# SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS WITH MULTIPLE FUNCTIONS

Name of Faculty Member:

Cagadas, Rochelle B.

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)	
Instruction				
Head/Dean (50%)		4.0 x 50%= 2.0		
Students (50%)		4.0 x 50% = 2.0		
TOTAL for Instruction	25%	4.0 X 0.25 =	1.00	
Research	50%	4.0 X 0.50 =	2.00	
Extension	20%	3.67 x 0.20 =	0.73	
Production	5%	3.67 x 0.05 =	0.18	
TOTAL			3.91	

**EQUIVALENT NUMERICAL RATING:** 

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

3.91

3.91

ADJECTIVAL RATING:

Prepared by:

MARIA ELSA M. UMPAD Administrative Officer II **Very Satisfactory** 

Reviewed by:

ERLINDA A. VASQUEZ

Director

Recommending Approval:

JOSE L. BACUSMO

Director for Research

Approved:

THELLO B. CAPUNC

√P for R&E

## INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, <u>ROCHELLE B. CAGADAS</u>, of the <u>PhilRootcrops</u> commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period <u>September 8</u> to <u>December 31</u>, 2020.

ROCHELLE B CAGADAS

Ratee

Approved:

INDA A. VASOUTZ

Head of Unit

MFO & PAPs Success Indicators				Actual		Ra	ting		Remarks
	Success Indicators	Tasks Assigned	Target	Accomplishment	Q¹	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
Advanced & Higher Education Services	Student Advising and Consultation Services: Number of hours spent on student consultation	To teach courses at affiliated department To provide time for student consultation	5 Not less than 8 hr	5 less than 8 hr	4	4	4	4	
Research Services	Number of proposal (s) developed and submitted Percentage of research Projects Conducted and Completed on Schedule Lists of chemicals and laboratory supplies for research Inventory of chemicals	To make research proposals for university funding To conduct researches -as study leader To facilitate paperworks needed for the conduct of research activities Inventory of available chemicals: quantity and date prepared and	1 1 1	1 1 1	4	4	4	4	
Extension Services	Production of information Materials on Pests and Diseases of Root Crops: -Draft on Handbook of Pest and Diseases of Yam  Collection and photo documentation of diseases causing-pathogens of diseases of yam for content of handbook	Assist in layout and content preparation of compendium  Slide preparation and photos of pathogen and symptoms of diseases	1 <sup>st</sup> draft	1 <sup>st</sup> draft	3	4	3	3,67	Submission of photo for the diseases of yam
Production	Production of quality planting materials	Assist in the production of quality planting materials of rootcrops: sweetpotato	5,000	5,000	4	3	4	3.67	Distribution was done during the conduct of training in Brgy. Bitanhuan
Total Over-									

all Rating	3.83
	Comments & Recommendations
Average Rating (Total Over-all rating divided by 4)	for Development Purpose:
Additional Points:	:To prepare research proposal
Approved Additional points (with copy of approval)	for funding
FINAL RATING	: To attend capability build-up training in relation to
ADJECTIVAL RATING	the conduct of research
Evaluated & Rated by:  Recomme  FRINDA A. VASQUEZ  Dept/Unit Head	OTHELIO DE CARRINO Vice President
Date: Date:	
1 – Quality 2 – Efficiency 3 – Timeliness 4 – Average	



## PERFORMANCE MONITORING & COACHING JOURNAL

1st Q U A R T E R

Name of Office:

**PhilRootcrops** 

Head of Office:

Dr. Erlinda A. Vasquez

Name of Personnel:

**ROCHELLE B. CAGADAS** 

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		MECHANISM				
Activity Monitoring	Meeting			Others	Remarks	
	One-on-One	Group	Memo	(Pls. specify)		
Monitoring	One-on-one discussion on project/program progress/university,s concerns	Monthly PRDC meeting July 6, 2020 Sept 14, 2020 Nov 9, 2020	Issuance of memoranda		Attendance to PRDC monthly Meetings by the members of Research and Development Council	
Coaching	Research proposal for submission to funding agencies	One-on-one discussion on project progress Group coaching during PRDC Meetings			Proposal prepared and submitted to funding agencies New proposal for evaluation	

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:

Director

### **EMPLOYEE DEVELOPMENT PLAN**

Name of Employee: ROCHELLE B. CAGADAS

Performance Rating: Very Satisfactory

To implement on-going research projects and prepares research proposals Aim:

To perform instruction function

Proposed Interventions to Improve Performance:

Date:

July 1, 2020

Target Date:

December 31, 2020

First Step:

Implements on-going research projects Prepares proposals for review and funding Attends related trainings for capability build-up (research management, proposal preparation, writing scientific publications)

#### Result:

- Implemented the scheduled activities of the research projects
- Prepared and submitted proposals for review
- Attended capability build-up trainings
- Served as instructor at Department of Pest Management

Date:

Jan 1, 2021

Target Date: June 30, 2021

Next Step:

Continue the implementation of research projects Follow-up the submitted proposals Attends capability build-up trainings

Outcome:

Research projects continuously implemented

Research accomplishments subjected for review and monitoring by

the funding agency

Instructor to Soil Science students Attended capability build-up trainings

Final Step/Recommendation:

To maintain performance and or exceed the current performance; to submit proposals and continue doing four-fold functions of instruction, research, extension and production.

To attend trainings on research management and implementation, writing scientific publications, etc.

Prepared by:

Conforme: