5	5	4	4.67	
	Number of checked requirements	Checked individual/group requirements	50	60/50 (120%)	5	5	4	4.67	
	Number of checked quizzes	Checked quizzes	250	300/250 (120%)	5	5	5	5.00	
	Number of grade sheets submitted on prescribed period	Prepared Grade sheet for 2 <sup>nd</sup> Semester 2018- 2019	6	12/6 (200%)	5	5	4	4.67	
MFO3 – Research Services	P1.1. Number of research projects conducted and/or completed on schedule	Conducted research project	1	1/1 (100%)	5	4	4	4.33	
	Number of research consultations	Accommodated researchers for consultations	10	10/10 (100%)	5	5	4	4.67	
	Number of national symposia/conferences	Attended national conferences/symposia	1	1/1 (100%)	5	5	5	5.00	
MFO 6 – General Admin. & Support Services (GASS)	P6. 1. Percent complaints from clients served	Percent of complaints from the clients served	0% complaint	No valid complaint					
	Attendance in Meetings	Attended university and department meetings	10	15/10 (150%)	5	5	5	5.00	
	Number of membership in committee	Acted as member in different committees	1	2/1 (200%)	5	4	4	4.33	
	Assist in the preparation for the Launching of Food Testing Laboratory	Coordinated/facilitated for the preparations & actual implementation of launching activities	1	1/1 (100%)	5	4	4	4.33	
	Number of OIC-ship done	Acted as OIC of the department	2	3/2 (150%)	5	5	5	5.00	
Total Over-all Rating								86.99	

Average Rating (Total Over-all rating divided by 4)		4.58		
Additional Points:	-			
Approved Additional points (with copy of approval)				
FINAL RATING		4.58		
ADJECTIVAL RATING		OUTSTANDING		

Comments & Recommendations for Development Purpose:

**Update and Submit Course Syllabi of Graduate Courses.** 

Evaluated & Rated by:

IVY C. EMNACE
Department Head
Date:

Recommending Approval:

VICTOR B. ASIO Dean, CAFS

Date:

Approved by:

BEATRIZ S. BELONIAS
Vice President for Instruction

Date:

### PERFORMANCE MONITORING FORM

Name of Employee: **FELIX J. AMESTOSO** 

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-All Assessment Of Output**	Remarks/ Recommendation
1	Teaches assigned subjects and performs other teaching related functions such as; prepares and revises teaching materials, prepares and gives examinations, checks test papers and returns to students one week after, submits grades sheets within prescribed period, makes herself available for students consultations during consultation hours, revises course syllabus, and approves manuscripts.	Very Satisfactory	January 2019	June 30, 2019	June 10, 2019	Very Impressive	Very Satisfactory	
2	Attends meetings and performs functions as member of different committees of the department	Outstanding	January 2019	June 30, 2019	January 3, 2019 – June 30, 2019	Very Impressive	Outstanding	
3	Performs other functions	Outstanding	January 2019	June 30, 2019	January 3, 2019 – June 30, 2019	Very Impressive	Outstanding	

<sup>\*</sup>Either very impressive, impressive, needs improvement, poor, very poor \*\*Outstanding, very satisfactory, unsatisfactory, poor

Prepared by:

#### **EMPLOYEE DEVELOPMENT PLAN**

Name of Employee

: Dr. Felix J. Amestoso

Performance Rating

: OUTSTANDING

Aim:

To improve instruction capability of faculty member.

Proposed Interventions to Improve Performance and/or Competence and Qualification to assume higher responsibilities:

Date: January 2019

Target Date: March 2019

First Step:

Required Dr. Amestoso to update course syllabi of the courses assigned to him.

Result:

Updated course syllabi on graduate courses

Date: April 2019

Target Date: June 2019

Next Step:

Updated graduate course syllabus in FTEC 242

Outcome:

Final Step/Recommendation:

Dr. Amestoso will update the rest of the syllabi assigned to him.

Prepared by:

Conforme:

FELIX J. AMESTOSO

Ratee