

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: **ISABELLE MAE J. AMORA**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
1. Instruction			
a. Head/Dean (50%)		4.92x50%=2.46	
b. Students (50%)		5.00x50% = 2.50	
Total for Instruction	45%	4.96	2.23
2. Research			
a. Client/Dir. For Research (50%)		4.67x 50% = 2.34	
b. Dept. Head/Center Director (50%)		4.67x 50% = 2.34	
Total for Research	30%	4.68	1.40
3. Extension			
a. Client/Dir. For Extension (50%)		5.0 x 50%) = 2.50	
b. Dept Head/Center Director (50%)		5.0 x 50% = 2.50	
Total for Extension	15%	5.00	0.75
4. Administration	10%	5.00	0.50
TOTAL			4.88


EQUIVALENT NUMERICAL RATING: 4.88

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.88

ADJECTIVAL RATING: **OUTSTANDING**

Prepared by:


ISABELLE MAE J. AMORA
Name of Faculty

Reviewed by:


CHRISTINA A. GABRILLO
Department Head

Recommending Approval:

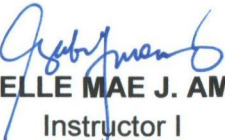

VICTOR B. ASIO
Dean/Director

Approved:


BEATRIZ S. BELONIAS
VP for Academic Affairs

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **ISABELLE MAE J. AMORA**, a faculty member of the **DEPARTMENT OF DEVELOPMENT COMMUNICATION** commit to the deliver and agreed to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **JANUARY TO JUNE 2023**.


ISABELLE MAE J. AMORA
 Instructor I
 Date: August 31, 2023

Approved: 
CHRISTINA A. GABRILLO
 Department Head
 Date: August 31, 2023

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplish-ment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
						Quality	Efficiency	Timeliness	Average	
UMFO 1. HIGHER EDUCATION SERVICES										
MFO 1: Higher Education Services										
	Curricular Program Management Services	PI 1.Total Full-time Teaching Equivalent (FTE)	Handles subjects/courses assigned	7.00	28.65	5.0	5.0	5.0	5.0	DevC 142, MIL
		PI 2.Number of students								
		On thesis/ field practice	As Adviser/SRC Member	1.00	4.00	5.0	5.0	5.0	5.0	DevC 200
		PI 3. Number of instructional materials developed								
		Revised syllabi	Handles subjects/courses assigned	1.00	1.00	5.0	5.0	4.0	4.67	DevC 142

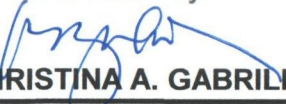
		<i>Revised Powerpoint lect. presentation (per course)</i>	Handles subjects/courses assigned	1.00	0.00	5.0	5.0	5.0	5.0	DevC 142
Total Rating for Instruction									19.67	
Average Rating for Instruction									4.92	
MFO 2: Research Services										
	Research Services	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences								
		<i>In institutional fora/conferences</i>		0.00						NONE
	Number of research outputs completed within the year *	PI 5. Number of research outputs completed within the year *	Conducts and completes research project outputs within the year	1.00	3	5.0	5.0	4.0	4.67	All research projects are ongoing
Total Rating for Research									4.67	
Average Rating for Research									4.67	
MFO 3: Extension Services										
	Extension Services	PI 6. Number of person-days trained weighted by length of training	To serve as resource person/paper presenter in trainings/seminar-workshops	0.00						NONE
		PI 7. Number of beneficiaries served								
		<i>Groups</i>	SUCs/Govt. Agencies	2.00	2.00	5.0	5.0	5.0	5.00	
		<i>Individuals</i>	Info officers/faculty	3.00	15.00	5.0	5.0	5.0	5.00	
Total Rating for Extension									10.00	
Average Rating for Extension									5.00	
MFO 4: Support to Operations										

		PI 8. Number of seminars/ trainings/conventions/ workshops coordinated for entire university	To conduct trainings related to our field of expertise (as coordinator or facilitator)	1.00	3.00	5.0	5.0	5.0	5.0	
Total Rating for Support to Organizations									5.00	
Average Rating for Support to Organizations									5.00	
MFO 5: General Administration and Support Services										100% no complaint
	Zero percent complaint from clients served	PI 9. Zero percent complaint from clients served	Good rapport to clients	100% complaint	zero complaint	5.0	5.0	5.0	5.0	
Total Rating for GASS									5.00	
Average Rating for GASS									5.00	
TOTAL OVER-ALL RATING									44.33	

Average Rating		4.93
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		4.93
ADJECTIVAL RATING		OUTSTANDING


Comments & Recommendations
for Development Purpose:

Good Job!

Evaluated & Rated by:

CHRISTINA A. GABRILLO
Department Head
Date: August 31, 2023

Recommending Approval

VICTOR B. ASIO
Dean, CAFS
Date: 9/25/23

Approved by:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs
Date: 9/25/23

PERFORMANCE MONITORING FORM
(January to June 2023)


Name of Employee: **ISABELLE MAE J. AMORA**

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date accomplished	Quality of Output*	Over-all assessment of output**	Remarks/ Recommendation
1	Continue to conduct classes on DevC 142 check exams and requirements; submit grades	Very Satisfactory to Outstanding teaching performance as evaluated by students.	March 2023	June 2023	June 2023	Very impressive	Outstanding	Keep it up!
4	Conduct research and extension activities and present papers in RDE reviews and/or scientific conferences.	Research and extension activities undertaken and papers presented.	January 2023	December 2023	December 2023	Very Impressive	Outstanding	Keep it up!

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


CHRISTINA A. GABRILLO
Head, DDC

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: ISABELLE MAE AMORA

Performance Rating: OUTSTANDING

Aim: To improve/enhance capabilities in instruction, research and extension.

Proposed Interventions to Improve Performance:

Date: **January 2023** Target Date: **June 2023**

First Step:

1. Attend trainings to enhance capabilities in instruction, research and extension.
2. Finish MS studies and look for PhD scholarship preferably abroad.

Result:

Professional Advancement.

Date: **July 2023** Target Date: **December 2023**

Next Step:

To get involved in more research opportunities.


Outcome:

Have high-quality research experiences.

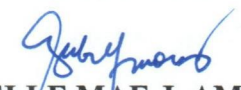
Final Step/Recommendations:

Professional Advancement and enhanced teaching capability.

Prepared by:


CHRISTINA A. GABRILLO
Head, DDC

Conforme:


ISABELLE MAE J. AMORA
Ratee Faculty/Staff