

SUMMARY OF INDIVIDUAL RATINGS OF FACULTY MEMBERS
WITH MULTIPLE FUNCTIONS

Name of faculty Member: FLORIFE A. GATCHALIAN

Program Involvement (1)	Percentage Weight of Involvement (2)	Numerical Rating (Rating x%) (3)	Equivalent Numerical Rating (2x 3)
A. Instruction			
a. Head/Dean (50%)		5.0 x 50% = 2.50	
b. Students (50%)		4.83 x 50% = 2.42	
Total for Instruction	75%	4.92	3.69
B. Research			
a. Client/Dir. For Research (50%)		x50% =	
b. Dept. Head/Center Director (50%)		x50% =	
Total for Research			
C. Extension			
c. Client/Dir. For Extension (50%)		2.5 x 50% = 1.25	
d. Dept. Head/Center Director (50%)		2.5 x 50% = 1.25	
Total for Extension	10%	2.5	.25
D. Admin Support Services	15%	5.0	.75
TOTAL	100%		4.69

Equivalent numerical rating 4.69

Add: additional Points if any:

Total Numerical Rating: 4.69

Adjectival rating: Outstanding

Prepared by:

FLORIFE A. GATCHALIAN
Name of Faculty

Reviewed by:

MARY JEAN M. SAPAN
Department Head

Recommending Approval:

ALELIA. VILLOCINO
College Dean


Approved:

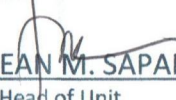
BEATRIZ S. BELONIAS
Vice-President for Instruction

"Exhibit B"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, FLORIFE A. GATCHALIAN, of the Institute of Human Kinetics commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2019.


FLORIFE A. GATCHALIAN
 Ratee

Approved:

MARY JEAN M. SAPAN
 Head of Unit

MFO	Success Indicators	Task assigned	Target	Actual Accomplishment	Rating		Remarks		
					Q ¹	E ²	T ³	A ⁴	
Advanced and Higher Education Services	FTE -TL 25.75	Research Class <u>2nd sem 2018-19</u>							
		Phed 12	172	172	5	5	5	5	
		Phed 14	38	38					
		Phed 110	23	23					
		MAPEH 119	24	24					
	Learning Programs and Activities	Developed Course Outline and syllabus in PE 12, Phed 110 and MAPEH 119	2	2	5	5	5	5	
		Collect assignments	5	5	5	5	5	5	
		Conduct practical examinations	5	5	5	5	5	5	
		Conducts midterm and final examinations	5	5	5	5	5	5	
	Submission of Documents	Check quizzes	5	5	5	5	5	5	
		Design rubrics for PE 14 Table tennis, MAPEH 119 and Phed 110	5	5	5	5	5	5	
		Grade sheets							
	Number of Instructional Materials Revised and Utilized: • Revised IM's	Revised the ppt in Phed 12, Phed 14, Phed 110, MAPEH 119	4	4	5	5	5	5	

	Number of Student Field Practicum Advising (Mapeh Major): <ul style="list-style-type: none">Approved Portfolio/ Special Problem submitted within the prescribed period	Checked the portfolio of 6 student teachers	6	6	5	5	5	5	
	Student Advising and Consultation Services: <ul style="list-style-type: none">Coaching <ul style="list-style-type: none">Number of organizations advised<ul style="list-style-type: none">- BPED ClubAcademic Adviser (BPED) <ul style="list-style-type: none">Number of student-related activities assisted<ul style="list-style-type: none">- VSU Goodwill Games Coordinated with the graduate school	Coached VSU varsity women's volleyball team	12	16	5	5	5	5	
		Advised BPED majors activities	45	48	5	5	5	5	
		Academic Adviser	10	15	5	5	5	5	
		Supervised the varsity members in officiating	12	12	5	5	5	5	
		Coordinated teams to be invited in Volleyball games	4	6	5	5	5	5	
		Screened graduate applicants	2	6	5	5	5	5	
	Number of Academe/Industry Linkage established:Phil. Volleyball Federation <ul style="list-style-type: none">- Valley Tacloban City Volleyball Ass'n	National Referees Association	1	1	5	5	5	5	
		Refereeing courses	1	1	5	5	5	5	
	Awards/Honors Received by Faculty: Local: Regional: National: Awards/Honors Received by Students: -Regional -National								
	TOTAL INSTRUCTION				5	5	5	5	

