

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member: Engr. Juztine Jane L. Rebuyas


Program Involvement (1)	Percentage Weight of Involvement	Numerical Rating (Rating x %)	Equivalent Numerical Rating
(1)	(2)	(3)	(2x3)
1. Instruction			
a. Head/Dean (100%)		4.95	
b. Students (0%)		0.00	
TOTAL for Instruction	50%	4.95	2.48
2. Research	0%	0.00	0.00
3. Extension	20%	5.00	1.00
4. Administration & Support to Operation	30%	5.00	1.50
5. Production	0%	0.00	0.00
TOTAL			4.98

*Department Head- July-December 2020

EQUIVALENT NUMERICAL RATING: 4.98
 Add: Additional Points, if any:
 TOTAL NUMERICAL RATING: 4.98

ADJECTIVAL RATING: Outstanding


Prepared by:


JUZTINE JANE L. REBUYAS
 Name of Faculty


Reviewed by:


ROBERTO C. GUARTE
 Dean, CET

Recommending Approval:


ROBERTO C. GUARTE
 Dean, CET

Approved:


BEATRIZ S. BELONIAS
 VP for Academic Affairs



VISAYAS
STATE UNIVERSITY



**DEPARTMENT OF GEODETIC
ENGINEERING**

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"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, JUZTINE JANE L. REBUYAS, a faculty member of the DEPARTMENT OF GEODETIC ENGINEERING, commit to the deliver and agree to be rated on the attainment of the following targets with accomplishments in accordance with the indicated measures for the period **July to December 2020**.

JUZTINE JANE L. REBUYAS

Head, DGE

Date: 01/27/2021

Approved:

ROBERTO C. GUARTE

College Dean

Date: 01/29/2021

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Tasks Assigned	Target	Actual Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and
						Quality	Efficiency	Timeliness	Average	
UMFO 1. ADVANCED EDUCATION SERVICES										
OVPI MFO 2. Graduate Student Management Services										
	PI 4: Total FTE coordinated, implemented & monitored*	A1. Actual Faculty's FTE	Handles subjects/courses assigned							
	PI 8: Number of graduate students advised *	A2. Number of students advised	Acts as academic adviser to graduate students							
		A3 . Number of students advised on thesis/special problem/dissertation								

		As GAC Chairman	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		AS GAC Member	Advises and corrects research outline and thesis/SP/dissertation manuscript							
		A4 . Number of students entertained for consultation purposes	Entertains students seeking consultation with faculty							
	PI 9: Number of instructional materials developed *	A5 . Number of on-line ready coursewares developed and submitted for review	Converts the existing instructional materials into flexible learning systems							
		On-line ready courseware	Prepares Instructional module/laboratory guide/workbook or a combination thereof							
		Supplemental learning resources	Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught							
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.							
		A 6 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor							

		<i>A 7 : Number of virtual classroom created and operational</i>	<i>Creates virtual classroom using either Moddle or Google Classroom</i>							
	<i>PI 10 . Additional outputs:</i>	<i>A 8. Other outputs implementing the new normal due to covid 19</i>	<i>Designs experiential learning activities and other outputs to implement new normal</i>							
UMFO 2. HIGHER EDUCATION SERVICES										
OVPI UMFO 3. Higher Education Management Services										
	PI 5: Total FTE, coordinated, implemented and monitored *	A9. Actual Faculty's FTE	<i>Handles and teaches courses assigned</i>	18	6.45	5	5	5	5.00	Geng 161, Geng 133n, Esci 139
		A10 . Number of grade sheets submitted within prescribed period	Prepares gradesheet and submits on or before deadline	8						accomplished 6 in Jan-June
		A 11 . Number of INC forms with grade submitted within prescribed period	Facilitates students in their completion of the subject and submits completion forms with grade within prescribed period	5	6	5	5	4	4.67	Villaneza, Infiesto, Pol, Compendio, Velmonte, Lungay
		A12 . Number of trainings attended related to instruction	Attend mandated trainings	1						Accomplished 1 in Jan-June 2020
		A13 . Number of long examinations administered and checked	Administers and checks long examination for subjects taught	5	2	5	5	5	5.00	Esci 139, Geng 133n/Geng 161
		A14 . Number of quizzes administered and checked	Prepares and checks quizzes for lec and lab	25	10	5	5	5	5.00	Esci 139 (5), Geng 133n (5)

