

Exhibit "K"**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**Name of Faculty Member: **CIEDELLE HONEY LOU D. GAPASIN**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x %) (3)	Equivalent Numerical Rating (2x3)
Instruction	50%		
a. Head/ Dean		4.9 x 50% = 2.45	
b. Students		4.0 x 50% = 2	
Total			2.225
Research	25%		
a. Head/ Dean		4.8	1.2
Total			
Extension	25%		
a. Head/ Dean		5.0	1.25
Total			
Grand Total			4.675

EQUIVALENT NUMERICAL RATING: 4.675

Add: Additional points, if any:

TOTAL NUMERICAL RATING: 4.675

ADJECTIVAL RATING: **OUTSTANDING**

Prepared by:

Reviewed by:

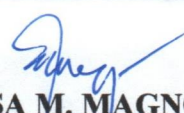

CIEDELLE HONEY LOU D. GAPASIN

Faculty



JESUSA M. MAGNO

College Dean

Recommending Approval:


JESUSA M. MAGNO
College Dean

Approved:


BEATRIZ S. BELONIAS
Vice President, Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **CIEDELLE HONEY LOU D. GAPASIN**, a faculty member of the **COLLEGE OF NURSING**, commits to deliver and to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **June to December 2022**.

CIEDELLE HONEY LOU D. GAPASIN

Instructor I

Date:

Approved:

JESUSA M. MAGNO

College Dean

Date:

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	<i>Handles and teaches courses assigned: NuCM 104, NuCM 104r, NuCM 113, NuCM 113r, OBAP1, NuCM 112, NuCM 120, PhEd 136</i>	3	67.9	5.0	5.0	5.0	5.0	Taught courses assigned
		A10. <i>Number of grade sheets submitted within prescribed period</i>	Prepares gradesheet and submits on or before deadline	3	8	4.8	4.8	4.8	4.8	Submitted midterm grades (NuCM 104, NuCM 104r, NuCM 113, NuCM 113r, OBAP1, NuCM 112, NuCM 120, PhEd 136)
		A12. <i>Number of trainings attended related to instruction</i>	Attend mandated trainings	1	9	5	5	5	5	Virtual Nutrinet Media Forum for Region 8, Mandatory Orientation and Reorientation of Academic Advisers, Transcription Training, Writing and Publishing Academic Books, ABCs of Writing Qualitative Research Proposal, Behavior Based Safety, Infection Control and Barrier Precautions, Child Abuse: Reporter Training
		A13. <i>Number of long examinations administered and checked</i>	Administers and checks long examination for subjects taught	2	32	5	5	5	5.00	
		A14. <i>Number of quizzes administered and checked</i>	Prepares and checks quizzes for lec and lab	6	40	5	5	5	5.00	
		A15. <i>Number of lab reports and term papers checked and graded</i>	Checks lab reports and term papers submitted as required	3	8	5	5	5	5.00	
	PI 8: Number of students advised: *	A16. Number of students advised:	<i>Acts as adviser to level 3 students, Case Study Adviser, Research adviser</i>	5	<i>2 groups- Research, 2 groups- Case Study</i>	5	5	5	5	
		A18. <i>Number of students entertained for consultation purposes</i>	Entertains students consulting on subject taught, research and grades	10	183	5	5	5	5	Grade consultation

