

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Prof. Arthur It. Tambong

Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (50%)		2.45	
b. Students (50%)		2.25	
TOTAL for Instruction	70%	4.70	3.29
2. Research	10%	4.90	0.49
3. Extension	10%	5.00	0.50
4. Administration	10%	5.00	0.50
5. Production			
TOTAL			4.78

EQUIVALENT NUMERICAL RATING: 4.78

Add: Additional Points, if any:

TOTAL NUMERICAL RATING: 4.78

ADJECTIVAL RATING: Outstanding

Prepared by:

ARTHUR IT. TAMBONG
Name of Faculty

Reviewed by:

ARTHUR IT. TAMBONG
Department Head

Approved by:

EDGARDO E. TULIN, Ph.D.
President



Visayas State University
College of Engineering
DEPARTMENT OF AGRICULTURAL ENGINEERING
Visca, Baybay City, Leyte



INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, **ARTHUR IT. TAMBONG**, Head of the Department of Agricultural Engineering, commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January to June, 2016.

ARTHUR IT. TAMBONG, FPSAE
Professor II/Dept. Head
Date: 16 June 2016

ROBERTO C. GUARTE, Ph.D.
Dean
Date: 16 June 2016

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Program/Activities/ Projects	Tasks Assigned	Target	Accomplishment (Jan-June 2016)	Rating				Remark
							Quality	Efficiency	Timeliness	Average	
MFO 1	Advanced Education Services	PI 1. Number of graduate degree specializations offered and monitored	Supervising/ Monitoring	Department Head (supervises graduate degree specializations)	4	4	5	4	4	4.3	Soil and Water, Crop Processing, Renewable Energy, Farm Power & Machinery
		PI 2. Total FTE monitored	Teaching	Teaches one (1) MSAE subject per semester or two (2) subjects per year equivalent to 0.25 FTE	0.25	0.75	5	5	5	5.0	AgEn 246- Postharvest Engineering for Agric Products (Lec & Lab)
		PI 3. Percentage increase in number of graduate students enrolled	Supervising/ Monitoring	Supervising/monitoring number of undergraduate students enrolled	33	100	5	5	5	5.0	from 3 to 6 graduate students

		PI 8. Number of graduate students advised on MS Program	Advising	Advises graduate student/s on MS Program	3	3	5	5	5	5.0	3 graduate students
		PI 9. Number of graduate students advised on MS Thesis	Advising/revising	Advises student/s on thesis	1	1	5	5	5	5.0	1 graduate student advised
		PI 10. Number of New Powerpoint Presentations Prepared	Preparation/ Encoding/ Printing	Preparing powerpoint lecture presentation	1	1	5	5	5	5.0	AgEn 246- Postharvest Engineering for Agric Products
		PI 11. Number of Revised Powerpoint Presentations Prepared	Revising/ Encoding/ Printing	Revises powerpoint lecture presentations							
MFO 2	Higher Education Services	PI 1. Number of FTE coordinated and implemented	Teaching	Teaches two (2) BSAE subjects per semester or four (4) subjects per year equivalent to 8 FTE	8.00	12.50	5	5	5	5.0	1 semester only
		PI 3. Number of degree programs compliant to CMO supervised and implemented	Supervising/ Monitoring	Ensures that the BSAE degree program is compliant to CHED CMO	1	1	5	5	5	5.0	BSAE
		PI 4. Percentage increase in number of undergraduate students enrolled	Supervising/ Monitoring	Supervise/monitors in the percentage increase number of undergraduate students enrolled	5						Summer: 66 BSAE students enrolled
		PI 5. Number of undergraduate students who graduated w/in prescribed period	Monitoring/ Mentoring	Encourage and assists graduating students for them to graduate on time	5	12	5	5	5	5.0	12 regular students graduated last April 2016
		PI 6. Average percentage passing in licensure in mandated programs	Monitoring	Supervision as Dept. Head; Lecturing as Faculty	60.00						no board exam yet as of June 2016
		PI 7. Number of students awarded with scholarship/fellowship/grants	Scholarship grants	Screens, monitors & evaluates students under the BSAE Financial Assistance Progrm (FAP)	15	30	5	5	5	5.0	30 BSAE-FAP scholars