		A15 . Number of lab reports and term papers checked and graded	Checks lab reports and term papers submitted as required	10	3	5	5	5	5.00	Accomplished 7 in January to June 2020
	PI 8: Number of students advised: *	A16 . Number of students advised:	Acts as academic adviser to students	25	25	5	5	5	5.00	1st year - 22; 2nd year-1, 5th year-2
		A17 . Number of students advised on thesis/ field practice/special problem:								
		As SRC Chairman	Advises, and corrects research outline and thesis/SP manuscript	5	2	5	5	5	5.00	Elan & Oliveros
		As SRC Member	Advises and corrects research outline and thesis/SP manuscript							
		A18 . Number of students entertained for consultation purposes	Entertains students consulting on subject taught, thesis and grades	20	20	5	5	5	5.00	Students in Esci 139, Geng 133n, Geng 161 and other DGE students
	PI 9: Number of student organizations advised/ assisted *	A19 . Number of Student organizations advised	Advises student organizations recognized by USOO							
		A20 . Number of Student organizations assisted on student related activities	Assists student organizations in implementing student related activities							
	PI 10: Number of instructional materials developed *	A 21 : Number of on-line course ware developed and submitted :	Prepares and submits for review by the Technical Review Panel	2	2	5	5	4.5	4.83	Esci 139 & Geng 133n

		On-line ready courseware	<i>Prepares Instructional module/laboratory guide/workbook or a combination thereof</i>	2	2	5	5	4.5	4.83	Esci 139 & Geng 133n
		Flexible instructional materials								
		Supplemental learning resources	<i>Prepares Power Point presentation, video clips, movie clips, reading assignments depending on course taught</i>	15	2	5	5	5	5.00	Powerpoint Presentations in: Geng 133n
		Assessment tools	Prepares assessment tools such as long exam, quizzes, problems sets, etc.	7	12	5	5	5	5.00	Esci 139, Geng 133n/Geng 161
		A 23 : Number of on-line course ware reviewed by TRP & edited by MMDC editor	Submits the course ware duly reviewed by TRP for editing by MMDC editor	1						
		A 24 : Number of virtual classroom created and operational	Creates virtual classroom using either Moodle or Google Classroom	2	2	5	5	5	5.00	Esci 139, Geng 133n/Geng 161
	PI 11. Additional outputs	A 25. Number of Additional outputs accomplished:								
		Program accreditation/evaluation	Prepares documents and /or program profile and other materials required during program/institutional accreditation and/or evaluation							

		Agency/firm/Industry linkages	Coordinates with potential firms and maintains linkages with firms willing to accept OJT students from VSU							
		A 26. Other outputs implementing the new normal due to covid 19	Designs experiential learning activities and other outputs to implement new normal							
UMFO 3 . RESEARCH SERVICES										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	A27. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Conducts research for possible utilization by industry or other beneficiaries							
	PI 2. Number of research outputs completed within the year *	A 28. Number of research outputs completed within the year *	Conducts and completes research oroject within the year							
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	A 29. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	Writes publishable materials out of research outputs and submits for publication							
		<i>In refereed int'l journals</i>								
		<i>In refereed nat'l/regional journals</i>								

	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences	A 30. Number of research outputs presented in regional/national/ int'l fora/conferences *	Prepares, submits and presents research paper in scientific fora/conferences							
		<i>In int'l fora/conferences</i>								
		<i>In nat'l/regional fora/conferences</i>								
	PI 5. Percent of research proposals approved *	A 31. Percentage of research proposals prepared, submitted and approved	Prepares research proposals, submits and follows up its approval for immediate implementation							
	PI 6. Additional outputs*	A 32. No. of research-related awards (research conducted by faculty or student w/ faculty)								
		A 33. Number of journal articles/scientific paper received and reviewed as peer-reviewer	Acts as peer reviewer of journal articles/scientific papers, reviews the paper received and returns duly reviewed paper							
		A 34. Number of UMs submitted to ITSO, VSU	Prepares and submits application for UM of technology generated out of research output							
		A 35. Other outputs implementing the new normal due to covid 19	Designs research related activities and other outputs to implement new normal							

UMFO 4. EXTENSION SERVICES										
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	A 36. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders facilitated and maintained	Identifies and links with probable partners for extension activities and maintains this active partnership	1	1	5	5	5	5.00	LGU Baybay
	PI 2. Number of trainees weighted by the length of training	A 37. Number of trainees weighted by the length of training	Conducts trainings among beneficiaries of technologies for transfer	25						Already accomplished in Jan to June 2020
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	A 38. Number of extension programs/projects implemented	Implementes duly approved extension projects	2	2	5	5	5	5.00	Mapping of Covid Close Contacts in Baybay City, Mapping of Fire Hydrants in VSU
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	A 39. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	Provides quality and relevant training courses and advisory services	80						Already accomplished in Jan to June 2020
	PI 5. Number of technical/expert services	A 40. Number of technical/expert services as/in:	Provides the technical and expert services requested by beneficiaries	1	2	5	5	5	5.00	Mapping of Covid Close Contacts in Baybay City, Mapping of Fire Hydrants in VSU
	Research Mentoring	Research Mentor								
	Peer reviewers/Panelists	Peer reviewers/Panelists								

