

**SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS**

Name of Faculty Member: **Cagadas, Rochelle B.**

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x3)
Instruction			
Head/Dean (50%)		$4.0 \times 50\% = 2.0$	
Students (50%)		$4.0 \times 50\% = 2.0$	
TOTAL for Instruction	25%	$4.0 \times 0.25 =$	1.00
Research	50%	$4.0 \times 0.50 =$	2.00
Extension	20%	$3.67 \times 0.20 =$	0.73
Production	5%	$3.67 \times 0.05 =$	0.18
TOTAL			3.91

EQUIVALENT NUMERICAL RATING:

3.91

Add: Additional Points, if any:

TOTAL NUMERICAL RATING:

3.91

ADJECTIVAL RATING:

Very Satisfactory

Prepared by:


MARIA ELSA M. UMPAD
Administrative Officer II

Reviewed by:


ERLINDA A. VASQUEZ
Director

Recommending Approval:


JOSE L. BACUSMO
Director for Research

Approved:


OTHELLO B. CAPUNO
VP for R&E

“Exhibit B”

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, ROCHELLE B. CAGADAS, of the PhilRootcrops commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period September 8 to December 31, 2020.

ROCHELLE B. CAGADAS

Ratee

Approved:

ERLINDA A. VASQUEZ

Head of Unit

[illegible]

all Rating									3.83
------------	--	--	--	--	--	--	--	--	------

Average Rating (Total Over-all rating divided by 4)		
Additional Points:		
Approved Additional points (with copy of approval)		
FINAL RATING		3.83
ADJECTIVAL RATING		Very Satisfactory

**Comments & Recommendations
for Development Purpose:**

:To prepare research proposal
for funding

: To attend capability build-up
training in relation to
the conduct of research

Evaluated & Rated by:

Erlinda A. Vasquez
ERLINDA A. VASQUEZ
Dept/Unit Head

Date: _____

Recommending Approval:

Jose L. Bacusmo
JOSE L. BACUSMO
Dean/Director

Date: _____

Approved by:

Othelios B. Capuno
OTHELIO B. CAPUNO
Vice President

Date: _____

1 – Quality

2 – Efficiency

3 – Timeliness

4 – Average

PERFORMANCE MONITORING & COACHING JOURNAL

	1 st	Q U A R T E R
	2 nd	
X	3 rd	
X	4 th	

Name of Office: **PhilRootcrops**

Head of Office: **Dr. Erlinda A. Vasquez**

Name of Personnel: **ROCHELLE B. CAGADAS**



Activity Monitoring	MECHANISM				Remarks
	Meeting		Memo	Others (Pls. specify)	
	One-on-One	Group			
Monitoring	One-on-one discussion on project/program progress/university,s concerns	Monthly PRDC meeting July 6, 2020 Sept 14, 2020 Nov 9, 2020	Issuance of memoranda		Attendance to PRDC monthly Meetings by the members of Research and Development Council
Coaching	Research proposal for submission to funding agencies	One-on-one discussion on project progress Group coaching during PRDC Meetings			Proposal prepared and submitted to funding agencies New proposal for evaluation

Note: Please indicate the date in the appropriate box when the monitoring was conducted.

Conducted by:


ERLINDA A. VASQUEZ
Director

EMPLOYEE DEVELOPMENT PLANName of Employee: **ROCHELLE B. CAGADAS**Performance Rating: **Very Satisfactory**

Aim: To implement on-going research projects and prepares research proposals
To perform instruction function

Proposed Interventions to Improve Performance:

Date: July 1, 2020Target Date: December 31, 2020

First Step:

Implements on-going research projects
Prepares proposals for review and funding
Attends related trainings for capability build-up (research management, proposal preparation, writing scientific publications)

Result:

- Implemented the scheduled activities of the research projects
- Prepared and submitted proposals for review
- Attended capability build-up trainings
- Served as instructor at Department of Pest Management

Date: Jan 1, 2021

Target Date: June 30, 2021

Next Step:

Continue the implementation of research projects
Follow-up the submitted proposals
Attends capability build-up trainings

Outcome: Research projects continuously implemented
Research accomplishments subjected for review and monitoring by the funding agency
Instructor to Soil Science students
Attended capability build-up trainings

Final Step/Recommendation:

To maintain performance and or exceed the current performance; to submit proposals and continue doing four-fold functions of instruction, research, extension and production.

To attend trainings on research management and implementation, writing scientific publications, etc.

Prepared by:

Erlinda A. Vasquez
ERLINDA A. VASQUEZ
Director

Conforme:

Rochelle B. Cagadas
ROCHELLE B. CAGADAS
Name of Ratee / Faculty/Staff