

Exhibit K

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of faculty Member: LYNDON L. MANINGO

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x 3)
1. Instruction			
a. Head/Dean (50%)		5.0 x 50% = 2.50	
b. Students (50%)		4.67 x 50% = 2.34	
Total for Instruction	75%	4.84	3.63
2. Research			
a. Client/Dir. for Research (50%)		x50%	
b. Dept. Head/Center Director (50%)		x50%	
Total for Research			
3. Extension			
a. Client/Dir. For Extension (50%)	10%	2.50 x 50% = 1.25	
b. Dept. Head/Center Director (50%)		2.50 x 50% = 1.25	
Total for Extension		2.50	.25
4. Admin & Support Services	15%	5.0	.75
TOTAL	100%		4.63

Equivalent Numerical Rating: 4.63
Add: Additional Points, if any: _____
TOTAL Numerical Rating: 4.63

Adjectival Rating: OUTSTANDING

Prepared by:

LYNDON L. MANINGO
Name of Faculty

Reviewed by:

CHARIS B. LIMBO
Department Head

Recommending Approval:

ALELI A. VILLOCINO
College Dean


Approved:


BEATRIZ S. BELONIAS
Vice-President for Instruction

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, LYNDON L. MANINGO of the Institute of Human Kinetics commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December, 2019.


LYNDON L. MANINGO
Ratee


CHARIS B. LIMBO
Head of Unit
Date: 01-27-2020

MFO and PAPs	Success Indicators	Task Assigned	Target	Actual Accomplishment	Rating				Remarks
					Quality	Efficiency	Timeliness	Average	
HIGHER EDUCATION SERVICES	FTE TL	1stSemester, SY 2019-2020							
		• Physical Ed. 11	30	30.80	5	5	5	5	
		• Physical Ed. 13	30		5	5	5	5	
		• PhEd 123	10		5	5	5	5	
	Implementation of Instructional Programs, Projects and Activities:								
	Teaching Guides/teaching aids	• Developed IM's for instruction	9	12	5	5	5	5	
		• Conduct Quiz, Mid-term and Final Examinations	10	13	5	5	5	5	
		• collect and check Projects/assignments with 100% completed on due date	10	11	5	5	5	5	
		• No. of teaching aids and devices preparation for utilization with 80% acceptance	9	12	5	5	5	5	

	Submission of reports and other requirements	<ul style="list-style-type: none"> • DTR • Grade Sheets 	6 10	6	5	5	5	5	
	Attends Institutional/Collegiate orientation, seminars, trainings and workshops	<ul style="list-style-type: none"> • 100% attendance in institutional/collegiate orientation, seminar 	4		5	5	5	5	
	Student Advising	<ul style="list-style-type: none"> • Adviser, Beta Phi Upsilon/ Lambda Phi Delta Frat./Sor. • Adviser, BPED Student Society • Adviser, BPED major students 	15 100 15	18 29	5 5	5 5	5 5	5 5	
	Student Consultation Service	<ul style="list-style-type: none"> • Number of hours spent on Student Consultation/Sem. • Advising students on subject-related concerns/Sem. • Frat./Sor. Consultation • Coaching VSU Swimming Team • Try-out session for swimming athletes 	2hrs/week 2hrs 2hrs 5hrs 5 hrs/week	8hrs 3hrs 3hrs 10hrs 6hrs	5 5 5 5 5	5 5 5 5 5	5 5 5 5 5	5 5 5 5 5	
	TOTAL FOR INSTRUCTION SERVICES								
QUALIT EXTENSION OUTPUT		<ul style="list-style-type: none"> • Conduct approved extension project (LangoysaKaluwasan) • Proposal for ALS-EST project 	12 weeks 1 S.Y.	12 1	5 5	5 5	5 5	5 5	
	TOTAL FOR EXTENSION SERVICES								

Average Rating (Total Over-all rating divided by 4)	15.0	5.0
Additional Points		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		
ADJECTIVAL RATING		

Comments & Recommendations for Development Purpose: <i>Prompt in accomplishing assigned task. Good job!</i>
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Evaluated & Rated by:


CHARIS B. LIMBO

Unit Head

Date: 01-27-2020

Recommending Approval:


AILEEN A. VILLOCINO

Dean

Date: _____

Approved:


BEATRIZ S. BELONIAS

Vice President for Instruction

Date: _____

PERFORMANCE MONITORING FORM


Name of Employee: LYNDON MANINGO

Task No.	Task Description	Expected Output	Date Assigned	Expected Date to Accomplish	Actual Date Accomplished	Quality of Output*	Over-all Assessment of Output**	Remarks/ Recommendation
1	Teach service PE and major subjects	Deliver quality learning to students in the undergraduate program	July 2019	December 2019	December 2019	Very impressive	Outstanding	All students passed
2	Train and Coach Athletes for the Regional Meet	Produce winning athletes	July 2019	December 2019	December 2019	Very impressive	Outstanding	Able to produce Regional Champions.
3	Revise Course syllabus	Updated Course Syllabus	July 2019	August 2019	December 2019	Impressive	Very Satisfactory	Provide the office a copy of the revised course syllabus
4	Attend regular, emergency and special meetings; institutional/ collegiate orientation, seminar	Up to date knowledge and information on the current status of the institute, the college and the university as a whole	July 2019	December 2019	December 2019	Impressive	Outstanding	Attends meetings promptly
5	Function as member/chairperson in committee assignments in Institute and University affairs	Deliver the expected output either as a member or chairman on the assigned committee	July 2019	December 2019	December 2019	Very impressive	Outstanding	Responsible in all task assigned to

* Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


CHARIS B. LIMBO

Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: **LYNDON L. MANINGO**

Performance Rating: Outstanding

Aim: To come up with an extension proposal

Proposed Intervention to Improve Performance:

Collaborate with other faculty to come up with a strong and achievable extension proposal

Date: July 2019

Target Date: September 2019

First Step:

- Meeting with faculty members to discuss possible extension activities/programs

Result:

- Come up with possible extension programs/activities

Date: October 2019

Target Date: November 2019

Next Step:

- Assign faculty on areas to work on in the extension proposal

Outcome:

- Doable extension proposal

Final Step/Recommendation:

Review the proposal as a whole for comments and suggestions before forwarding it to the College.

Prepared by:

CHARIS B. LIMBO
Director, IHK

Conforme:

LYNDON L. MANINGO