	PI 9: Number of student organizations advised/ assisted *	A19: Number of Student organizations advised	Advises student organizations recognized by USOO (VSU Red Cross Youth Council)	3	3	5	5	5	5	RCY Officers
	PI 10: Number of instructional materials developed *	A 21: Number of course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel	1	6	5	5	5	5	Community Health Nursing 1 Lec, Community Health Nursing 1 Lab, Community Health Nursing 2 Lec, Community Health Nursing 2 Lab, Transcultural Nursing
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof	1	6	5	5.0	5.0	5	Community Health Nursing 1 Lec, Community Health Nursing 1 Lab, Community Health Nursing 2 Lec, Community Health Nursing 2 Lab, Transcultural Nursing
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught	4	84	5	5.0	5	5	Community Health Nursing 1 Lec, Community Health Nursing 1 Lab, Community Health Nursing 2 Lec, Community Health Nursing 2 Lab, Transcultural Nursing, OBAP 1, Medical Surgical Nursing; Drug Education, Consumer Health and Education
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	4	84	5	5	5	5	Community Health Nursing 1 Lec, Community Health Nursing 1 Lab, Community Health Nursing 2 Lec, Community Health Nursing 2 Lab, Transcultural Nursing, OBAP 1, Medical Surgical Nursing; Drug Education, Consumer Health and Education
		A 23: Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor	1	5	5	5	5	5	Community Health Nursing 1 Lec, Community Health Nursing 1 Lab, Community Health Nursing 2 Lec, Community Health Nursing 2 Lab, Transcultural Nursing
		A 24: Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	1	3	5	5	5	5	NuCM 104, NUCM 113, NUCM 120
	PI 11: Additional outputs	A 25: Number of Additional outputs accomplished:	Assessment and Evaluation Tool for Community Health Nursing (Related Learning Experience; Experiential Learning Tools in the Field/Area	1	6	5	5	5	5.00	NuCM 104, NUCM 113, NUCM 120
		Agency/firm/Industry linkages	Coordinates and create linkages with institutions willing to serve as resource speakers or partners as activity or learning tasks related to the subject	5	5	5	5	5	5	Community Socio pastoral, Baranggay Youth Council, City Youth Council, Faith Based Communities and Health in Charge in the Baranggay Council
		A 26: Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal	2	7	5	5	5	5	Transect Walk incorporated in Spot Map Making, Herbal preparation, alternative health skills based on TESDA guidelines: Community Based Health and Therapeutic Massage
				Total:						
UMFO 3 . RESEARCH SERVICES										
	PI 1: Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27: Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries	1	1	1	4.8	4.8	4.8	Core group formation of Community Health Workers at Tampa Village, Good Land Village, Globe Rotary Village, Vergara Village
	PI 2: Number of research outputs completed within the year *	A 28: Number of research outputs completed within the year *	Conducts and completes research project within the year	1	1	1	4.8	4.8	4.8	Core Group Training Experience toward Sustainable Health Care

	PI 5. Percent of research proposals approved *	A 31. Percentage of of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation	1	1	1	4.8	4.8	4.8	Approved Research Study: " INTEGRATING SOCIAL MARKETING TO HEALTH CARE: INNOVATION IN HEALTH PROMOTION AND HEALTH EDUCATION ON THE BEHAVIORS TO COVID-19 VACCINE"
				Total						
UMFO 4. EXTENSION SERVICES										
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership	1	6	3	5	5	5	Barangay Council (Marcos, Patag, Guadalupe, Bunga),Gawad Kalinga Leyte, Gawad Kalinga Southern Leyte
		Number of Trainings Conducted		3	10					Trainings on: 1. Psychosocial Support, 2. Organizing Relief Operations, 3. Coordinating other health agencies during disaster response, 4. Strategic Management Planning in Community Based, 5. COPE CHD – CAIHC Component Session 1(Orientasyon sa Pag-uswag sa Komunidad nga Nalambigit ang Panglawas),6. COPE CHD –CAIHC Component Session 2: Kina-iyang Pagtinabangay Pinaagi sa Paggamit sa mga Kapanguhaan sa Komunidad (Tanum Igtatambal), 7. COPE CHD – CAIHC Component Session 3: Workshop on Herbal Preparation (Massage Oil, SKL Syrup, Plumera Ointment, Moringa Powder), 8. COPE CHD – CAIHC Component Session 4: Skills Training and Return Demonstration Part 1 : Acupressure, Shiatsu and Reflexology),9. COPE CHD – CRAYON Component Session 1: Yamang Kalusugan on Alternative Meal Planning and Body Mass Index, 10. COPE CHD – CRAYON Component Session 2 Part 1: How to Cook Fortified Rice Manna pack
		Number of IEC Materials developed and Used		1	5					Module 1: Pag-organisar ug Ang Panglawas sa Komunidad Pina-agi sa Integrative Health ug Manipulative Body Based Methods,Module 2: Mannapack Cook Booklet,Module 3: Therapeutic Massage in Community Based Setting,Module 4:Ang Pag-organisar ug Ang Panglantaw sa Panglawas: Nutrisyon, Panghuna-huna ug Kina-iyang,Module 5: Pag-atubang ug pag-atiman human sa Kalamidad
	PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer	146	197.75 COPE CHD Trainees	5	5	5	5	COPE CHD Program - No. of persons trained weighted by length of training:1st Quarter: 322.5, 2nd quarter: 375.75, 3rd Quarter: 132.75, 4th quarter: 65
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implementes duly approved extension projects	1	3 COPE CHD Program CAIHC, CRAYON, COSE	5	5	5	5	COPE CHD Program Leader