Extension Services	Technical/Expert Services (national, regional):								
	- Coach (Sports, Dance and Music)	Coached in Volleyball tournament	12	12	5	5	5	5	
	- Game Scheduling Consultant	Game Schedule in Goodwill games	3	5	5	5	5	5	
	Coordinator/Facilitator:								
	- Goodwill games	Facilitated the officiating in volleyball games	45	50	5	5	5	5	
	-Technical Official	Officiated in the Goodwill games	55	60	5	5	5	5	
	TOTAL EXTENSION				5	5	5	5	
Support to operations	Attendance in in regular and emergency meeting	Number of Institute meetings attended	6	11	5	5	5	5	
	Institute personnel committee member	Conducted selection of recruitment of new faculty	1	5	5	5	5	5	
	TOTAL SUPPORT TO OPERATION				5	5	5	5	
	Number of person-days trained								
	Number of beneficiaries served:								
	• Group/ Institutions								
	-LGU's								
	-Barangay								
Total Overall Rating					5	5	5	5	

Average Rating (Total Over-all rating divided by 4)		5.0
Additional Points		
Punctuality		
Approved Additional points (with copy of approval)		
FINAL RATING		
ADJECTIVAL RATING		

Comments & Recommendations for Development

Purpose:

she always offer assistance willingly.

Rated and Evaluated by:

MARY JEAN M. SAPAN
Department Head

Recommending Approval:

ALELI A. VILLOCINO
College Dean

Approved:

BEATRIZ S. BELONIAS
Vice-President for Instruction

PERFORMANCE MONITORING FORM

Name of Employee: **FLORIFE A. GATCHALIAN**

Task No.	Task Description	Expected Output	Date Assigned	Expected date to Accomplish	Actual Date Accomplished	Quality of Output	Over-All Assessment of Output	Remarks/ Recommendations
1	Make an obedized syllabus in Mapeh 119, Phed 206, 103, 12, and 13	Updated syllabus of the different courses	August 2018	January 2019	May 2019			
2	Adviser of BPED Organization	Supervise all BPED Activities	August 2018	As required	May 2019	Able to assist other activities in and outside the campus upon request		
3	Adviser of BPED students	Monitor on the performance of students	August 2018	Quarterly meeting	May 2019	Able to direct the right path of students		
4	Coach VSU Volleyball Women Team	Monitor the practice of the varsity	August 2018	Everyday practice	May 2019	3 rd in the Regional SCUAA Meet	More scrimmages	Need more exposures
5	Graduate Coordinator	Attend meeting and evaluate graduate MAEd PE applicants	August 2018	During Enrolment	September 2019			

*Either very impressive, impressive, needs improvement, poor, very poor

** Outstanding, very satisfactory, satisfactory, unsatisfactory, poor

Prepared by:


MARY JEAN M. SAPAN

Unit Head

EMPLOYEE DEVELOPMENT PLAN

Name of Employee: FLORIFE A. GATCHALIAN

Performance Rating:

Aim: To improve writing the OBE Syllabus on the new course offerings.

Proposed intervention to improve Performance:

Ask assistance from faculty who attended the seminar on OBE Syllabus writing seminar workshop.

Date: May 2019

Target Date: June 2019

First Step:

Draft the course content and syllabus (collaboration among the faculty)

Result: Finalize the syllabus

Date: July 2019

Target Date: August 2019

Next Step:

Present the draft of course outline and syllabus for corrections and improvement


Outcome:

Obedized syllabus

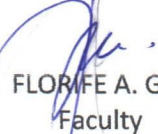
Final Step/Recommendation:

Review the syllabus after a semester for improvement or revision

Prepared by:


MARY JEAN M. SAPAN
IHK Director

Conforme:


FLORIFE A. GATCHALIAN
Faculty