		PI 8. Number of graduates gainfully employed in jobs related to their undergraduate programs	Supervising/ Monitoring	Monitors who and how many BSAE graduates gainfully employed in jobs related to their undergraduate programs							not yet - still focusing on the board exam
		PI 9. Number of undergraduate students awarded with honors/distinction	Supervising/ Monitoring	Monitors who and how many BSAE undergraduate students awarded with honors/distinction	5	33	5	5	5	5.0	13th International Ag.Eng Conference & Exhibition, 66th PSAE Annual National Convention & 27th Philippine Ag Engineering Week (April 24-30, 2016): <u>Champion, GIS Speed Mapping and Most Outstanding Student Leader</u> - JJD Layan; <u>Champion, Logo Making Contest</u> - FLSino Jr.; <u>Undergraduate Thesis (1st place)</u> - CM Tardo/FPDiocton; <u>Contemporary Dance Contest (2nd runner up)</u> - RBOcay, CLM o ncada, M DOTumala; <u>Ms. Photogenic, Most Charming, Best in Formal Attire (Ms. PSAE-PPG 4th Runner Up)</u> - FBAIbarico; <u>Mr. Photogenic and Mr. Congeniality (MR. PSAE-PPG contestant)</u> - JBLua; <u>Phi-Delta Award</u> : CM Tardo (2nd place); <u>2016 Honors and Awards Convocations (Feb 26, 2016)</u> : <u>College Honor</u> : AMWAquino, CVBacariza, CCalumpang, RRColetana, ALCo ntridas, JMTGuatlo, EJGLoyzaga, JFLumbre, MITM amanao, GDOmpo d, AMCPasana, GLPro mentera, RHSalili, FLSino Jr, TFSorofio; <u>University Honor: 2nd semester SY 2014-2015 or 1st semester SY 2015-2016</u> : FPGumamac, AMVMendoza, LEM o ntañez, PM TM onterroyo; <u>College Honor-2nd sem.SY2014-2015 & Univ Honor-1st sem.SY2015-2016</u> : FPDiocton; <u>College Honor-2nd sem.SY2014-2015 & 1st sem.SY2015-2016</u> : AGCGil
		PI 10. Number of academe/industry linkage established	Coordinating	Establishes at least one (1) linkage with academe / industry	5	21	5	5	5	5.0	PAGASA, MSU-GenSan Review Center, Digos City Review Center, NMIS, EDC, OPA-Neg. Occ, LGU-Sagay Negros Occidental, PSAE, Brgy. Villa Elem. School, Brgy. Mailhi Elem. School, Brgy. Monteverde Elem. School, Brgy. Higuloan Elem School, Brgy. Gubang Elem School, Brgy. Kambonggan Elem School, Brgy. Makinhas Elem School, Brgy. Imelda Elem School (includes services of CoE-SSC officers), LGU-Brgy. Patag, PNOC Energy Development Corp., PhilRice, PhilMech, LGU-Negros Occidental (SWMO)
		PI 11. Number of students advised									
		<i>On thesis/ field practice/special problem</i>	Advising/revising	Advises students on thesis/ field practice/special problem	5	6	5	5	5	5.0	6 BSAE students

		<i>On consultation</i>	Consultation/Tutorial	Consulting/Tutoring students of courses under DAE	45	125	5	5	4	4.7	Field trainees and AE Major students
		PI 12. No. of student organizations Advised/Assisted									
		<i>Student organizations advised</i>	Supervising	Supervise two (2) student organization	2	2	5	5	5	5.0	PSAE-VSC & CoE-SSC
		<i>Student organizations assisted on student related activities</i>	Supervising/ Mentoring	Supervise activities of two (2) student-related activity	2	2	5	5	5	5.0	PSAE-VSC & CoE-SSC
		PI 13. Number of instructional materials developed	Preparation/ Revising/ Encoding/ Printing								
		<i>New syllabi</i>		Prepares syllabi							
		<i>Revised syllabi</i>		Revises syllabi	1	2	5	5	4	4.7	AE 158, AE 164
		<i>Revised lecture manual</i>		Revises lecture manual							
		<i>Revised Powerpoint lect. presentation (per course)</i>		Revises powerpoint lecture presentation/s	1	2	5	5	5	5.0	AE 158, AE 164
		PI 14. Additional outputs									
		Number of international alumni awards	Documentation/ Monitoring	Monitors who and how many VSU BSAE alumni awarded	1	1	5	5	5	5.0	13th International Ag.Eng Conference & Exhibition, 66th PSAE Annual National Convention & 27th Philippine Ag Engineering Week (April 24-30, 2016): 2016 Most Outstanding Agricultural Engineer (VSU BSAE Graduate 1982) - Dr. Ricardo F. Orge
		Number of subjects handled in AE Board Exam Review	Preparation/ Encoding/ Printing	Preparing at least two (2) Board Review Materials	4	4	5	5	5	5.0	Rural Electrification, Farm Structures, Waste Management and Renewable Energy (SPAMAST AE Board Review, Digos City - May 2016)
		Number of Board Review Materials Updated	Preparation/ Encoding/ Printing	Updating Board Review Materials	4	4	5	5	5	5.0	Rural Electrification, Farm Structures, Waste Management and Renewable Energy