	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services	25	75	5	5	5	5	
	PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries							
	Convenor/Organizer	Convenor/Organizer	Organizes community events such as medical mission and Psychosocial Support for Typhoon survivors/evacuees	1	2	5	5	5	5	
	PI 8. Percent of extension proposals approved *	A 41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation: CAIHC, CRAYON, COSE	1	1	5	5	5	5	
	PI 9: Amount of extension money generated from external funding				Estimated cost of medicines during the medical mission from GK Southern Leyte :P 60, 950 Estimated cost of manna pack rice from GK Southern leyte: P 35,000 (103 boxes with 14 packs/box)	5	5	5	5.00	
	PI 10: Amount of extension money generated from institutional funding				80,000	5	5	5	5.00	
	PI 12 Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs		1. Gawad Kalinga-Southern Leye, 2. Gawad Kalinga Leyte, 3. Patag Barangay Council, 4. Bunga Barangay Council, 5. Guadalupe Barangay Council, 6. Guadalupe Barangay Council	1	6	5	5	5	5.00	
	PI 13 Number of trainees weighted by the length of training			146	197.75	5	5	5	5.00	
				Total score:						4.99
	Total Over-all Rating									

Average Rating (Total Over-all rating divided by 4)	
Additional Points	
FINAL RATING	4.99
ADJECTIVAL RATING	Outstanding

Comments and Recommendations for Development Purpose:
 Commendations on her very outstanding performance of functions mandated by the university.

Evaluated & Rated by:


JESUSA M. MAGNO

Dean, CON

Date: 2-22-23

1-Quality 2-Efficiency 3 - Timeliness 4 - Average

Recommending Approval


JESUSA M. MAGNO

Dean, CON

Date: 2-22-23

Approved by:


BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: 2-28-23

Exhibit "G"

PERFORMANCE MONITORING AND COACHING JOURNAL

	1 st	Q u a r t e r
	2 nd	
/	3 rd	
/	4 th	

Name of Office: **COLLEGE OF NURSING**

Head of Office: **Jesusa M. Magno**


Name of Personnel: **CIEDELLE HONEY LOU D. GAPASIN**

Activity Monitoring	Mechanism				Remarks
	Meeting		Memo	Others (Pls specify)	
	One-on One	Group			
Counselling during faculty and individual meetings.		1. Advised to continue developing the learning guides as prescribed by the university.			Submitted the required learning materials for the classes handled.
		2. Encouraged to submit proposals for university funding.			Commendation for a successful submission and approval of research proposal and community extension project
		3. Encouraged to participate in research conference(s) both for professional growth and knowledge dissemination.			Commendation for the significant contribution towards the attainment of College's commitment of MOA/MOU forged among community partners and link agencies.
		4. Advised to submit the weekly accomplishments in compliance with the work from home scheme			Recognition for her untiring participation towards personal/ professional development

					through research presentation.
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CIEDELLE HONEY LOU D. GAPASIN
Faculty

Conducted by:


JESUSA M. MAGNO
Dean, College of Nursing

Noted by:


BEATRIZ S. BELONIAS
VP, Academic Affairs

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: GAPASIN, CIEDELLE HONEY LOU D.

Performance Rating: 4.675

The Performance Rating showed that the concerned faculty obtained an Outstanding Performance in the areas of Instruction based from IPCR results.

The abovementioned faculty has commendable contribution in retooling faculty members in the preparation of some teaching strategies.

Aim:

1. Develop research proposal for submission to OVPREI.
2. Attendance in workshops/seminars for professional advancement and development.

Date: July 2022

Target Date: Dec. 2022

First Step:

1. Include in the discussion during faculty meeting

Results:

1. Proposal submitted and approved with funding.
2. Attended various capacity seminars/webinars.

Recommendations:

1. Commenced the research implementation after compliance from the research office.

Prepared by:


JESUSA M. MAGNO
Dean, College of Nursing

Conforme:


GAPASIN, CIEDELLE HONEY LOU D.
Faculty