	Resource Persons	Resource Persons		1						Already accomplished in Jan to June 2020
	Convenor/Organizer	Convenor/Organizer								
	Consultancy	Consultant								
	Evaluator	Evaluator								
	PI 8. Percent of extension proposals approved *	A 41. Percent of extension proposals approved *	Prepares extension project proposals, submits and follow up its approval for immediate implementation							
	PI 11. Additional outputs *	A 42. No. of extension-related awards (extn. conducted by faculty or student & faculty) *								
		A 43. Other outputs implementing the new normal due to covid 19	Designs extension related activities and other outputs to implement new normal							
UMFO 5. SUPPORT TO OPERATIONS										
	OVPI MFO 4. Program and Institutional Accreditation Services									
	OVPI MFO 1. Faculty Development Services									
	PI 1. Number of faculty pursuing advanced research degree programs facilitated, monitored and assisted*	Number of faculty pursuing:	Monitors faculty members who are on study leave							
		PhD			1	5	5	5	5.00	Morales, Florentino

		MS			2	5	5	5	5.00	Colubio, Eulalio and Doñez, Rex
		Number of faculty who finished advanced degree programs on time			1	5	5	5	5.00	Mercurio, Martin Jan E -MS Degree
	OVPI MFO 2. Faculty Recruitment/Hiring Services									
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards*		Ensures that all core process of QMS and PMHRD-01 are complied with in the screening/hiring of faculty member		2	5	5	5	5.00	Alfeche, Wilmar and Ancheta, James Philip (both are Temporary Regular Status)
	OVPI MFO 3. Faculty Evaluation Services									
	PI 3: Number of seminars/trainings/ conventions/workshops organized/ coordinated for the entire university									
	PI 4: Number of seminars/trainings/ conventions/workshops organized/ outside of the university*									
	PI 5: Percentage of faculty rated by students with at least Very Satisfactory in 50% of the subjects evaluated*									No Teaching Evaluation from July-December 2020
	PI 6: Number of in-house seminars/trainings/workshop s/reviews conducted*									
	PI 7: Additional Outputs*									
		Number of faculty/staff awards/honors received related to operations support								

	PI 4: Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**				2	5	5	5	5.00	OPCR Monitoring (Jan-June), OPCR Monitoring (July-December) and Year End Assessment
	PI 5: Number of monthly/special faculty & staff meetings conducted**				7	5	5	5	5.00	Regular Monthly Meetings, and Emergency Meetings
	PI 3: Additional Outputs	A 47. Number of /new initiatives introduced resulting to best practice replicated/benchmarked by other depts/agencies *	Initiates/introduces improvements in performing functions resulting to best practice							
		A 48. Other outputs implementing the new normal due to covid 19	Designs administration/management related activities and other outputs to implement new normal							
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	A 44. Compliance to all requirements of the QMS core processes of the university under ISO 9001:2015*	Ensures that all the QMS core processes of the university are complied with in the performance of his/her functions as faculty member		zero non-conformity	5	5	5	5.00	
		A 45. Compliance to all requirements of the program and institutional accreditations:	Prepares required documents and complies all requirements as prescribed in the accreditation tools		100% compliant	5	5	5	5.00	
		On program accreditations								

		On institutional accreditations								
	Total Over-all Rating								134.33	
	Average Rating								4.80	
	Adjectival Rating								0	

Average Rating (Total Over-all rating divided by 4)			4.80
Additional Points:			
Approved Additional points (with copy of			
FINAL RATING			4.80
ADJECTIVAL RATING			OUTSTANDING

Comments and Recommendations for Development Purposes:

*good
she is doing a very good job
as instructor and as head
of DGE. She may be given
support to attend Middle*

Evaluated & Rated by:

ROBERTO C. GUARTE

Dean, CET

Date: *9/24/2021*

1 - Quality

2 - Efficiency

Recommending Approval

ROBERTO C. GUARTE

Dean, CET

Date: *01/29/2021*

3 - Timeliness

4 - Average

Approved by:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: *1/29/21*

*Level
Mgt
Leadership
Training*