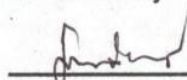
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		Number of extension initiatives undertaken	Assessment	Assisting technical/expert service	1	3	5	5	5	5.0	Technical Assistance on: (1) Identification of Profitable Livelihood Project, (2) Improvement on Brgy Facilities and (3) Organizing Livelihood Association - Brgy. Bunga, Baybay City, Leyte, June 2016
		Best practices/new initiatives:									
		Number of feasibility studies prepared for external organizations/companies	Preparation/ Encoding/ Printing	Preparing feasibility study	1	1	5	5	5	5.0	Pre-feasibility study of Mandaue Solid Waste Management, Recycling, Energy Generation and Environmental Protection using reCulture Technology for Mandaue City, Cebu; Total Project Cost: Php 4.78 billion
		Number of outreach program conducted by students, faculty and staff	Supervising/ Monitoring	Supervising/Monitoring outreach program conducted by students, faculty and staff	1	1	5	5	5	5.0	2016 Outreach Program "Notebook Mo, Sagot Ko" - distributed more than 6,000 free notebooks to poor elementary pupils
MFO 5	Support to Operations	PI 3. Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	Supervising/ Monitoring	Ensures that all faculty has at least very satisfactory rating in 50% of the subjects evaluated by students	60						no results yet 2nd sem SY 2015-2016
		PI 4. Number of seminars/trainings/conventions/workshops coordinated outside of the university	Participant	Participating seminars/trainings/conventions/workshops coordinated outside of the university	1	1	5	5	5	5.0	13th International Ag.Eng Conference & Exhibition, 66th PSAE Annual National Convention & 27th Philippine Ag Engineering Week (April 24-30, 2016)
		PI 5. Number of in-house seminars/trainings/workshops/reviews conducted	Conduct of in-house reviews	Coordination & participation	1	4	5	5	5	5.0	Training on the use of MOODLE for Online Teaching, April 2016; Training on Geographic Information System using QGIS, June 6-8, 2016; AAACCUP Accreditation Workshop, June 2016; Anti-Sexual Harrassment Seminar, June 2016
		Best practices/new initiatives:									
		Number of high-end international innovations and productivity trainings completed	Participant	Participating high-end international innovations and productivity trainings	1	1	5	5	5	5.0	Innovations and Productivity Training, Nanyang Polytechnic International, Singapore, 18-22 January 2016

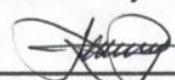
MFO 6	General Admin. & Support Services (GASS)	PI 1. Number of departments and/or service units supervised and monitored	Supervising/ Monitoring	Department Head (supervises CoE Workshop Personnel) & VSU-PAGASA Acting Coordinator	5	6	5	5	5	5.0	DAE, VSU-PAGASA, CoE Workshop, VSU-AREC, TESDA, RERC
		PI 4. No. of management meetings conducted	Planning & Implementing	Conducts meeting per semester	4	3	5	4	5	4.7	Regular meeting/special meeting
		PI 5. Number of documents attended and served	Checking and action to official documents	Approved documents	350	397	5	5	5	5.0	299 documents acted as DAE Head; 90 documents acted as College OIC; 8 documents acted as DGE/DCST OIC
		PI 6. Number of academic lecture/laboratory rooms maintained	Supervising	Supervises the maintenance of lecture/ laboratory/ comfort rooms and facilities	20	20	5	5	5	5.0	DAE lec. & lab. Rooms, Comfort Rooms
		PI 8. Area of lawn maintained (sq.m, approx.)	Supervising	Supervises the maintenance of lawn	3700	3700	5	5	5	5.0	CoE, crop processing building, workshop and its surroundings
		PI 9. Number of office and laboratory equipment purchased	Strengthening of office/laboratory facilities	Approved request to purchase laboratory/office equipment	50	70	5	5	5	5.0	Varied laboratories/office equipment
		PI 10. Efficient and customer-friendly frontline service	Supervising	Supervise frontline to served clients with courtesy; immediate response to client needs and inquiries	Zero complaint from clients	Zero complaint from clients	5	5	5	5.0	100% no complaint; served clients with courtesy; immediate response to client needs and inquiries
		PI 11. Additional Outputs									
		Best practices/new initiatives:									
		Number of laboratory operation and maintenance manuals prepared	Preparation/ Encoding/ Printing	Preparing laboratory operation and maintenance manuals	1	1	5	5	5	5.0	DAE Laboratory Operation and Maintenance Manual
		Number of CHED Center of Excellence Award	Supervising/ Monitoring/ Documenting	Documenting of award for CHED Center of Excellence in Ag. Engineering	1	1	5	5	5	5.0	CHED Center of Excellence in Agricultural Engineering
		Number of New Academic Building Construction Projects Supervised	Supervising/ Monitoring	Supervising/ monitoring the construction of new academic building	1	1	5	5	5	5.0	CoE Annex Building

		Number of On-going Building Renovation Projects Supervised	Supervising/ Monitoring	Supervising/ monitoring of on-going building renovation	1	1	5	5	5	5.0	CoE Dean's Office and Faculty Rooms
Number of Performance Indicators Filled-up							47				
Total Over-all Rating							233.000				
Average Rating							4.957				
Adjectival Rating							Outstanding				

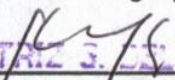
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 Date: _____

Approved:


EDGARDO E. TULIN, Ph.D.
 President
 Date: _____