

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS  
WITH MULTIPLE FUNCTIONS

Name of Faculty Member: LUCIA S. NORRIS

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating (2x3)
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		4.8 x 50%=2.4	
b. Students (50%)		4.7 x 50%=2.35	
TOTAL for Instruction	75%	4.75	3.56
2. Research	0%	0	0
3. Extension	0%	0	0
4. Administration	25%	4.9	1.20
5. Production	0%	0	0
TOTAL			4.76

EQUIVALENT NUMERICAL RATING: 4.76  
 Add: Additional Points, if any: 0  
 TOTAL NUMERICAL RATING: 4.76

ADJECTIVAL RATING: Outstanding

Prepared by:

LUCIA S. NORRIS  
 Name of Faculty

Reviewed by:

ROSARIO P. ABELA  
 Department Head

Approved by:

EDGARDO E. TULIN  
 President



# INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM (IPCR)

I, LUCIA S. NORRIS VSU Laboratory High School commits the deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July 1 to December 31, 2015.

*Lucia S. Norris*  
LUCIA S. NORRIS  
Ratee

Approved: *Rosario P. Abela*  
ROSARIO P. ABELA  
Head of Unit

MFO & PAPS	Success Indicators	Tasks Assigned	Target	Accomplishments	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
Advanced & Higher Education Services: Education Services as Laboratory High School of the College of Education	FTE								
	• TL	Teaching	12.75	41.55	5	5	5	5	SCIENCE III-A (General Chem.), SCIENCE IV-B (Organic Chem./Biochem.), MATH 1B (Basic Algebra)
	Number of Instructional Materials Developed/Revised and Utilized:								
	❖ Revised syllabi within the year		1	2	5	5	4	4.7	SCIENCE III-A (Gen. Chem), SCIENCE IV-B (Organic Chem/Biochemistry)
	❖ Teaching Guides/ Handouts		0	2	4	5	5	4.7	SCIENCE III-A (Gen. Chem), SCIENCE IV-B (Organic Chem/Biochemistry)
	❖ Teaching Aid (PowerPoint/visual aids/etc)		1	3	4	5	4	4.3	SCIENCE III-A (Gen. Chem), SCIENCE IV-B (Organic Chem/Biochemistry)
	❖ Laboratory Guide		1	1	4	4	5	4.3	SCIENCE III-A (General Chem.)
	Student Advising and Consultation Services:								
	❖ Number of organizations advised		1	1	5	5	5	5	IV-SATURN
	❖ Number of student-related activities assisted		7	11	5	5	5	5	Activities assisted: Acquaintance program, VSULHS local science fair, honors program, VSU anniversary, SBO election and induction, Nutrition month, Buwan ng wika
Average Rating					4.6	4.9	4.7	4.7	
Support to Operation to the College of Education	Instructional Services								
	❖ No. of Practice Teachers Mentored and Evaluated		1	1	5	5	5	5	
	❖ No. of Field Study Students Assisted		2	15	5	5	4	4.7	
	Other services								
	❖ Other services provided to VSU activities and other agencies								
Average Rating					5	5	4.5	4.9	
Administrative functions & other special assignments	Special Assignments from Office of the Principal								



	❖ Performs registrar functions such as keeping and updating students forms, VSUHS Entrance Exam assisted. Attendance to meetings called by the principal, to improve the school site, committee assignments, & other special assignments	Section Head of Math Sci. OIC principal	90% compliance	95% compliance					
Average Rating					5	5	4	4.9	
Total Over-all Rating								14.5	

Average Rating (Total Over-all rating divided by 3)		4.8
Additional Points:		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		4.8
ADJECTIVAL RATING		outstanding

Comments & Recommendations for Development Purpose:

Received by:

  
Planning Office


Calibrated by:

  
PMT

Recommending Approval:

  
Vice President

Received by:

  
President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

- 1 - Quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average